

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: August 22, 2024

CAO File No.
0220-06083-0029
Council File No. 22-1545
Council District: All Districts

To: The City Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Homelessness Emergency Account

Subject: **HOMELESSNESS EMERGENCY ACCOUNT - GENERAL CITY PURPOSES FUND EIGHTEENTH STATUS REPORT (C.F 22-1545) AS OF WEDNESDAY, JULY 31, 2024 AND FUNDING RECOMMENDATIONS**

SUMMARY

On January 18, 2023, the City Council and Mayor approved the motion (C.F. 23-0033) to establish the Homelessness Emergency Account (HEA) to address the City's homelessness crisis. As part of the FY 2023-24 budget, approved funding for the Inside Safe Program was divided into two separate accounts: the HEA and the Inside Safe Reserve Account. Regular reporting is required to authorize spending from the HEA and expanded reporting requirements, as approved during the FY 2024-25 budget, is necessary to transfer funds from the Inside Safe Reserve Account to the HEA. This is the eighteenth status report and third report under the new report format.

This report requests a transfer of \$9,650,562.30 from the Inside Safe Reserve Account to the HEA to ensure that there is available funding in the HEA to reimburse and continue contractual obligations (i.e. occupancy agreement motels, services to occupants, etc.). Due to the timing of the reappropriation of prior fiscal year funding, which is completed by the Controller's Office and is anticipated to take six to eight weeks to complete, this is requested from the FY 2024-25 Inside Safe Reserve Fund account appropriation. The requested funding of \$9,650,562.30, earmarked against the FY 2024-25 allocation, is to support projected FY 2024-25 costs of new occupancy agreements (\$8,522,062.30), funding for furniture, fixtures and equipment (\$375,000) and a 25% advance for a congregate shelter site in Council District 14 (\$753,500). This report also recommends that the General Services Department (GSD) be authorized to extend three existing occupancy agreements through August 31, 2027, with one year options to amend, to satisfy the LA Alliance Settlement eligibility requirements for service reimbursement. Finally, this report recommends the approval of an increase of \$130,000 to the previously approved amount for Joint City-County Inside Safe encampment reimbursements as reflected in the agreement with Los Angeles County.

RECOMMENDATION

That the City Council, subject to approval by the Mayor:

1. APPROVE and APPROPRIATE \$8,522,062.30 from Fund No. 100/56, Account No. 000A15, Inside Safe Reserve to the General City Purposes (GCP) Fund No. 100/56, Account No. 000959, Homelessness Emergency Account for FY 2024-25 costs associated with new occupancy;
2. AUTHORIZE the General Services Department (GSD) or their designee, to execute new, or amend existing occupancy agreements, for the three motels listed on “Table 3: Occupancy Agreements For Contract Extension” for a period through August 31, 2027, to meet the terms of the Alliance Settlement bed obligation;
3. APPROVE an up to amount of \$3,014,000 of GCP Homelessness Emergency Account funds for up to 100 beds at the congregate sprung structure shelter site located at 545 S. San Pedro Street in Council District 14 through June 30, 2025;
 - a. APPROPRIATE \$753,500 for a 25% advance for the aforementioned congregate sprung structure shelter site in Council District 14;
4. APPROVE and APPROPRIATE an up to amount of \$375,000 of GCP Homelessness Emergency Account funds for furniture, fixtures and equipment cost associated with sleeping modules at the sprung structure shelter site located at 545 S. San Pedro Street in Council District 14 through June 30, 2025;
5. REQUEST LAHSA to execute a new, or amend an existing, sole source contract with Union Rescue Mission for the congregate shelter site located at 545 S. San Pedro Street in Council District 14 for a term of September 30, 2024, through September 30, 2027;
6. INSTRUCT and AUTHORIZE the General Manager of LAHD, or their designee, to execute a new, or amend the existing City’s General Fund contract (C-140706), with LAHSA to:
 - a. Reflect the service funding in this report for:
 - i. Congregate sprung structure shelter site with up to 100 beds located at 545 S. San Pedro Street in Council District 14 with an associated up to contract amount of \$3,389,000 with an expenditure date through June 30, 2025 as follow:
 1. \$3,014,000 for operating costs for FY 2024-25
 2. \$375,000 for furniture, fixtures and equipment

7. APPROVE an increase of \$130,000 to the previously approved amount for Joint City-County Inside Safe encampment reimbursements as reflected in the agreement between the City and the Los Angeles County for Homeless Emergency Programs and Services (Contract #AO-23-603) for a contracted total amount of \$1,860,000;
8. AUTHORIZE the CAO to:
 - a. Prepare Controller instructions or make necessary technical adjustments, including to the names of the Special Fund accounts recommended for this report, to implement the intent of these transactions, and authorize the Controller to implement these instructions; and
 - b. Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report, to implement the intent of these transactions, and authorize the Controller to implement these instructions.

BACKGROUND

On January 18, 2023, the City Council and Mayor approved the motion (C.F. 23-0033) to establish the Homelessness Emergency Account (HEA) to address the City's homelessness crisis and approved the transfer of \$23,462,698.25 from the COVID-19 Emergency Response account and \$26,537,301.75 from the Additional Homeless Services - General City Purposes account for a total of \$50,000,000. The City Council and Mayor also authorized the City Administrative Officer to spend the funds as directed by the Mayor, and to provide reports to Council on the expenses incurred and purposes for which the funds were used.

During the annual budget process for FY 2023-24, the Council and Mayor approved a \$1.3 billion budget for homeless-related expenditures, of which \$250 million in funding was allocated to continue implementation of the Inside Safe Initiative. An initial allocation of \$65.7 million was appropriated at the beginning of the fiscal year to the HEA with the remaining balance appropriated to the Inside Safe Reserve Fund account. If the available uncommitted balance in the HEA dropped below \$25 million during the fiscal year, the CAO was instructed to provide a memo to the Mayor, Council, and Controller requesting the Controller to effectuate a transfer within 10 calendar days of receipt. A transfer of \$25 million from the Inside Safe Reserve Fund account would be completed until the \$184.3 million had been allocated to the HEA. The Council could change this transfer instruction with a majority vote, subject to the Mayor's veto. Regular reporting was required to continue the automatic transfer of funds from the Inside Safe Reserve Fund account for FY 2023-24.

On January 25, 2024, a motion (Blumenfield/Raman, Krekorian/Rodriguez) was approved by Council and Mayor to amend the budget instructions to direct that the City

Administrative Officer (CAO) to provide written notification to the Mayor, Council and Controller any time the balance of the Homelessness Emergency Account was anticipated to be reduced to below \$25 million. The CAO would provide notice 14 days prior to the request to the Controller to effectuate the transfer. The Council was able to change this transfer instruction with a simple majority vote, subject to the Mayor's veto. Three such transfers were completed in FY 2023-24.

During the annual budget process for FY 2024-25, the Council and Mayor approved \$80 million in new funding to the Inside Safe Reserve Fund account and the reappropriation of unencumbered balance remaining in the HEA and Inside Safe Reserve Fund account to continue implementation of the Inside Safe Initiative. The expected reappropriation of FY 2023-24 funding is \$3.2 million in the HEA and \$109.3 million in the Inside Safe Reserve for a total of \$112.5 million. The City Council and Mayor also authorized the City Administrative Officer to spend the funds as directed by the Mayor, pursuant to monthly expenditure reports and funding allocations to be approved by Council. This new report format is to be inclusive of the requested data from the adopted budget instructions. The FY 2024-25 controlling fund language replaces the language in the 2023-24 Adopted Budget and its related amendment.

DISCUSSION

The reappropriation of current FY 2023-24 funding is \$3,183,618 in the Homelessness Emergency Account and \$109,300,000 in the Inside Safe Reserve, for a total of \$112,483,618. The annual reappropriation process is anticipated to take six to eight weeks to complete. For the General Fund, if funds are not spent or encumbered within the fiscal year in which they are appropriated, they are subject to reversion to the Reserve Fund. In the reappropriation process, the uncommitted balance in the HEA and the Inside Safe Reserve will revert to the Reserve Fund and then be reappropriated to their respective accounts, allowing the rollover of the initial appropriation into the new fiscal year.

Between July 1, 2024, and July 31, 2024, \$397,143.60 has been expended for FY 2023-24 Interim Housing expenses of hotel and motel invoices. Attachment 1 provides a summary of actual balances through July 31, 2024, for the Homelessness Emergency Account.

In January 2023, the Mayor's Office approved an initial contract amount for the Los Angeles Homeless Services Authority (LAHSA) in an up-to amount of \$50 million. This initial up-to contract amount allowed the flexibility for funding to be quickly added for service providers as operations were planned and budgets were approved by the Mayor's Office. Extensions and additional funding for LAHSA and service providers were approved for a total budget of \$93,664,121 for services through June 30, 2024. An initial up-to contract amount of \$76,940,927 for FY 2024-25 was requested in the

Sixteenth HEA Status Report and approved by Council.

Transfers from the Inside Safe Reserve Account

As previously reported, there were three transfers completed from the Inside Safe Reserve Fund to the HEA in FY 2023-24. Due to the new controlling fund language for FY 2024-25, transfers require Council approval prior to moving funds from the Inside Safe Reserve. In adherence with the FY 2024-25 budget instructions, Council and Mayor approved a transfer of \$55,841,145.04 from the Inside Safe Reserve Account to the HEA (Sixteenth HEA Status Report; C.F. 22-1545-S19), which was completed in the City’s Financial Management System (FMS) on July 22, 2024. An additional \$1,055,317.97 was requested in the Seventeenth HEA Status Report and is currently in process of receiving final Council approval.

This report requests a transfer of \$9,650,562.30 from the Inside Safe Reserve Fund as detailed below in Table 1A.

Table 1A. FY 2024-25 Funding Request (18th Status Report)		
BUDGET CATEGORY	EARMARKED / OBLIGATED AGAINST (FY)	Funding Request
FY 2024-25 Liabilities/Expenses		
Interim Housing		
New Occupancy Agreements ¹	FY 2024-25	\$8,522,062.30
	<i>Subtotal</i>	<i>\$8,522,062.30</i>
Services		
CD 14 Congregate Shelter - Union Rescue Mission - FF&E	FY 2024-25	\$375,000.00
CD 14 Congregate Shelter - Union Rescue Mission- 25% Advance - Operating Costs	FY 2024-25	\$753,500.00
	<i>Subtotal</i>	<i>\$1,128,500.00</i>
<i>FY 2024-25 Subtotal</i>		<i>\$9,650,562.30</i>
Total Funding Request		\$9,650,562.30

¹ Two new occupancy agreements were executed in late June 2024, one agreement and an amendment to an existing agreement in late July and one agreement in early August. The projected costs are split across the funding allocation for FY 24 (\$122K) and FY25 (\$8.5M).

Inside Safe - Program, Encampment Resolution, and Metrics

On December 21, 2022, the Mayor issued Executive Directive No. 2, launching the Inside Safe Initiative with the aim of rapidly moving people living in encampments indoors and connecting them with services and housing. The Mayor's Office works with different departments during each Inside Safe operation, depending on the needs of the particular encampment including, but not limited to: Department of Sanitation (LASAN), Transportation (LADOT), the Police Department (LAPD), and Animal Services. The Mayor's Office Inside Safe Field Intervention Team (FIT) provides community engagement through virtual town hall-style meetings, connects with service providers, and after an operation, monitors the original location for repopulation and engages with Inside Safe participants.

The Mayor's Office reports (Attachment 5) that a variety of reasons can affect Inside Safe operations, such as council district priorities, voluntary participation, encampment-specific needs (e.g., RVs, number of residents, size of encampment, safety/hazard issues, multiple jurisdictions), availability of interim housing, and service provider capacity. Since January 2024, FIT has assessed all 86 encampment priorities submitted by Council Offices. Based on these submissions, the Mayor's Office still anticipates conducting 9-12 new encampment resolution operations and serving up to 1,500 people experiencing homelessness during the first quarter of FY 2024-25.

Regular reporting on the outcomes achieved through the use of funds related to housing individuals is required and is included in this report. The Los Angeles Homeless Services Authority (LAHSA) has developed a data module within the Homelessness Management Information System (HMIS) to track key metrics for Inside Safe. Attachment 4 includes a one-page summary of Inside Safe outcomes as of July 31, 2024, prepared by LAHSA, as well as additional breakdowns of the participant status by Council Districts and other pertinent metrics. The Mayor's Office is working with LAHSA to provide summaries of the Inside Safe outcomes by race and ethnicity, which will be provided in upcoming reports. Since the beginning of the program, a total of 59 Inside Safe operations were completed; however, participant data for the 59th operation that occurred on July 25, 2024, was not available at the time of this report. A total of 2,907 individuals voluntarily accepted to move into interim housing and connect to services. This number includes all occupants residing at the Mayfair Hotel and operations that have been carried out to address repopulation of encampments. The current housing retention rate of the program is estimated to be 69 percent. These numbers may change as LAHSA continues to work on further reconciling service provider data with HMIS entries to resolve duplicate placements and other discrepancies as well as refining the Inside Safe data module.

