

**City of Los Angeles  
Proposition HHH (Prop HHH)  
Administrative Oversight Committee (AOC)  
Minutes for the Meeting held on:  
Thursday, February 2, 2022**

AOC members in attendance:

Yolanda Chavez and Matthew W. Szabo, City Administrative Officer, Chair  
Chris Espinosa for Sharon Tso, Chief Legislative Analyst  
Azeen Khanmalek for Claudia Monterrosa, Mayor's Office

The meeting was called to order at 1:02 P.M. by Matthew W. Szabo.

**1. Roll Call**

- Matthew W. Szabo and Chris Espinosa were in initial attendance. Azeen Khanmalek joined after initial roll call. Yolanda Chavez took over for Matthew W. Szabo.

**2. General Public Comment, Multiple Agenda Item Comment**

- Members of the public were given an opportunity to give Public Comment after the Meeting was called to order.
  - i. No public comment was provided.

**3. Approval of Minutes for January 19, 2023 Special Meeting**

- The AOC approved the minutes of the January 19, 2023 Special Meeting without objection.
- Chris Espinosa motioned, Azeen Khanmalek seconded.

**4. Update on FY 2017-18, 2018-19, 2019-20, and 2020-21 Proposition HHH (Prop HHH) Project Expenditure Plans**

- Michael Zirbes, from the CAO, and Elizabeth Selby, from the LAHD, presented.
- No action required.

**5. Update on FY 2017-18 and 2018-19 Prop HHH Permanent Supportive Housing (PSH) Loan Program Pre-Development Projects**

- Elizabeth Selby, from the LAHD, presented.
- No action required.

**6. Prop HHH PSH Lease Up and Occupancy Update**

- Daniel Huynh and Ashley Atkinson, from the LAHD, presented.
- No action required.

## **7. Prop HHH Program Income Forecast Report**

- Elizabeth Selby and Daniel Huynh, from the LAHD, presented.
- No action required.

## **8. Prop HHH Housing Challenge Update**

- Fred White, from the Mayor's Office, presented.
- No action required.

## **9. Findings to Continue Teleconference Meetings Pursuant to Assembly Bill (AB) 361**

*i. Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and state or local officials continue to impose or recommend measure to promote social distancing.*

- The AOC voted unanimously to adopt the findings that the state of emergency continues to directly impact the ability of the members to meet safely in person, and state or local officials continue to impose or recommend measures to promote social distancing.

*i. Matthew W. Szabo motioned, Chris Espinosa seconded.*

## **10. Adjournment – Meeting was adjourned at 1:52 P.M.**