The Mayor's Office reports that during the reporting period from July 1, 2024, to July 31,

2024, three Inside Safe operations were completed, the number of Inside Safe participants is 2,907 and the number of Inside Safe participants who transitioned from interim to permanent housing solutions since the beginning of the program is 650. This reflects an increase of 37 and 41, respectively, since the last report. The Mayor's Office also reports that as of July 31, 2024, they have held 17 town hall-style meetings to provide local neighbors, stakeholders and businesses with information and support around encampments. Attachment 5 provides additional information.

Joint City-County Inside Safe Reimbursements

On June 15, 2023, Council and Mayor approved a motion (C.F. 23-0612) authorizing the Mayor's Office to enter into an agreement (Contract #AO-23-603) and accept up to \$130,200 from the County for a joint Inside Safe operation in Council District 12. Additionally, on October 24, 2023, Council and Mayor approved a motion (C.F. 23-0612-S1) authorizing an increase of \$1,599,800 from the County, and to amend the existing agreement to support another joint operation in Council Districts 5 and 11 as well as similar future operations. On October 24, 2023, the City and Los Angeles County amended the existing agreement for the City to accept up to funding in the amount of \$1,860,000 to reimburse Inside Safe motel costs of the encampment residents on County land in joint City-County efforts in which County teams and departments participated in. County residents in these operations were identified and engaged by County staff while sanitation efforts on County property were completed by the County Department of Public Works. The request in this report is to receive approval of additional \$130,000 to total the current reimbursement agreement between the City and the County.

As of July 31 2024, the City has received the initial reimbursement of \$926,409 from the County. Additional information is provided in Attachment 5.

Inside Safe Motel/Hotel Invoicing and Contracting

As of July 31, 2024, the motel invoices received to date include 2,259 invoices from 55 total individual hotels, totaling 406,997 hotel room nights since the beginning of the program. The current number of interim housing hotel rooms available based on invoices received for booking agreements and occupancy agreements through July 31, 2024, is 1,255 rooms, which is inclusive of rooms for service providers' offices and security. It does not account for two or more occupants sharing a room. A total of 13 hotels have been demobilized and are no longer in use since the beginning of the program. There are currently 1,549 hotel interim housing rooms located at hotels, inclusive of the 294 rooms in the Mayfair Hotel. Per LAHSA, there are currently 1,196 people residing in hotels (Attachment 4), including occupants at the Mayfair Hotel. The total amount billed for nightly room stays for FY 2024-25, through the cut off date of this report, is \$3,077,160 with an average nightly rate of \$120.64.

The invoice process for motels involves sites submitting invoices to the CAO's Office for review by both service providers and CAO staff. Once the review is complete, the CAO submits the invoice to the Mayor's Office for payment approval and subsequently to the City Clerk for payment processing. If payments exceed a certain amount, the City Attorney's Office will review as well; however, this step is not necessary if there is a booking agreement or occupancy agreement (i.e. contract) with the hotel location. Once an agreement is executed with a hotel owner, payment processing is completed quicker than when an agreement is not in place. The Mayor's Office and the General Services Department (GSD) are the leads for executing agreements and exercising options to extend with the City Clerk's Office completing the entries into the City's Financial Management System (FMS). Finally, the Controller's Office remits payment to the motel owners. The CAO continues to utilize its internal approval system to help streamline submissions for payment approval and processing.

A booking agreement is executed with a hotel that confirms a fixed nightly rate, but hotel rooms may fluctuate given the number of participants at a location and room availability at a given time. An occupancy agreement includes a fixed nightly rate as well as a guaranteed number of rooms regardless if they are filled or not.

As of July 31, 2024, there are 33 executed booking agreements with active motels, and 12 executed occupancy agreements. Two executed occupancy agreements are expected to demobilize in early August. Three new occupancy agreements and an amendment to add an office room to an existing occupancy agreement were executed and one new occupancy agreement is pending execution. This report requests authority and transfer of funding in the amount of \$8,522,062.30 for the FY 2024-25 costs of these new agreements. Details of these agreements are as follows:

Table 2: New Occupancy Agreements

CD	No. of Rooms	Rate	Term	Extension Options	Projected Costs for FY 2023-24 ¹	Projected Costs for FY 2024-25	Total Projected Costs
Newly Executed Occupancy Agreements							
14	50	\$105 + TOT	6/17/2024 - 6/16/2025	Two 1-year option	\$83,790.00	\$2,100,735.00	\$2,184,525.00
4	42 + 1 Office	\$110 + TOT \$220 + TOT (Office)	6/24/2024 - 6/23/2025	None	\$38,623.20	\$1,975,300.80	\$2,013,924.00
13	43	\$105 + TOT	7/31/2024 - 7/30/2025	Two 1-year option	\$0.00	\$1,878,691.50	\$1,878,691.50
Pending Execution Occupancy Agreements							
3	41	\$150 + TOT	8/12/2024 - 8/11/2025	None	\$0.00	\$2,559,015.00	\$2,559,015.00

Table 2: New Occupancy Agreements

CD	No. of Rooms	Rate	Term	Extension Options	Projected Costs for FY 2023-24 ¹	Projected Costs for FY 2024-25	Total Projected Costs
Newly Executed Amendment to Existing Occupancy Agreement							
4	1 Office	\$160	7/29/2024 - 9/18/2024	N/A	\$0.00	\$8,320.00	\$8,320.00
Totals					\$122,413.20	\$8,522,062.30	\$8,644,475.50

¹ The new occupancy agreements for the motels in Council District 14 and 4 began in FY 2023-24. The FY 2023-24 costs are pending approval in the Seventeenth HEA Status Report

The 12 executed occupancy agreements represent a 504 room capacity with nightly costs ranging from \$110 to \$165 per night, with two service provider 2-bedroom office rooms costing \$220 per night. These rates are similar to comparable motels in the same geographic locations throughout the City. The term of the occupancy agreements range from one to two years, with up to two one-year extension options. The total leasing costs for the executed multi-year occupancy agreements is estimated to be \$38,191,962. If the additional agreement is executed, this represents an additional 41 room capacity at an additional projected cost of \$2,559,015 for a total of 545 room capacity and total leasing cost of \$40,750,977. If all extension options are executed, there would be an additional projected cost of \$25,236,637, for a total cost of \$65,987,614.

This strategy provides stable units in high-need areas to support Inside Safe Operations, including multi-district regional operations. The Mayor’s Office is working with service providers and hotels/motels to ensure that rooms are consistently filled and closely monitored to ensure that vacant rooms are minimal and rapidly filled. Additionally, the Mayor’s Office is in the process of renegotiating select nightly booking and occupancy agreements to reduce costs and evaluating the Inside Safe motel portfolio to determine which contracts are feasible and economically desirable to extend past June 2027 so that the property can count toward the LA Alliance Settlement milestones. This would allow the City to receive reimbursement for service costs at these motels per the Memorandum of Understanding between the County of Los Angeles and the City of Los Angeles relative to the Alliance Settlement Agreement. Contracts with cumulative terms (i.e. original term and options to extend) that exceed 3 years will be submitted to Council for approval, as outlined in Charter Section 10.5 Limitation and Power to make Contracts.

At this time, the Mayor’s Office has identified three initial motels, representing a total of 141 rooms, for extension under the following terms. FY 2024-25 costs for the motel in CD 1 and 2 were previously encumbered; no additional funding is needed for this fiscal year. Of the total projected costs (\$21,334,728), there is \$12,410,697 in future fiscal

year costs that is pending funding, but may be eligible for reimbursement by the County per the Alliance Memorandum of Understanding. Should the authorization to extend the three existing occupancy agreements through August 31, 2027 be approved, there may be a potential impact on the City’s General Fund in future fiscal years.

The motel in Council District 13 is the same motel referenced in Table 2: New Occupancy Agreements and whose initial term’s funding is requested in this report.

Table 3: Occupancy Agreements For Contract Extension

CD	Initial # of Rooms	Proposed New # of Rooms ²	Initial Term	New Proposed End Date ¹	Initial Rate	Proposed New Rate ²	FY 2024-25 Costs ^{3,4}	Total Projected Costs	Amount Encumbered	Amount Pending Funding
1	62	62	11/07/2023 11/06/2025	8/31/2027	\$110 + TOT \$220 + TOT Office	\$100 + TOT ⁵ \$220 + TOT Office	\$2,672,867	\$10,490,460	\$5,861,507	\$4,628,953
2	35	36	12/06/2023 12/05/2025	8/31/2027	\$105 + TOT	\$92.11 + TOT ⁶	\$1,405,148	\$5,311,871	\$3,062,525	\$2,249,346
13	43	43	07/31/2024 07/30/2025	8/31/2027	\$105 + TOT	\$100 + TOT	\$1,650,013	\$5,532,397	\$0	\$5,532,397
Total	140	141					\$5,728,028	\$21,334,728	\$8,924,032	\$12,410,697

¹ Each contract will have an optional extension for 12 months.

² New proposed rate and room numbers effective 9/1/2024

³ Funding for the initial term for the motel in CD 13 is requested in this report.

⁴ Funding is already encumbered for the motels in CD 1 and 2. No additional funding needed for FY 2024-25.

⁵ Projections for motel in CD 1 assumes an annual 3% increase to the rate. This may change pending negotiations.

⁶ Projections for motel in CD 2 assumes a 3% increase to the rate on the 3rd year of the contract (9/1/2026-8/31/2027). This may change pending negotiations.

The Mayor’s Office expects the full portfolio evaluation to be completed by September 27, 2024, with recommendations anticipated to be included in the September and October 2024 reports. Additional information can be found in Attachment 5.

Facility expenses incurred since the beginning of the program total \$313,632. These costs include property improvements, repairs/damages, and valuation reports. A transfer of funding in the amount of \$150,000 for an insurance adjuster contract and \$100,000 for FY 2024-25 projected repairs/damages costs was previously requested. A contracted insurance adjuster will provide services on an as needed basis to ensure timely processing and expertise to ensure that the City pays costs that are fairly and accurately assessed per its contractual obligations for Inside Safe participating properties. Per guidance from the City Attorney’s Office, GSD previously completed a competitive bidding process by task order solicitation to select a qualified contractor.

Payment Enablement Services Platform

Our office was advised by the City Attorney that the City should release a request for proposals (RFP) to meet the high demand of reconciliation of 157 monthly invoices from Inside Safe motels. The RFP for a custom solution to streamline the motel invoicing and verification process associated with the Inside Safe Program was released on April 29, 2024. The deadline for submissions was May 13, 2024, by 5:00pm, and the received proposals have been evaluated; however, we have received additional information and clarifications regarding the proposal. Final recommendations, funding approval, and further updates will be provided in future reports.

One of the challenges with the current process is that motel sites and service providers have their own individual forms and procedures for submission and verification for room stays related to Inside Safe participants, which can cause delays in the initial review of motel invoices. Although several efficiencies have been implemented, standardized submissions are still a challenge across the nightly motel room portfolio. Once a contractor is selected, the expectation is that a new platform will provide a comprehensive solution through centralizing housing management and care delivery, ensuring data accuracy, expediting motel payments, and providing real-time data dashboards and reports. The proposed platform should also integrate into LAHSA's new and legacy systems, including HMIS. The estimated annual cost of this platform is expected not to exceed \$2,580,000. The contract term is expected to be one year with a one year option to extend.

The selected contractor will be expected to reconcile motel invoices with Service Provider verifications, provide customer service and training, and remit payment once the City has approved. By further standardizing invoice submissions and providing dedicated resources for this process, accuracy and speed of payments should increase. This is expected to significantly decrease the workload to City staff by not only decreasing the number of vendors the City is obligated to pay, but also removing the initial verification for over one thousand rooms on a weekly basis. In addition, through this platform, participating service providers may be able to create a more uniform motel intake process with daily check-ins with motel clients to eliminate data gaps and inaccuracies.

LA Grand Hotel

On February 24, 2023, the CAO released the Revised Sixteenth Roadmap Report (C.F. 20-0841-S31), which authorized the extension of the LA Grand Hotel lease from February 1, 2023, through February 1, 2024, for use as interim housing. Subsequently, on December 1, 2023, the CAO released the Twenty-First Roadmap Report (C.F. 20-0841-S40), which authorized the extension of the LA Grand lease from February 1, 2024, through July 31, 2024. This secondary lease extension allowed for a seamless

transition for those participants that were relocated from the Grand to the Mayfair once GSD completed the initial move-in phases (Phase 0, Phase 1A and Phase 1B) of the Mayfair renovation plans. Additional information regarding the Mayfair's renovation phases is provided in this report's next section entitled, "Mayfair Hotel." Regular reporting on the demobilization plan that ensures all residents continue on their housing solution path were provided to Council in a separate report.

The lease covered a total of 481 rooms with a rate of \$154/night, which included meals. As of June 12, 2024, \$32,172,050 was transferred to GSD to support the LA Grand Hotel lease costs. According to the service provider, Weingart, as of June 28, 2024, all participants have exited the LA Grand Hotel. Additionally, GSD sent out a termination letter, ending the agreement on July 18, 2024, instead of the original term end date of July 31, 2024. Reconciliation and savings will be provided in future reports.

Mayfair Hotel

On August 18, 2023, Council approved the acquisition and rehabilitation of the Mayfair Hotel for use as interim housing for Inside Safe. The site, which opened and started accepting clients on May 1, 2024, has 294 rooms with a three-level 183 parking space garage and is located in Council District 1. It was previously used as a part of Project RoomKey (PRK). According to Weingart, as of July 31, 2024, Mayfair was at approximately 94 percent occupancy with 275 rooms and 283 participants. A cash flow loan of \$42,879,270 was authorized from the HEA to be reimbursed from the Community Development Block Grant (CDBG) Fund (\$27,687,000), Proposition HHH Fund (\$5,192,270), and the Municipal Housing Finance Fund (MHFF) (\$10,000,000). As of April 25, 2024, the cash flow loan has been repaid by the respective funds. Non-reimbursable costs from the HEA total \$15,633,100 and include costs transferred to the General Services Department (GSD) for escrow (\$1,000,000), CBRE contracted costs for due diligence and project management (\$266,100), first year of operations costs, which includes utilities, facility management, and other associated expenses for building upkeep (\$5,067,000), and rehab costs and associated project management (\$9,300,000). Currently, all of these expenses have been transferred to the appropriate department for spending.

In a Municipal Facilities Committee Report released on January 29, 2024 (C.F. 23-0792-S2), GSD provided supplemental information regarding the rehabilitation of the Mayfair Hotel. Renovation will be done in multiple phases. The goal of the initial move-in (Phase 0, Phase 1A and Phase 1B) is to complete major construction such as 294 room renovation, case management spaces, intake area build-out medical services area, and other code compliance items. Phase 2, which will start later in 2024 after participants move-in and last about 10 to 12 months, will include seismic strengthening, elevator modernization, façade repair, and roof repair. The previous report noted that \$8,942,270 in additional costs are needed to complete the Phase 2 rehabilitation of the Mayfair, of

which \$5,793,470 will be supported by the HEA and was transferred to the Bureau of Engineering (BOE) on June 12, 2024. Additionally, GSD submitted a transfer request for HACLA's second year of Mayfair operations costs, which includes utilities, facility management, and other associated expenses for building upkeep (\$5,067,000); the transfer was completed on June 25, 2024.

Our office's Risk Management Group previously paid for the Mayfair's property insurance policy with the term date of March 27, 2024 through March 27, 2025 in the amount of \$82,795.38. The policy was executed at the direction of the Mayor's Office and at the request of the City Council. Funding to reimburse the Risk Management Group was requested in the Seventeenth Status Report. If the policy is renewed in March 2025, an additional transfer will be requested.

Project HomeKey-3 Match

On June 30, 2023, the City Council and Mayor approved the CAO report relative to the Recommendations Related to the State of California Department of Housing and Community Development HomeKey Program, Round 3 Report (C.F. 21-0112-S3), which authorized the City to obligate City match and funding for three housing sites to be used as interim housing. Within this report, it is noted that an up to amount of \$31,567,800 of match funding would be used, subject to the approval of the Mayor's Office. A transfer of \$20,471,800 was authorized to the Los Angeles Housing Department (LAHD), as approved by the Mayor's Office, for capital costs associated with the Cheviot Hills - Shelby project. This project is expected to provide 75 interim housing units and one manager's unit. This funding is also leveraged for the Motel 6 - North Hills project, which is expected to provide 110 interim housing units and one manager's unit. An up-to amount of \$11,096,000 for Cheviot Hills - Shelby operating costs, which were earmarked against last year's HEA funding, is expected to be transferred at a later date to be determined by the Mayor's Office. This transfer will then be included in a future report for Council approval.

LAHSA Service Provider Contracts

The Inside Safe initiative relies upon the work of the Los Angeles Homeless Services Authority (LAHSA) and service providers in conducting assessments, providing services which include case management services, housing navigation, street engagement, food programming, and resident monitors. The Mayor's Office finalized budget approvals for services between January 1, 2024, through June 30, 2024, and will continue to work with LAHSA to assess costs associated with work performed. The FY 2023-24 budget provides authority for up to \$93,664,121 for service provider reimbursements (including Weingart and previous LA Grand contractors) tied to the Inside Safe initiative, housing navigation and time limited subsidies, as well as LAHSA administrative oversight. Beginning the second quarter of FY 2023-2024, the service provider budget is based on

a daily bed rate of up to \$110/person served by the current 10 service providers. To date, six supportive services-specific invoices have been submitted to the City for reimbursement and paid from the Homelessness Emergency Account. The Mayor's Office and LAHSA continue to meet regularly to understand the needs associated with Inside Safe specific services and the corresponding finalized Scope of Required Services (SRS). Attachment 5 outlines services within the Inside Safe Service Provider Scope of Required Services. Fourteen new qualified service providers were identified as a result of the procurement LAHSA released that closed November 22, 2023, which is expected to increase service levels. Service provider budgets were previously approved on a per-encampment, by service provider basis. Based on this methodology, the Mayor's Office received authority for an up-to amount of \$60,225,000 for Service Providers to serve an estimated 1,500 people experiencing homelessness (PEH) in FY 2024-25. The Mayor's Office is exploring a slot based payment structure with LAHSA that is expected to enhance room utilization, reduce contract amendments and improve program oversight. The Mayor's Office also authorized LAHSA to provide 330 time-limited subsidies and 300 housing navigation slots to Inside Safe participants, which is anticipated to roll out over the next two quarters. Additional information will be provided in future reports.

Weingart provided services at the LA Grand from June 1, 2023, through its demobilization. The total approved amount for LA Grand services was \$15,128,732.

On May 1, 2024, Weingart began providing services at the Mayfair Hotel for occupants transitioning from the LA Grand. The proposed first year budget includes \$111,451 for ramp up costs and \$11,925,697 for 12 months of services for a total amount of \$12,037,148. Weingart is anticipated to provide services for two years to coincide with the City and County's joint award from the State's Encampment Resolution Funding Program. Attachment 2 accounts for one year of funding within FY 2023-24 allocation of the HEA.

The Mayor's Office is working with Weingart to expand the Inside Safe portfolio to fund 58 beds at the Weingart facility located in Council District 14. This will be a model where bed costs and services will be provided for a total rate of \$110 per bed per night. An up to contract amount of \$2,328,700 was requested in the last report to support the first year of the contract, which will be for one year with two one-year options to extend.

The Mayor's Office is working to expand the Inside Safe portfolio to fund up to 100 beds at a congregate sprung structure shelter located at 545 S. San Pedro Street in Council District 14. This will be a model where bed costs and services will be provided for a total rate not to exceed \$110 per bed per night and services costs will be eligible for reimbursement from the County per the Alliance Memorandum of Understanding. This report requests \$375,000 for furniture, fixtures and equipment costs such as purchasing sleeping modules, including partitions and small cabinets. Additionally, an up to contract

amount of \$3,014,000 is requested to support the FY 2024-25 costs of the contract. The contract will be for three years and one day, with an anticipated start date of September 30, 2024, and anticipated end date of September 30, 2027. The total cost of the contract is estimated to be \$12,056,000. There is a potential future impact on the General Fund in the amount of up to \$4,015,000 annually relative to the bed and service costs.

A total of \$20,000 was approved by the Mayor's Office for the 17 housing fairs, which provided staffing, necessary materials, and Uber rides to clients to visit different housing options. Currently, the County-City co-host Service Connection Days one or two weeks after Inside Safe operations to get people document-ready and provide participants an opportunity to connect with County services directly to initiate additional care. Participating departments include: Department of Motor Vehicles, Housing for Health Mobile Clinics, Department of Mental Health, Department of Public Social Services, Office of Immigrant Affairs and Department of Military and Veterans Affairs.

LAHSA continues to work with providers to ensure all exit data is entered into HMIS and is up to date and has committed to providing reconciled and verifiable exit data for Inside Safe regular reporting.

The Mayor's Office is also coordinating with LAHSA and service providers to address the cost of storing participants' personal items for up to 30 days upon exiting interim housing through implementing storage bins (measuring 10' x 8' x 8' in size) at motel sites, at a cost of approximately \$80 per month. The Mayor's Office will coordinate the delivery, pay the initial delivery cost (\$175) and front fund the first three months (Attachment 5). This Office estimates that this may cost \$18,675 for 45 motels, but the actual costs will depend on the number of storage bins deployed.

City Cash Advance Procedures for LAHSA

On July 19, 2024, LAHD released a memorandum on the City's Cash Advance procedures for LAHSA (Attachment 6) which summarizes the City's current cash advance process and outlines a modification to align with the cash advance process used by Los Angeles County for LAHSA contracts.

Upon LAHSA's request, LAHD can advance 25% of the approved budget on a quarterly basis to LAHSA for non-federally funded contracts, including the General Fund Contracts (C-145627 and C-140706, which includes Inside Safe funding), Roadmap Contract (C-144656), Alliance Contract (C-141840), and HHAP Contract (C-135650). In order for this request to be issued, the applicable contract must first be executed. After the initial advance of the fiscal year, expenditure reports and LAHSA's General Ledger must be submitted for subsequent advance requests. The quarter's expenditures must

be fully reconciled before any further advances can be issued. This process can result in delays for subsequent advances due to the amount of staff time it takes to reconcile.

Under the proposed new cash advance process, upon contract execution, the City would provide LAHSA with an automatic advance of 25%, based on 80% of the contract amount. A second 25% advance will be provided at the start of the second quarter (October) as long as LAHSA submits proof of expenditures, including Expenditure Reports, General Ledger, and Payroll Register for the first two months of the fiscal year. The third and fourth quarter advances will only be issued once the expenditure documentation is provided and reconciled according to a specified schedule and the advanced amounts are dependent on the reconciled amounts of the first two advances. The proposed process is expected to enable advances to be provided to LAHSA in a more streamlined manner with consistent payment timing.

RV Storage Lot

In Attachment 5, the Mayor's Office reports that a 48,838 square feet, Metro-owned lot has been identified that can be leased and converted into storage for relinquished RV's during resolution efforts led by City entities, including Inside Safe. The lot will function similarly to an Official Police Garage. However, HEA is anticipated to provide Metro with \$150,000, approximately \$3.07 per square feet, per year to support their own homelessness programs. The lease agreement with Metro has been executed and the Mayor's Office anticipates lot development will begin in August. The contract term is for three years.

In the fourth Construction Projects Report (CPR) of Fiscal Year (FY) 2022-23 (C.F. 22-0847-S3), a total of \$359,000 was approved for design and site pre-development, which includes \$200,000 of Additional Homeless Service - General City Purpose funds and \$159,000 of Capital and Technology Improvement Expenditure Program (CTIEP) funds. In the FY 2023-24 adopted budget, CTIEP funding in the amount of \$2,393,388 was approved for construction of the site. The total cost of construction approved for this site is \$2,752,388. The Mayor's Office is working with the Bureau of Engineering regarding costs and construction timeline. Additional information and updates will be provided in future reports.

City Department Costs

The Los Angeles Police Department (LAPD) has submitted for reimbursement a total of \$85,387 for costs related to 841.70 overtime hours associated with Inside Safe operations for FY 2023-24. As of July 31, 2024, \$67,453 has been transferred to LAPD, while funding for the remaining costs (\$17,934) was requested in the 17th Status Report. Primarily, LAPD has been providing support for, and ensuring the safety of, City staff and Inside Safe participants. To date, there have been zero arrests during the initial

phase of operations.

Additionally, the Mayor's Office has approved LAPD's requested amount of \$250,000 to support the initial phase of the new Vehicle Recycling Program (VRP) with the provider, SA Recycling. The funding will be used to authorize the dismantling and recycling of Recreational Vehicles that have been impounded and are unclaimed, in grave disrepair, or are an environmental hazard. Initial funding will allow Official Police Garages (OPGs) to recycle vehicles awaiting salvage so that space can be created for implementation of the Mayor's Inside Safe initiative to address unsafe and unsanitary vehicle dwellings and move displaced Angelenos into housing.

CAO staff (approximately 6.5 FTE) is tasked with processing invoices (as outlined in various sections of this report), monitoring the HEA's balance and commitments, tracking expenditures, and providing monthly reports summarizing expenses incurred and purposes for which the funds were used. Staff is funded by either the Homeless Housing, Assistance and Prevention (HHAP) Grant or by General Funds, with HHAP being the main funding source.

FISCAL IMPACT STATEMENT

Approval of the recommendations in this report will not have an immediate impact on the General Fund given the recommendations use budgeted General Fund. However, as the GCP line items represent one-time allocations of General Fund dollars, there is a potential future General Fund impact in fiscal years 2025-26 through 2027-28 of up to \$21,452,697 in operating expenses, including services and leases. The General Fund supported services are anticipated to be reimbursed from the County through the Alliance Memorandum of Understanding.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City Financial Policies in that budgeted funds are being used to fund recommended actions.

Attachments:

1. Homeless Emergency Account Actual and Projected Balances for FY 2024-25
2. Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections
3. Inside Safe Operations and Associated Service Provider and Hotel Costs
4. Inside Safe Program Metrics as of July 31, 2024
5. Appendix from Mayor's Office of Housing & Homelessness Solutions
6. LAHD Memo on City Cash Advance Procedures for Los Angeles Homeless Services Authority (LAHSA)

Attachment 1: Homeless Emergency Account Actual and Projected Balances for FY 2024-25

Table 1. 2024-25 Funding Authority & Reserve Balance		
2024-25 Adopted Budget - New Appropriation	\$80,000,000.00	
	Homelessness Emergency Account	Inside Safe Reserve Account
Initial Appropriation (as of July 1, 2024)	\$0.00	\$80,000,000.00
FY 2023-24 Reappropriation (est.) (Aug-Sept 2024)	\$3,183,618.49	\$109,300,000.00
Transfer #1 to Homelessness Emergency Account from Inside Safe Reserve Account (July 22, 2024)	\$55,841,145.04	-\$55,841,145.04
Transfer #2 to Homelessness Emergency Account from Inside Safe Reserve Account (est. End of Aug 2024)	\$1,055,317.97	-\$1,055,317.97
Available Balances	\$59,024,763.53	\$133,458,854.96

Table 2. Available Cash - Homelessness Emergency Account	
Initial Appropriation of Current Year (2024-25) Funds	\$0.00
Transfer #1 to Homelessness Emergency Account from Inside Safe Reserve Account (July 22, 2024)	\$55,841,145.04
FY 2023-24 Encumbrances (for Long Term and Short Term Nightly Motel Stays)	\$29,135,350.83
Total Available Cash: (current and prior-year funding)	\$84,976,495.87
Less Total Current Year Expenditures (see Table 3 for details)	(\$397,143.60)
Adjusted Cash Balance as of July 31, 2024:	\$84,579,352.27

Attachment 1: Homeless Emergency Account Actual and Projected Balances for FY 2024-25

Table 3: Detailed Current Year Expenditures/Encumbrances	July 31, 2024
2023-24 Motel Invoices Paid	\$397,143.60
Total	\$397,143.60

Table 4. FY 2024-25 Quarter 1 Projected Liabilities/Expenses		
BUDGET CATEGORY	EARMARKED / OBLIGATED AGAINST (FY)	PROJECTED EXPENSES
FY 2024-25 Liabilities/Expenses		
Interim Housing		
2024-25 Q1 Short Term Motel Invoices ¹	FY 2023-24	\$7,437,638.80
LA Grand Lease (est.) ²	FY 2023-24	\$1,595,787.00
<i>New Occupancy Agreements ^{3, 8}</i>	<i>FY 2024-25</i>	<i>\$8,522,062.30</i>
Facility Expenses - Insurance Adjuster	FY 2024-25	\$150,000.00
2024-25 Facility Expenses (Damages)	FY 2024-25	\$100,000.00
		\$17,805,488.10
Services		
2024-25 LAHSA Service Provider Costs (Q1 25% Advance) ⁴	FY 2023-24	\$3,796,012.00
Mayfair Hotel - Weingart - Service Costs (Q1)	FY 2023-24	\$3,009,287.00
Personal Property Storage ⁵	FY 2023-24	\$18,675.00
Mayfair Hotel - Insurance Policy	FY 2024-25	\$82,795.38
CD 14 Congregate Shelter - Weingart - 25% Advance	FY 2024-25	\$582,175.00
<i>CD 14 Congregate Shelter - Union Rescue Mission- FF&E ⁸</i>	<i>FY 2024-25</i>	<i>\$375,000.00</i>
<i>CD 14 Congregate Shelter - Union Rescue Mission - 25% Advance - Services ⁸</i>	<i>FY 2024-25</i>	<i>\$753,500.00</i>
	<i>Subtotal</i>	\$8,617,444.38

Attachment 1: Homeless Emergency Account Actual and Projected Balances for FY 2024-25

Permanent Housing Support ⁶		
Housing Navigation (300 Slots) - 1 year (April 1, 2024 - March 31, 2025)	FY 2023-24	\$1,273,635
Time-Limited Subsidy (330 Slots) - Q1	FY 2023-24	\$2,206,041.75
	<i>Subtotal</i>	\$3,479,676.75
Staffing		
Homelessness & Housing Solutions Support (Mayor's Office)	FY 2024-25	\$3,500,000.00
	<i>Subtotal</i>	\$3,500,000.00
<i>FY 2024-25 Subtotal</i>		\$33,402,609.23

FY 2023-24 Liabilities/Expenses		
Interim Housing		
New Occupancy Agreements ³	FY 2023-24	\$122,413.20
	<i>Subtotal</i>	\$122,413.20
Service		
2023-24 LAHSA Service Provider Costs (Q3 Remaining Balance) ⁷	FY 2023-24	\$13,520,517.37
2023-24 LAHSA Service Provider Costs (Q4 Remaining Balance) ⁷	FY 2023-24	\$19,097,533.62
	<i>Subtotal</i>	\$32,618,050.99
Permanent Housing Support ⁶		
Housing Navigation (300 Slots) - 1 year (April 1, 2024 - March 31, 2025)	FY 2023-24	\$386,017.50
	<i>Subtotal</i>	\$386,017.50
Staffing		
2023-24 LAPD Overtime (April-June 2024)	FY 2023-24	\$17,934.39
	<i>Subtotal</i>	\$17,934.39
<i>FY 2023-24 Subtotal</i>		\$33,144,416.08

Total Projected Liabilities/Expenses	\$66,547,025.31
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Attachment 1: Homeless Emergency Account Actual and Projected Balances for FY 2024-25

- ¹ Projected costs for three months for booking agreements only for 737 rooms at varying nightly rates. Funds for Occupancy Agreements were encumbered in the FY 2023-24 account.
- ² Projection for final month of lease costs.
- ³ Two new occupancy agreements were executed in late June 2024, one agreement and an amendment to an existing agreement in late July and one agreement in early August. The projected costs are split across the funding allocation for FY 24 (\$122K) and FY25 (\$8.5M).
- ⁴ Projection based on 1,364 participants, which is the same number as the FY 24, Q4 Budget, at a daily rate of \$110.
- ⁵ Storage bins at 45 motel sites, with an initial \$175 delivery fee each and 3 months funding at \$80/month.
- ⁶ Housing Navigation FY 2023-24 rate is \$4,679 and FY 2024-25 rate is \$5,146. Time Limited Subsidy FY 2024-25 rate is \$24,309.
- ⁷ Remaining balance after a 25% advance, which was paid on May 16, 2024.
- ⁸ Eighteenth Status Report new funding request.

Attachment 2: Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections

Table A. FY 2022 - 23 Expenditure Breakdown

			FY 2022-23 Budget	\$50,000,000.00
Expense Type	FY 2022-23 Expenses Paid by June 30, 2023	FY 2022-23 Expenses Paid after July 1, 2023	FY 2022-23 Incurred Expenses: Pending Payment	Total Expenses
Interim Housing				
Private Motels	\$2,985,459.16	\$3,497,950.88	\$0.00	\$6,483,410.04
Contracted Motel (LA Grand)	\$8,749,680.83	\$0.00	\$0.00	\$8,749,680.83
Facility Expenses	\$25,586.00	\$2,372.00	\$3,245.00	\$31,203.00
<i>subtotal</i>	<i>\$11,760,725.99</i>	<i>\$3,500,322.88</i>	<i>\$3,245.00</i>	<i>\$15,264,293.87</i>
Service Provider Support Services				
LAHSA Service Providers ¹	\$5,195,789.50	\$5,573,509.60	\$258,350.90	\$11,027,650.00
<i>subtotal</i>	<i>\$5,195,789.50</i>	<i>\$5,573,509.60</i>	<i>\$258,350.90</i>	<i>\$11,027,650.00</i>
City Departments				
LADOT ²	\$54,921.57	\$0.00	\$0.00	\$54,921.57
Personnel	\$976,591.29	\$0.00	\$0.00	\$976,591.29
LAPD	\$127,945.28	\$19,644.71	\$0.00	\$147,589.99
City Clerk - DSW Oversight	\$27,169.26	\$0.00	\$0.00	\$27,169.26
<i>subtotal</i>	<i>\$1,186,627.40</i>	<i>\$19,644.71</i>	<i>\$0.00</i>	<i>\$1,206,272.11</i>
FY 2022 - 2023 Expenses Paid by June 30, 2023	\$18,143,143			
FY 2022 - 2023 Reappropriation to FY 2023 - 2024	\$31,856,857			
FY 2022 - 2023 Expenses after July 1, 2023 (Paid/To be Paid from Reappropriation Amount)		\$9,093,477	\$261,596	
			FY 2022 - 2023 Total Expenses	\$27,498,216
			Remaining Cash Available	\$22,501,784

¹ FY 2022-23 LAHSA Service Providers costs based on recently received YTD actual expenditures. Incurred expenses represent billed costs still under review.

² Due to the timing of invoice payments, LADOT's outstanding costs of \$26,863.67 for FY 2022-23 transportation expenses will be absorbed by its FY 2023-24 allocation for Inside Safe Transportation.

Attachment 2: Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections

Table B. FY 2023 - 24: \$250 Million Budget and Expenditure Breakdown

Budget Category	Comments	FY 2023-24 Budget	Interim Budget Adjustments	FY 2023-24 Expenses Paid by June 30, 2024	FY 2023-24 Expenses Paid after July 1, 2024	FY 2023-24 Incurred Expenses Pending Payment	FY 2023-24 Projected Expenses	FY 2023-24 Total Expenses (Paid, Pending Payment, Projected)	Future Fiscal Years Obligations under HEA	FY 2024-25 Expenses Paid by June 30, 2024	Total Expenses	Difference between Budget and Total Expenses
Grand Totals by Column		\$250,000,000	\$65,381,054	\$168,956,681	\$397,144	\$12,745,555	\$40,637,950	\$222,737,329	\$92,189,960	\$5,067,000	\$314,927,289	\$576,179
FY 2023-24 Funding Authority												
Homelessness Emergency Account		\$65,700,000	\$75,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$140,700,000
Inside Safe Reserve		\$184,300,000	-\$75,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,300,000
<i>subtotal</i>		<i>\$250,000,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$250,000,000</i>
FY 2022-23 Reappropriation												
Reappropriation of FY 2022-23 available Cash		\$0	\$22,501,784	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,501,784
<i>subtotal</i>		<i>\$0</i>	<i>\$22,501,784</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$22,501,784</i>
Interim Housing												
	Booking Agreements ^{1, 2}	\$92,000,000	\$0	\$19,726,580	\$346,870	\$4,827,296	\$2,030,225	\$26,930,971	\$7,437,639	\$0	\$34,368,610	
	Occupancy Agreements ^{1, 3}		\$0	\$10,175,541	\$0	\$2,364,853	\$605,776	\$13,146,170	\$18,960,331	\$0	\$32,106,501	
	New Occupancy Agreements (FY 24 costs only) ³		\$0	\$0	\$50,274	\$33,516	\$38,623	\$122,413	\$0	\$0	\$122,413	
Motel Nightly Rentals	LA Grand monthly lease costs through February 1, 2024, and six month renewal through July 31, 2024. ⁴		\$0	\$23,422,369	\$0	\$0	\$0	\$23,422,369	\$1,595,787	\$0	\$25,018,156	\$506,733
Operating Expenses	Includes insurance, damage mitigation, incidental, furnishings.	\$18,000,000	\$0	\$104,504	\$0	\$172,566	\$13,745	\$290,814	\$0	\$0	\$290,814	\$17,709,186
Payment Enablement Services	Platform to streamline the administrative workflow associated with motel nightly rental through support in data processing, dashboards, and payment support. Contractual costs estimated for two years.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,160,000	\$0	\$5,160,000	-\$5,160,000
<i>subtotal</i>		<i>\$110,000,000</i>	<i>\$0</i>	<i>\$53,428,994</i>	<i>\$397,144</i>	<i>\$7,398,230</i>	<i>\$2,688,369</i>	<i>\$63,912,737</i>	<i>\$33,153,757</i>	<i>\$0</i>	<i>\$97,066,494</i>	<i>\$13,055,919</i>
Service Provider Support Services												
Street Engagement	Staff costs: long-term, on-going/pre-operation outreach efforts to build relationships with PEH prior to coming indoors	\$6,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,000,000
Case Management ^{2, 5}	Staff costs: includes individual case management in motels as well as housing navigators	\$16,000,000	\$0	\$1,207,021	\$0	\$296,269	\$2,532,485	\$4,035,775	\$1,130,521	\$0	\$5,166,296	\$10,833,704
Indirect (LAHSA and Service Providers) ^{2, 5}	Overhead to include support staff, facility costs (rent, utilities)	\$16,000,000	\$0	\$6,147,509	\$0	\$2,985,386	\$12,388,312	\$21,521,207	\$6,247,546	\$0	\$27,768,752	-\$11,768,752
Resident Monitors ^{2, 5}	Each motel has resident monitor to support PEH and liaise with motel staff	\$10,000,000	\$0	\$3,491,370	\$0	\$856,974	\$7,325,345	\$11,673,689	\$3,270,092	\$0	\$14,943,781	-\$4,943,781
Food ^{2, 5}	\$21 per person, per day (meal delivery services, grocery store gift cards)	\$13,000,000	\$0	\$4,783,870	\$0	\$1,174,225	\$10,037,175	\$15,995,270	\$4,480,675	\$0	\$20,475,944	-\$7,475,944
Storage ^{2, 5}	Includes storage rental for PEH to surrender belongings	\$1,000,000	\$0	\$58,951	\$0	\$14,470	\$123,687	\$197,107	\$55,215	\$0	\$252,322	\$747,678
Housing Fairs		\$0	\$0	\$0	\$0	\$20,000	\$0	\$20,000	\$0	\$0	\$20,000	-\$20,000
LA Grand - Services Cost ^{5, 6}	Service costs provided by Weingart for the LA Grand extensions from July 1, 2023 to January 31, 2024, and February 1, 2024 to July 31, 2024.	\$0	\$0	\$7,017,746	\$0	\$0	\$1,554,757	\$8,572,503	\$1,040,592	\$0	\$9,613,095	-\$9,613,095
Mayfair - Services Cost ⁶	Service costs provided by Weingart for the Mayfair from May 1, 2024 to April 30, 2025	\$0	\$0	\$526,128	\$0	\$0	\$1,578,385	\$2,104,513	\$9,932,635	\$0	\$12,037,148	-\$12,037,148
Mayfair - Operations ⁶	Operation and Maintenance costs provided by HACLA for the Mayfair for FY 2024-25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,067,000	\$5,067,000	\$5,067,000	-\$5,067,000
<i>subtotal</i>		<i>\$62,000,000</i>	<i>\$0</i>	<i>\$23,232,594</i>	<i>\$0</i>	<i>\$5,347,325</i>	<i>\$35,540,145</i>	<i>\$64,120,063</i>	<i>\$31,224,276</i>	<i>\$5,067,000</i>	<i>\$95,344,339</i>	<i>-\$33,344,339</i>
Permanent Stay												
Move-In Support	Includes landlord incentive, security deposit, furnishing, utility deposit, and other move-in costs	\$13,000,000	\$0	\$0	\$0	\$0	\$386,018	\$386,018	\$1,273,635	\$0	\$1,659,653	\$11,340,348
Rental Assistance	2-year Time-limited subsidies (\$1,833 per month) for 400 people transitioning from motels to PSH pipeline	\$18,000,000	\$0	\$0	\$0	\$0	\$2,005,484	\$2,005,484	\$15,442,292	\$0	\$17,447,777	\$552,224
<i>subtotal</i>		<i>\$31,000,000</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>	<i>\$2,391,502</i>	<i>\$2,391,502</i>	<i>\$16,715,927</i>	<i>\$0</i>	<i>\$19,107,429</i>	<i>\$11,892,571</i>

Attachment 2: Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections

Table B. FY 2023 - 24: \$250 Million Budget and Expenditure Breakdown

Budget Category	Comments	FY 2023-24 Budget	Interim Budget Adjustments	FY 2023-24 Expenses Paid by June 30, 2024	FY 2023-24 Expenses Paid after July 1, 2024	FY 2023-24 Incurred Expenses Pending Payment	FY 2023-24 Projected Expenses	FY 2023-24 Total Expenses (Paid, Pending Payment, Projected)	Future Fiscal Years Obligations under HEA	FY 2024-25 Expenses Paid by June 30, 2024	Total Expenses	Difference between Budget and Total Expenses
Acquisition												
Motel Acquisition	The \$47M supports a portion of the acquisition and renovation costs for the Mayfair Hotel (\$10.3M) for 294 rooms and provides \$31M as matching funds to leverage Project HomeKey3 (PHK3) funding for the acquisition of 2 motels 7 totaling 185 IH units.	\$47,000,000	\$0	\$36,104,900	\$0	\$0	\$0	\$36,104,900	\$11,096,000	\$0	\$47,200,900	-\$200,900
Mayfair - Fund Loans	A cash flow loan was authorized from the HEA for reimbursement from the Community Development Block Grant (CDBG) Fund (\$27,687,000), Proposition HHH Fund (\$5,192,270), and the Municipal Housing Finance Fund (MHFF) (\$10,000,000).	\$0	\$0	\$42,879,270	\$0	\$0	\$0	\$42,879,270	\$0	\$0	\$42,879,270	-\$42,879,270
Mayfair - Loan Reimbursement	Repayment of cash flow loan	\$0	\$42,879,270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42,879,270
Mayfair - Renovation Shortfall 6		\$0	\$0	\$5,793,470	\$0	\$0	\$0	\$5,793,470	\$0	\$0	\$5,793,470	-\$5,793,470
<i>subtotal</i>		\$47,000,000	\$42,879,270	\$84,777,640	\$0	\$0	\$0	\$84,777,640	\$11,096,000	\$0	\$95,873,640	-\$5,994,370
City Departments												
Los Angeles Police Department Overtime	Support for, and ensuring the safety of, City staff and Inside Safe participants.	\$0	\$0	\$67,452	\$0	\$0	\$17,934	\$85,387	\$0	\$0	\$85,387	-\$85,387
Homelessness & Housing Solutions Support (Mayor's Office) 8	Includes the City's response to the emergency declaration on homelessness, executive directives to lead a citywide increase in affordable housing production, and the Inside Safe Initiative. Also allows for the direct hiring of 13 outreach teams to be trained and deployed in support of the Inside Safe Initiative.	\$0	\$0	\$7,200,000	\$0	\$0	\$0	\$7,200,000	\$0	\$0	\$7,200,000	-\$7,200,000
Los Angeles Police Department - Vehicle Recycling Program	Support for the dismantling and recycling of RVs that have been impounded and are unclaimed, in grave disrepair, or are an environmental hazard.	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000	\$0	\$0	\$250,000	-\$250,000
<i>subtotal</i>		\$0	\$0	\$7,517,452	\$0	\$0	\$17,934	\$7,535,387	\$0	\$0	\$7,535,387	-\$7,535,387
Grand Totals by Column		\$250,000,000	\$65,381,054	\$168,956,681	\$397,144	\$12,745,555	\$40,637,950	\$222,737,329	\$92,189,960	\$5,067,000	\$314,927,289	\$576,179
	Total Cash Available for FY 2023-24	\$315,381,054										
	Total Expenditures Paid by June 30, 2024	\$174,023,681										
	Total Expenditures Paid after July 1, 2024	\$397,144										
	Funds Encumbered in FY 2023-24 1	\$28,800,832.23										
	FY 2022-23 Reappropriation to FY 2024-25	\$112,483,618										
							FY 2023 - 24 Year End Projected Balance	\$92,643,725	Projected Balance with Future Fiscal Year Obligations			\$453,765

¹ Funds for booking and occupancy agreements were encumbered. Encumbered funds will decrease as expenditures are paid out. Of the encumbered amount, \$18,960,331 is encumbered for FY 2024-25 Costs. See Table C. FY 2024 - 25: Budget Breakdown

² Future Fiscal Years Obligations includes cost projections for Booking Agreements and Service Provider Costs for the first quarter of FY 2024-25.

³ Two new occupancy agreements were executed in late June 2024, one agreement and an amendment to an existing agreement in late July and one agreement in early August. The projected costs are split across the funding allocation for FY 24 (\$122K) and FY25 (8.5M). This does not include projected costs for Occupancy Agreement extension options. If all extensions options were executed, there would be an additional projected cost of \$25,236,637 for a total cost of \$65,987,613.80

⁴ Projections for the six month renewal through July 31, 2024 reflect LA Grand demobilization and ramp down.

⁵ Service Provider costs reflect actuals reported by LAHSA as of March 15, 2024.

⁶ Updated as reported by the Mayor's Office, pending final budget.

⁷ Multiple funding sources support the PHK3 Matching Funds: \$31,567,800 from HEA, \$15,000,000 from HHAP Round 3, and \$12,940 in HOME-ARP funds. The level of support has been revised based on award letters that have been issued for projects. This funding will provide 185 units of interim housing and two manager units.

⁸ Per the Nondepartmental Footnotes of the adopted FY24 Budget Resolution, \$7.2M was transferred to the Mayor's Office for homelessness and housing support. As reported by the Mayor's Office, an estimated \$4,320,000 will be carried over as part of the Mayor's Fund 100 operating accounts in FY 2024-25.

Attachment 2: Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections

Table C. FY 2024 - 25: Budget Breakdown

Budget Category	Comments	Service Period	Budget (FY 2024-25 Funding Authority & FY 2023-24 Reappropriation/Rollover)	Interim Budget Adjustments (Transfer Complete)	FY 2023-24 Earmark - Pending Transfer	FY 2024-25 Requested Transfers - Pending	Future Fiscal Year Interim Budget Adjustments	FY 2023-24 Earmark for Future Fiscal Year - Pending Transfer	Future Fiscal Years Requested Transfers - Pending	Total Commitments
Total Budget Authority		Grand Totals by Column	\$201,503,134	\$0	\$0	\$0				
FY 2024-25 Funding Authority										
Emergency Stabilization Beds State Grant ³		FY 2024-25	\$33,000,000							
Homelessness Emergency Account		FY 2024-25	\$0	\$55,841,145		\$10,200,790			\$364,743	
Inside Safe Reserve		FY 2024-25	\$80,000,000	-\$55,841,145		-\$9,274,381			-\$364,743	
County Reimbursements		FY 2024-25	\$926,409			-\$926,409				
<i>subtotal</i>			\$113,926,409	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FY 2023-24 Reappropriation/Rollover ¹ - Pending										
<i>FY 2023-24 HEA Rollover</i>		FY 2023-24	\$3,183,618							
<i>FY 2023-24 Inside Safe Reserve Rollover</i>		FY 2023-24	\$109,300,000							
<i>FY 2023-24 Encumbered Funds for Executed Occupancy Agreements</i>		FY 2024-25 & FY 2025-26	\$18,960,331							
<i>Amounts Earmarked for FY 2022-23 & FY 2023-24 Expenses ¹</i>		FY 2022-23 & FY 2023-24	-\$43,867,225							
<i>subtotal</i>			\$87,576,725	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interim Housing										
	Booking Agreements (prior year earmark)*	FY 2024-25	\$7,437,639	\$7,437,639	\$0	\$0	\$0	\$0	\$0	\$7,437,639
	FY 2024-25 Occupancy Agreements ²	FY 2024-25 & FY 2025-26	\$8,522,062	\$0	\$0	\$8,157,319	\$0	\$0	\$364,743	\$8,522,062
	FY 2024-25 Occupancy Agreements (prior year encumbrance)	FY 2024-25 & FY 2025-26	\$18,960,331	\$14,700,711	\$0	\$0	\$0	\$4,259,620	\$0	\$18,960,331
Motel Nightly Rentals	LA Grand monthly lease costs for July 2024 (prior year earmark)	FY 2024-25	\$1,595,787	\$1,595,787	\$0	\$0	\$0	\$0	\$0	\$1,595,787
	FY 2024-25 Facility Expenses (Damages)	FY 2024-25	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000
Operating Expenses	Insurance Adjuster (Facility Expenses)	FY 2024-25	\$150,000	\$0	\$0	\$150,000	\$0	\$0	\$0	\$150,000
	Platform to streamline the administrative workflow associated with motel nightly rental through support in data processing, dashboards, and payment support. Contractual costs estimated for two years. (prior year earmark)	FY 2024-25 & FY 2025-26	\$5,160,000	\$0	\$2,580,000	\$0	\$0	\$2,580,000	\$0	\$5,160,000
<i>subtotal</i>			\$41,925,819	\$23,734,137	\$2,580,000	\$8,407,319	\$0	\$6,839,620	\$364,743	\$41,925,819
Service Provider Support Services										
FY 2024-25 LAHSA Service Providers Costs	(prior year earmark)*	FY 2024-25	\$15,184,048	\$3,796,012	\$11,388,036	\$0	\$0	\$0	\$0	\$15,184,048
FY 2024-25 LA Grand - Services Cost	Service costs provided by Weingart for the LA Grand extensions from for July 2024. (prior year earmark)	FY 2024-25	\$1,040,592	\$0	\$1,040,592	\$0	\$0	\$0	\$0	\$1,040,592
FY 2024-25 Mayfair - Services Cost	Service costs provided by Weingart for the Mayfair from July 1, 2024 to April 30, 2025 (prior year earmark)	FY 2024-25	\$9,932,635	\$3,009,287	\$6,923,348	\$0	\$0	\$0	\$0	\$9,932,635
Personal Property Storage	storage bins (measuring 10' x 8' x 8' in size) at motel sites, at a cost of approximately \$80 per month	FY 2024-25	\$18,675	\$18,675	\$0	\$0	\$0	\$0	\$0	\$18,675
Mayfair Hotel - Insurance Policy	Reimbursement to CAO Risk Management Group for the Mayfair Hotel's Property Insurance policy: term: March 27, 2024 - March 27, 2025	FY 2023-24 & FY 2024-25	\$82,795	\$0	\$0	\$82,795	\$0	\$0	\$0	\$82,795
CD 14 Congregate Shelter - Weingart	58 beds congregate shelter site in CD 14, with Weingart as the Service Provider*	FY 2024-25	\$2,328,700	\$0	\$0	\$582,175	\$0	\$0	\$0	\$2,328,700
CD 14 Congregate Shelter - Union Rescue Mission - FF&E	furniture, fixtures, and equipment such as sleeping modules	FY 2024-25	\$375,000	\$0	\$0	\$0	\$0	\$0	\$0	\$375,000
CD 14 Congregate Shelter - Union Rescue Mission - Operating Costs	100 beds congregate shelter site in CD 14, with Union Rescue Mission as the Service Provider*	FY 2024-25	\$3,014,000	\$0	\$0	\$753,500	\$0	\$0	\$0	\$3,014,000
<i>subtotal</i>			\$31,976,446	\$6,823,974	\$19,351,977	\$1,418,470	\$0	\$0	\$0	\$31,976,446
Permanent Stay										
FY 2024-25 Move-In Support	Includes landlord incentive, security deposit, furnishing, utility deposit, and other move-in costs (prior year earmark)	FY 2024-25	\$1,273,635	\$1,273,635	\$0	\$0	\$0	\$0	\$0	\$1,273,635

Attachment 2: Inside Safe Summaries by Fiscal Year, Budget Categories, and Future Projections

Table C. FY 2024 - 25: Budget Breakdown

Budget Category	Comments	Service Period	Budget (FY 2024-25 Funding Authority & FY 2023-24 Reappropriation/Rollover)	Interim Budget Adjustments (Transfer Complete)	FY 2023-24 Earmark - Pending Transfer	FY 2024-25 Requested Transfers - Pending	Future Fiscal Year Interim Budget Adjustments	FY 2023-24 Earmark for Future Fiscal Year - Pending Transfer	Future Fiscal Years Requested Transfers - Pending	Total Commitments
FY 2024-25 Rental Assistance	2-year Time-limited subsidies (prior year earmark)*	FY 2024-25	\$15,442,292	\$2,206,042	\$13,236,251	\$0	\$0	\$0	\$0	\$15,442,292
<i>subtotal</i>			\$16,715,927	\$3,479,677	\$13,236,251	\$0	\$0	\$0	\$0	\$16,715,927
Acquisition										
Motel Acquisition	Includes funds to leverage Project HomeKey3 (PHK3) funding for the acquisition of 2 motels totaling 185 IH units (prior year earmark)	FY 2024-25	\$11,096,000	\$0	\$11,096,000	\$0	\$0	\$0	\$0	\$11,096,000
<i>subtotal</i>			\$11,096,000	\$0	\$11,096,000	\$0	\$0	\$0	\$0	\$11,096,000
City Departments										
Staffing	Homelessness & Housing Solutions Support (Mayor's Office)	FY 2024-25	\$3,500,000	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$3,500,000
<i>subtotal</i>			\$3,500,000	\$3,500,000	\$0	\$0	\$0	\$0	\$0	\$3,500,000
FY 2023-2024 Uncommitted Funds										
Uncommitted Funds		FY 2024-25	\$453,765	\$0	\$453,765	\$0	\$0	\$0	\$0	\$453,765
<i>subtotal</i>			\$453,765	\$0	\$453,765	\$0	\$0	\$0	\$0	\$453,765
Emergency Stabilization Beds State Grant ³										
Interim Housing Construction		FY 2024-25	\$33,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$33,000,000
<i>subtotal</i>			\$33,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$33,000,000
Budget Categories Grand Totals by Column			\$138,667,958	\$37,537,788	\$46,717,992	\$9,825,790	\$0	\$6,839,620	\$364,743	\$138,667,958
			FY 2024-25 Uncommitted Funds	\$62,835,177						

¹ \$112.5 million from FY 2023-24 is pending reappropriation into the FY 2024-25 accounts. Of this amount, \$43.8 million was earmarked for FY 2022-23 & FY 2023-24 Expenses. Details regarding these past fiscal years' expenses can be found on Table A and Table B.

² Two new occupancy agreements were executed in late June 2024, one agreement and an amendment to an existing agreement in late July and one agreement in early August. The projected costs are split across the funding allocation for FY 24 (\$122K) and FY25 (8.5M). This does not include projected costs for Occupancy Agreement extension options. If all extensions options were executed, there would be an additional projected cost of \$25,236,637 for a total cost of \$65,987,613.80

³ The Emergency Stabilization Beds State Grant are deposited in a separate account and not in the HEA or Inside Safe Reserve. Funding allocation and approvals relating to this grant is provided in separate reports.

* Indicates transfers and/or budget for Q1 only. Additional allocations to be identified in a future report.

Attachment 3: Inside Safe Operations and Associated Service Provider and Hotel Costs

Inside Safe Operations and Associated Service Provider and Hotel Costs ¹

No.	Type of Operation	Start Date	End Date	Location/Program	Council District	Service Provider for Operation	Council District where Placements Were Made	No. of Placements ²	Current Status ¹							Approved Budget ⁶	Service Provider Cost (per person per day) ³	Motel/Hotel Cost (per night per person)
									Interim Housing	Deceased	Incarcerated	Medical or Psychiatric Facility	Permanent Housing	Returned to Homelessness	Returned to Homelessness - Working with			
1	Encampment Operations	12/20/2022	12/30/2022	101/Cahuenga	4	The People Concern (TPC)	13	29	10	1	0	0	0	9	7	\$922,284.61	\$42.55	\$110.00-\$140.00
2	Encampment Operations	1/3/2023	1/13/2023	Venice/Sunset/ABH	11	St. Joseph Center (SJC)	1, 8, 9, 10, 11	106	19	5	2	0	31	31	17	\$2,876,527.50	\$40.37	\$100.00-\$165.00
3	Encampment Operations	1/27/2023	1/27/2023	Speedway/Ozone	11	St. Joseph Center (SJC)	Unincorporated, 11	3	1	0	0	0	1	0	0	\$72,609.54	\$17.87	N/A ⁴
4	Encampment Operations	1/30/2023	1/30/2023	87th and Western	8	HOPICS	8, 9	28	12	3	0	0	6	2	5	\$919,930.97	\$50.54	\$110.00-\$115.00
5	Encampment Operations	1/30/2023	2/3/2023	Culver Median	11	St. Joseph Center (SJC)	8, Unincorporated	51	19	0	0	0	14	13	5	\$1,191,854.83	\$36.75	\$110.00 ⁵
6	Targeted Inside Safe Efforts	2/1/2023	-	LA Grand Extension (Original PEH from 2/1)	N/A	The Salvation Army (TSA) / Weingart	14	110	28	2	1	0	48	21	10	N/A	N/A	\$125.00
7	Encampment Operations	2/7/2023	2/7/2023	99th and Flower	8	HOPICS	8, 9	38	9	1	3	1	18	4	2	\$1,140,476.98	\$55.85	\$110.00-\$115.00
8	Encampment Operations	2/13/2023	2/15/2023	Victory/Vineland	2	LA Family Housing (LAFH)	13, 14	44	14	0	0	0	13	10	7	\$862,701.90	\$82.23	\$114.00-\$119.70
9	Encampment Operations	2/16/2023	2/18/2023	6th and Fairfax	5	The People Concern (TPC)	6th and Fairfax	42	3	2	0	0	24	8	5	\$906,221.19	\$27.59	\$100.00-\$125.00
10	Encampment Operations	2/21/2023	2/21/2023	81st and Fig Alley	8	HOPICS	8	20	7	0	0	0	11	0	2	\$788,641.46	\$60.67	\$110.00-\$120.00
11	Encampment Operations	2/28/2023	2/28/2023	105/Figueroa/Hoover	15	HOPICS	8	51	13	3	3	0	15	11	6	\$2,003,530.51	\$54.11	\$110.00-\$115.00
12	Targeted Inside Safe Efforts	3/2/2023	-	Popup Winter Shelters	N/A	The Salvation Army (TSA) / Weingart	14	78	17	1	1	1	13	35	10	N/A	N/A	\$125.00
13	Targeted Inside Safe Efforts	3/2/2023	3/19/2023	Aug Winter Shelter	N/A	First To Serve (FTS)	8, 9, 14	31	6	0	2	0	9	13	1	\$3,754,325.12	\$99.85	\$100.00-\$114.00
14	Encampment Operations	3/9/2023	3/9/2023	CD 3 Riverbed	3	Hope The Mission (HTM)	3	44	17	0	1	0	12	8	6	\$1,589,058.22	\$42.35	\$139.20
15	Encampment Operations	3/13/2023	3/28/2023	Skid Row	14	LAHSA/DMH	14	173	58	3	3	1	54	38	16	N/A	N/A	\$125.00
16	Encampment Operations	3/14/2023	3/16/2023	Echo Park	13	PATH	13	64	27	2	2	0	16	13	4	\$3,217,280.12	\$81.22	\$100.00-\$120.00
17	Targeted Inside Safe Efforts	3/17/2023	-	Aug Winter Shelter to LA Grand	N/A	The People Concern (TPC)	14	57	25	2	1	0	5	13	11	N/A	N/A	\$125.00
18	Targeted Inside Safe Efforts	3/17/2023	-	Aug Winter Shelter: County Motel to City Motel	N/A	First To Serve (FTS)	14	42	7	0	0	0	17	10	7	N/A	N/A	\$125.00
19	Targeted Inside Safe Efforts	3/21/2023	3/24/2023	Street Medicine (Metro LA)	14	The Salvation Army (TSA) / Weingart	14	27	14	1	0	0	1	9	2	N/A	N/A	\$125.00
20	Targeted Inside Safe Efforts	3/21/2023	3/21/2023	CIRCLE Outreach	N/A	The Salvation Army (TSA) / Weingart	14	7	2	0	1	0	1	2	1	N/A	N/A	\$125.00
21	Encampment Operations	4/19/2023	4/21/2023	Arcadia/Spring	14	The People Concern (TPC)	14	77	22	2	3	0	16	26	8	N/A	N/A	\$125.00
22	Encampment Operations	4/27/2023	4/28/2023	Grand/Vernon	9	HOPICS	8, 9	42	10	1	1	1	23	3	0	\$893,404.89	\$55.40	\$95.00-\$115.00
23	Encampment Operations	5/10/2023	5/11/2023	San Vicente	5	St. Joseph Center (SJC)	Unincorporated, 8	27	11	1	2	0	5	6	2	\$900,767.43	Pending	\$100.00-\$110.00
24	Encampment Operations	5/16/2023	5/16/2023	Grand and 52nd	9	HOPICS	9	51	9	1	0	0	33	7	1	\$1,233,333.36	\$54.54	\$110.00
25	Encampment Operations	5/31/2023	6/1/2023	Lomita/McCoy	15	Harbor Interfaith Services, Inc.	13, 15	68	13	1	1	0	37	10	6	\$2,319,245.00	\$68.71	\$100.00-\$110.00
26	Encampment Operations	6/6/2023	6/6/2023	Hollywood/EI Centro	13	The People Concern (TPC)	12	33	16	0	0	0	11	4	1	\$897,901.41	\$22.88	\$115.00
27	Encampment Operations	6/13/2023	6/14/2023	Chatsworth Metrolink	12	Hope The Mission (HTM)	12	56	21	0	2	0	13	17	3	\$1,889,602.69	\$38.35	\$115.00
28	Encampment Operations	6/29/2023	6/29/2023	Rancho/Jim Gilliam	10	HOPICS	8, 9, Unincorporated	41	23	1	1	0	12	3	0	\$1,529,955.72	\$64.16	\$95.00-\$120.00
29	Encampment Operations	7/6/2023	7/7/2023	Ritchie Valens/Paxton Park/118	7	LA Family Housing (LAFH)	7	50	18	2	3	1	13	12	1	\$1,394,099.95	\$70.55	\$95.00
30	Encampment Operations	7/27/2023	7/27/2023	Grand/Broadway/45th	9	HOPICS	9	42	7	0	0	0	25	6	4	\$1,037,088.72	\$52.02	\$110.00-\$125.00
31	Encampment Operations	8/10/2023	8/10/2023	Selma Ave	13	The People Concern (TPC)	13	41	21	0	2	0	11	6	1	\$697,215.84	\$15.96	\$140.00
32	Encampment Operations	9/12/2023	9/13/2023	Aetna/Van Nuys	6	Hope The Mission (HTM)	6	52	21	0	1	1	8	8	13	\$1,103,465.20	\$20.17	\$104.40
33	Encampment Operations	9/19/2023	9/19/2023	Wyandotte	3	Hope The Mission (HTM)	3	66	50	0	1	0	3	8	4	\$2,028,871.06	Pending	\$136.80-\$139.20
34	Encampment Operations	10/3/2023	10/3/2023	Balboa/Devonshire	12	Hope The Mission (HTM)	12	35	15	0	2	0	12	2	3	\$1,017,280.00	Pending	\$115.00
35.a	Encampment Operations	10/11/2023	10/12/2023	Virgil/Shatto Park	1, 10, 13	St. Joseph Center (SJC)	13	116	45	0	3	1	34	28	5	\$600,600.00	Pending	\$148.20
35.b	Encampment Operations	10/11/2023	10/12/2023	Virgil/Shatto Park	1, 10, 13	PATH	13	116	45	0	3	1	34	28	5	\$2,645,940.00	\$62.66	\$148.20
36.a	Encampment Operations	10/24/2023	10/24/2023	Venice/Globe	5, 11	St. Joseph Center (SJC)	8, 11	68	28	0	1	0	8	14	17	\$500,500.00	\$11.27	\$100-\$140
36.b	Encampment Operations	10/24/2023	10/24/2023	Venice/Globe	5, 11	First To Serve (FTS)	8, 11	68	28	0	1	0	8	14	17	\$911,130.00	\$109.33	\$100-\$140
37	Encampment Operations	11/7/2023	11/8/2023	Wilshire/Little	1	PATH	1	81	30	2	2	0	18	17	11	\$2,111,670.00	\$74.63	\$125.40
38	Encampment Operations	11/21/2023	11/21/2023	Canoga Ave/Vanowen St	3	Hope The Mission (HTM)	6	11	8	0	0	0	0	1	2	\$329,120.00	Pending	\$104.40
39	Encampment Operations	11/29/2023	11/29/2023	Hoover/81st	8	HOPICS	8	46	42	0	0	0	0	1	2	\$1,087,900.00	\$51.80	\$110.00-\$132.60
40.a	Encampment Operations	12/6/2023	12/8/2023	Forest Lawn	4	Hope The Mission (HTM)	6	31	21	1	0	0	4	5	0	\$624,382.00	Pending	\$110.00
40.b	Encampment Operations	12/6/2023	12/8/2023	Forest Lawn	4	LA Family Housing (LAFH)	2	31	21	1	0	0	4	5	0	\$552,292.00	\$27.77	\$119.70
41	Repopulation Operations	12/8/2023	12/8/2023	Figueroa Corridor Repop A	9	HOPICS / St. Joseph Center (SJC)	9	13	7	0	1	0	1	1	3	Pending	Pending	\$100.00-\$115.00
42	Repopulation Operations	12/8/2023	12/8/2023	Grand/Vernon Repop A	9	HOPICS	9	7	6	0	0	0	0	0	1	Pending	Pending	\$95.00-\$100.00
43	Repopulation Operations	12/12/2023	12/12/2023	101/Cahuenga Repop A	4	The People Concern (TPC)	13	3	2	0	0	0	0	0	1	Pending	Pending	\$110.00 - \$140.00
44	Repopulation Operations	12/12/2023	12/12/2023	Hollywood/EI Centro Repop A	13	The People Concern (TPC)	13	2	1	0	0	0	1	0	0	Pending	Pending	\$110.00 - \$140.00
45	Repopulation Operations	12/12/2023	12/12/2023	Figueroa Corridor Repop B	9	HOPICS	9	2	1	0	0	0	0	0	1	Pending	Pending	\$100.00-\$115.00
46	Encampment Operations	12/14/2023	12/14/2023	1st and Spring	14	Weingart	14	21	9	0	0	0	1	6	5	N/A	N/A	\$125.00
47	Repopulation Operations	12/14/2023	12/14/2023	Ritchie Valens/Paxton Park/118 Repop A	7	LA Family Housing (LAFH)	2	5	5	0	0	0	0	0	0	Pending	Pending	\$114.00-\$119.70
48	Repopulation Operations	12/18/2023	12/18/2023	Ritchie Valens/Paxton Park/118 Repop B	7	LA Family Housing (LAFH)	7	1	1	0	0	0	0	0	0	Pending	Pending	\$114.00
49	Repopulation Operations	12/19/2023	12/19/2023	Figueroa Corridor Repop C	9	HOPICS / St. Joseph Center (SJC)	9	5	2	0	0	0	1	0	2	Pending	Pending	\$100.00-\$115.00
50	Repopulation Operations	12/19/2023	12/19/2023	Grand/Vernon Repop B	9	HOPICS / St. Joseph Center (SJC)	9	2	0	0	0	0	0	1	1	Pending	Pending	\$110.00-\$115.00

Attachment 3: Inside Safe Operations and Associated Service Provider and Hotel Costs

Inside Safe Operations and Associated Service Provider and Hotel Costs ¹

No.	Type of Operation	Start Date	End Date	Location/Program	Council District	Service Provider for Operation	Council District where Placements Were Made	No. of Placements ²	Current Status ¹								Approved Budget ⁶	Service Provider Cost (per person per day) ³	Motel/Hotel Cost (per night per person)
									Interim Housing	Deceased	Incarcerated	Medical or Psychiatric Facility	Permanent Housing	Returned to Homelessness	Returned to Homelessness - Working with	Substance Abuse Facility			
51	Repopulation Operations	12/20/2023	12/20/2023	Ritchie Valens/Paxton Park/118 Repop C	7	LA Family Housing (LAFH)	2	1	1	0	0	0	0	0	0	0	Pending	Pending	\$114.00-\$119.70
52	Encampment Operations	1/9/2024	1/9/2024	Poinsettia/Romaine St	5, 13	The People Concern (TPC)	13	38	25	2	1	0	2	5	3	0	\$727,320.00	Pending	\$110.00-\$140.00
53	Repopulation Operations	1/16/2024	1/16/2024	101 / Cahuenga Repop B	4	The People Concern (TPC) / PATH / Weingart	13, 14	10	6	0	0	0	0	2	2	0	Pending	Pending	\$100.00-\$140.00
54	Repopulation Operations	1/18/2024	1/18/2024	87th & Western Repop A	8	HOPICS	8	4	4	0	0	0	0	0	0	0	Pending	Pending	\$132.60
55	Encampment Operations	1/19/2024	1/19/2024	Crenshaw/Victoria	8	HOPICS	8, 9	11	7	0	0	0	2	2	0	\$198,440.00	\$16.16	\$110.00-\$115.00	
56	Encampment Operations	2/1/2024	2/1/2024	Alhambra/College	1, 14	Weingart	14	10	6	1	0	0	1	1	0	N/A	N/A	\$125.00	
57	Repopulation Operations	2/6/2024	2/6/2024	Poinsettia/Romaine St Repop A	5, 13	The People Concern (TPC)	13	1	1	0	0	0	0	0	0	0	Pending	Pending	\$131.10
58	Repopulation Operations	2/8/2024	2/8/2024	Victory & Vineland Repop A	2	LA Family Housing (LAFH)	N/A	6	6	0	0	0	0	0	0	0	N/A	N/A	N/A ⁷
59	Repopulation Operations	2/8/2024	2/8/2024	Wyandotte Repop A	3	Hope The Mission (HTM)	6	1	1	0	0	0	0	0	0	0	Pending	Pending	\$104.40
60	Repopulation Operations	2/9/2024	2/9/2024	Balboa/Devonshire Repop A	12	Hope The Mission (HTM)	6	2	1	0	0	0	0	0	1	0	Pending	Pending	\$104.40
61	Repopulation Operations	2/13/2024	2/14/2024	Crenshaw/ Victoria Repop A	8	HOPICS	8	3	1	0	0	0	0	1	1	0	Pending	Pending	\$114.00-\$132.60
62	Repopulation Operations	2/14/2024	2/16/2024	Rancho/ Jim Gilliam Repop A	10	HOPICS / St. Joseph Center (SJC) / First To Serve (FTS)	8, 9	9	4	0	1	0	0	3	1	0	Pending	Pending	\$100.00-\$114.00
63	Repopulation Operations	2/14/2024	2/15/2024	Figueroa Corridor Repop D	9	HOPICS / First To Serve (FTS)	8, 9	8	6	0	0	0	1	1	0	0	Pending	Pending	\$100.00-\$115.00
64	Repopulation Operations	2/20/2024	2/20/2024	105/Figueroa/Hoover Repop A	15	N/A	N/A	1	0	0	0	0	0	0	1	0	N/A	N/A	N/A ⁸
65	Repopulation Operations	2/21/2024	2/22/2024	Figueroa Corridor Repop E	9	HOPICS / PATH	9, 13	5	1	0	0	0	2	2	0	0	Pending	Pending	\$100.00-\$148.20
66	Repopulation Operations	2/21/2024	2/22/2024	Rancho/ Jim Gilliam Repop B	10	HOPICS / First To Serve (FTS)	8	11	4	0	0	0	3	4	0	0	Pending	Pending	\$100.00-\$110.00
67	Repopulation Operations	2/22/2024	2/22/2024	Crenshaw/ Victoria Repop B	8	HOPICS	8	4	2	0	0	0	0	1	1	0	Pending	Pending	\$115.00
68	Encampment Operations	2/23/2024	2/23/2024	Sunset/Gower (6063 Sunset Blvd)	13	The People Concern (TPC) / St. Joseph Center (SJC)	13	4	4	0	0	0	0	0	0	0	Pending	Pending	\$110.00-\$148.20
69	Encampment Operations	2/23/2024	2/23/2024	Wakefield/Terra Bella	6	Hope The Mission (HTM)	6	10	9	0	0	0	0	1	0	0	\$141,900.00	Pending	\$104.40
70	Repopulation Operations	2/29/2024	2/29/2024	Crenshaw/Victoria Repop C	8	HOPICS	8	3	2	0	0	0	0	1	0	0	Pending	Pending	\$115.00
71	Repopulation Operations	3/4/2024	3/4/2024	Rancho/ Jim Gilliam Repop C	10	St. Joseph Center (SJC)	8	1	1	0	0	0	0	0	0	0	Pending	Pending	\$114.00
72	Encampment Operations	3/6/2024	3/6/2024	Alameda Triangle	1	LA Family Housing (LAFH)	1, 14	6	4	0	0	0	0	1	0	0	\$77,220.00	Pending	\$95.00-\$125.40
73	Repopulation Operations	3/7/2024	3/7/2024	101 / Cahuenga Repop C	4	PATH / Weingart	13, 14	17	10	0	1	0	0	4	2	0	Pending	Pending	\$100.00 - \$125.00
74	Encampment Operations	3/12/2024	3/12/2024	Vernon/Avalon	9	First To Serve (FTS)	8	10	6	0	0	0	0	1	3	0	Pending	Pending	\$100.00
75	Repopulation Operations	3/12/2024	3/13/2024	Victory & Vineland Repop B	2	LA Family Housing (LAFH)	2, 7	1	1	0	0	0	0	0	0	0	Pending	Pending	\$95.00-\$119.70
76	Repopulation Operations	3/13/2024	3/13/2024	Canoga/Vanowen Repop A	3	LA Family Housing (LAFH)	7	2	0	0	0	0	0	0	2	0	Pending	Pending	\$95.00
77	Encampment Operations	3/15/2024	3/15/2024	Willow Tree Inn	2	LA Family Housing (LAFH)	2	4	4	0	0	0	0	0	0	0	Pending	Pending	\$119.70
78	Repopulation Operations	3/20/2024	3/20/2024	99th/Flower Repop A	8	First To Serve (FTS)	8	1	1	0	0	0	0	0	0	0	Pending	Pending	\$100.00
79	Repopulation Operations	3/20/2024	3/21/2024	Lomita McCoy Repop A	15	Harbor Interfaith Services, Inc.	13, 15	7	7	0	0	0	0	0	0	0	Pending	Pending	\$105.00-\$110.00
80	Encampment Operations	3/21/2024	3/21/2024	RFK Inspiration Park	10	The People Concern (TPC) / St. Joseph Center (SJC)	13	17	14	0	2	0	0	0	1	0	Pending	Pending	\$110.00-\$148.20
81	Encampment Operations	3/27/2024	3/27/2024	Fountain/Alexandria Ave	13	St. Joseph Center (SJC)	13	19	16	0	1	0	0	1	0	1	Pending	Pending	\$115.00
82	Repopulation Operations	3/27/2024	3/27/2024	101 / Cahuenga Repop D	4	St. Joseph Center (SJC)	13	2	2	0	0	0	0	0	0	0	Pending	Pending	\$131.10
83	Repopulation Operations	3/27/2024	3/27/2024	Figueroa Corridor Repop F	9	HOPICS / St. Joseph Center (SJC)	9, 13	5	5	0	0	0	0	0	0	0	Pending	Pending	\$100.00-\$131.10
84	Repopulation Operations	3/27/2024	3/27/2024	Rancho/ Jim Gilliam Repop D	10	HOPICS	8	1	1	0	0	0	0	0	0	0	Pending	Pending	\$132.60
85	Repopulation Operations	3/27/2024	3/27/2024	87th & Western Repop B	8	HOPICS	9	1	1	0	0	0	0	0	0	0	Pending	Pending	\$114.00
86	Encampment Operations	3/28/2024	3/28/2024	Foothill Blvd. & Bengal St.	7	LA Family Housing (LAFH)	7	19	15	0	0	1	0	3	0	0	\$244,200.00	Pending	\$102.60
87	Repopulation Operations	3/28/2024	3/28/2024	Victory/Vineland Repop C	2	LA Family Housing (LAFH)	2	1	1	0	0	0	0	0	0	0	Pending	Pending	\$119.70
88	Repopulation Operations	4/3/2024	4/3/2024	Canoga/Vanowen Repop B	3	LA Family Housing (LAFH)	2	2	1	0	0	0	0	0	1	0	Pending	Pending	\$119.70
89	Repopulation Operations	4/3/2024	4/3/2024	Willow Tree Inn Repop A	2	LA Family Housing (LAFH)	2	1	1	0	0	0	0	0	0	0	Pending	Pending	\$119.70
90	Repopulation Operations	4/3/2024	4/3/2024	Figueroa Corridor Repop G	9	HOPICS / St. Joseph Center (SJC)	9, Unincorporated	3	1	0	0	0	0	1	1	0	Pending	Pending	\$95.00-\$110.00
91	Repopulation Operations	4/3/2024	4/5/2024	Rancho/ Jim Gilliam Repop E	10	HOPICS	9	1	1	0	0	0	0	0	0	0	Pending	Pending	\$100.00
92	Repopulation Operations	4/5/2024	4/5/2024	99th/Flower Repop B	8	First To Serve (FTS)	8	2	2	0	0	0	0	0	0	0	Pending	Pending	\$100.00
93	Repopulation Operations	4/9/2024	4/9/2024	Wyandotte Repop B	3	LA Family Housing (LAFH)	7	4	2	0	0	0	0	1	1	0	Pending	Pending	\$95.00

Attachment 3: Inside Safe Operations and Associated Service Provider and Hotel Costs

Inside Safe Operations and Associated Service Provider and Hotel Costs ¹

No.	Type of Operation	Start Date	End Date	Location/Program	Council District	Service Provider for Operation	Council District where Placements Were Made	No. of Placements ²	Current Status ¹							Approved Budget ⁶	Service Provider Cost (per person per day) ³	Motel/Hotel Cost (per night per person)		
									Interim Housing	Deceased	Incarcerated	Medical or Psychiatric Facility	Permanent Housing	Returned to Homelessness	Returned to Homelessness - Working with				Substance Abuse Facility	
94	Encampment Operations	4/10/2024	4/10/2024	Gilbert Lindsay Recreation Center	9	HOPICS, St. Joseph Center (SJC) / First To Serve (FTS)	9, Unincorporated	10	10	0	0	0	0	0	0	0	0	Pending	Pending	\$95.00-\$115.00
95	Repopulation Operations	4/10/2024	4/10/2024	Wishire/Little Repop A	1	First To Serve (FTS)	14	2	1	0	0	0	0	1	0	0	Pending	Pending	\$95.00-\$100.00	
96	Repopulation Operations	4/10/2024	4/10/2024	Poinsettia/Romaine St Repop B	5,13	St. Joseph Center (SJC)	13	1	1	0	0	0	0	0	0	0	Pending	Pending	\$131.10	
97	Repopulation Operations	4/10/2024	4/10/2024	101 / Cahuenga Repop E	4	St. Joseph Center (SJC)	13	3	2	0	0	0	0	0	1	0	Pending	Pending	\$131.10	
98	Encampment Operations	4/11/2024	4/11/2024	Pacific Coast Hwy	15	Harbor Interfaith Services, Inc.	15	39	38	0	0	0	0	0	1	0	Pending	Pending	\$115.00	
99	Repopulation Operations	4/16/2024	4/17/2024	Lomita McCoy Repop B	15	Harbor Interfaith Services, Inc.	15	5	3	0	0	0	0	0	2	0	Pending	Pending	\$100.00-\$105.00	
100	Encampment Operations	4/17/2024	4/17/2024	Vermont Median	8	HOPICS, St. Joseph Center (SJC) / First To Serve (FTS)	8, 9, 11, Unincorporated	37	30	0	0	0	0	5	2	0	Pending	Pending	\$100.00-\$140.00	
101	Repopulation Operations	4/17/2024	4/17/2024	Foothill Blvd. & Bengal St. Repop A	7	LA Family Housing (LAFH)	7	4	3	0	0	0	0	1	0	0	Pending	Pending	\$95.00	
102	Repopulation Operations	4/22/2024	4/22/2024	Foothill Blvd. & Bengal St. Repop B	7	First To Serve (FTS) / Hope the Mission (HTM)	7, 14	1	1	0	0	0	0	0	0	0	Pending	Pending	\$95.00-\$102.60	
103	Repopulation Operations	4/24/2024	4/24/2024	Canoga/Vanowen Repop C	3	Hope the Mission (HTM)	7	5	3	0	0	0	0	2	0	0	Pending	Pending	\$102.60	
104	Repopulation Operations	4/24/2024	4/24/2024	Rancho/ Jim Gilliam Repop F	10	First To Serve (FTS)	9	1	1	0	0	0	0	0	0	0	Pending	Pending	\$105.00-\$110.00	
105	Repopulation Operations	4/24/2024	4/24/2024	99th/Flower Repop C	8	St. Joseph Center (SJC)	Unincorporated	2	0	0	0	0	0	2	0	0	Pending	Pending	\$110.00	
106	Repopulation Operations	4/25/2024	4/25/2024	Lomita McCoy Repop C	15	Harbor Interfaith Services, Inc.	15	1	1	0	0	0	0	0	0	0	Pending	Pending	\$115.00	
107	Encampment Operations	5/1/2024	5/1/2024	10 Fwy & Barrington (2463 S Barrington Ave)	11	St. Joseph Center (SJC)	11	6	6	0	0	0	0	0	0	0	Pending	Pending	\$140.00	
108	Encampment Operations	5/2/2024	5/2/2024	Harold Way/Western and Sunset 101	13	The People Concern (TPC)	13	2	1	0	0	0	0	1	0	0	Pending	Pending	\$110.00-\$140.00	
109	Repopulation Operations	5/8/2024	5/8/2024	Selma Repop A	13	The People Concern (TPC)	13	3	3	0	0	0	0	0	0	0	Pending	Pending	\$110.00-\$140.00	
110	Repopulation Operations	5/8/2024	5/8/2024	Virgil/Shatto Park Repop A	1,10,13	St. Joseph Center (SJC)	13	3	3	0	0	0	0	0	0	0	Pending	Pending	\$148.20	
111	Encampment Operations	5/30/2024	5/30/2024	6th St & Van Ness Ave. Sunset Blvd/ Cherokee Ave & McCadden	13	PATH	13	7	7	0	0	0	0	0	0	0	Pending	Pending	\$148.20	
112	Encampment Operations	5/31/2024	5/31/2024	W 3rd St. & Union Ave	1	PATH	1	11	8	0	0	0	0	1	2	0	Pending	Pending	\$125.40	
113	Encampment Operations	6/11/2024	6/11/2024	Olympic Blvd & S Gramercy Pl	5	PATH	1	7	6	0	0	0	0	1	0	0	Pending	Pending	\$125.40	
114	Encampment Operations	6/18/2024	6/18/2024	Franklin & Argyle	4,13	St. Joseph Center (SJC)	4	31	31	0	0	0	0	0	0	0	Pending	Pending	\$125.40	
115	Encampment Operations	6/25/2024	6/25/2024	87th/Broadway	8	HOPICS & First To Serve (FTS)	8, 9	14	12	0	0	0	0	0	2	0	Pending	Pending	\$100.00-\$119.70	
116	Encampment Operations	6/26/2024	6/26/2024	The Salvation Army (TSA) / Weingart	14	250	135	7	1	1	37	46	23	0	0	N/A	N/A	\$125.00		
117	Targeted Inside Safe Efforts	-	-	LA Grand ERF	N/A	First To Serve (FTS)	14	2	1	0	0	0	0	0	1	0	Pending	Pending	\$95.00-\$100.00	
118	Repopulation Operations	5/15/2024	5/15/2024	Wishire/Little Repop B	1	Harbor Interfaith Services, Inc.	13	5	3	0	0	0	0	2	0	0	Pending	Pending	\$105.00	
119	Repopulation Operations	5/15/2024	5/15/2024	Lomita McCoy Repop D	15	St. Joseph Center (SJC) / First To Serve (FTS)	8, 14	4	2	0	0	0	0	1	1	0	Pending	Pending	\$95.00-\$114.00	
120	Repopulation Operations	5/15/2024	5/15/2024	Figueroa Corridor Repop H	9	St. Joseph Center (SJC)	11	3	3	0	0	0	0	0	0	0	Pending	Pending	\$165.00	
121	Repopulation Operations	5/15/2024	5/15/2024	Culver Median Repop A	11	St. Joseph Center (SJC)	11	3	3	0	0	0	0	0	0	0	Pending	Pending	\$165.00	
122	Repopulation Operations	6/4/2024	6/5/2024	Foothill Blvd. & Bengal St. Repop C	7	LA Family Housing (LAFH)	2, 6	6	5	0	0	0	0	1	0	0	Pending	Pending	\$104.40-\$119.70	
123	Repopulation Operations	6/4/2024	6/4/2024	Chatsworth Metrolink Station Repop A	12	Hope the Mission (HTM)	3	3	3	0	0	0	0	0	0	0	Pending	Pending	\$139.20	
124	Repopulation Operations	6/4/2024	6/4/2024	Lomita McCoy Repop E	15	Harbor Interfaith Services, Inc.	15	2	2	0	0	0	0	0	0	0	Pending	Pending	\$110.00	
125	Repopulation Operations	6/5/2024	6/5/2024	Figueroa Corridor Repop I	9	HOPICS / St. Joseph Center (SJC) / First To Serve (FTS)	8, 9, Unincorporated	6	2	0	0	0	0	3	1	0	Pending	Pending	\$95.00-\$110.00	
126	Repopulation Operations	6/5/2024	6/5/2024	99th/Flower Repop D	8	First To Serve (FTS)	8	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$100.00		
127	Encampment Operations	7/16/2024	7/16/2024	Sunset & Western	13	Joseph Center (SJC) / PATH	4, 13	22	22	0	0	0	0	0	0	0	Pending	Pending	\$100.00 - \$125.40	
128	Encampment Operations	7/17/2024	7/17/2024	MLK Jr Park	8	ICS / St Joseph Center (SJC)	8, 9	8	5	0	0	0	0	0	3	0	Pending	Pending	\$100.00 - \$119.70	
129	Encampment Operations	7/25/2024	7/25/2024	Hollenbeck Park	14	Weingart	14	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	N/A		
130	Repopulation Operations	6/10/24	6/10/24	Chatsworth Metrolink Station Repop B	12	Hope the Mission (HTM)	3	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$139.20	
131	Repopulation Operations	7/2/24	7/2/24	Virgil/Shatto Park Repop B	1,10,13	St Joseph Center (SJC) / PATH	13	6	6	0	0	0	0	0	0	0	Pending	Pending	\$100.00-\$131.10	
132	Repopulation Operations	7/10/24	7/10/24	Wyandotte Repop C	3	LA Family Housing (LAFH)	7	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$95.00	
133	Repopulation Operations	7/10/24	7/10/24	Alhambra/College Repop A	1,14	Abundant Blessings	14	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$119.70	
134	Repopulation Operations	7/10/24	7/10/24	CD 3 Riverbed Repop A	3	Hope the Mission (HTM)	3	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$139.20	
135	Repopulation Operations	7/10/24	7/10/24	Foothill Blvd. & Bengal St. Repop D	7	LA Family Housing (LAFH)	2, 7	4	4	0	0	0	0	0	0	0	Pending	Pending	\$95.00-\$119.70	
136	Repopulation Operations	7/10/24	7/10/24	Wakefield/Terra Bella Repop A	6	Hope the Mission (HTM)	6	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$104.40	

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									Interim Housing	Deceased	Incarcerated	Medical or Psychiatric Facility	Permanent Housing	Returned to Homelessness	Returned to Homelessness - Working with	Substance Abuse Facility			
137	Repopulation Operations	7/24/24	7/24/24	Lomita McCoy Repop F Foothill Blvd. & Bengal St. Repop E	15	Harbor Interfaith Services, Inc.	15	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$110.00-\$115.00
138	Repopulation Operations	7/24/24	7/24/24	Virgil/Shatto Park Repop C	7	Hope the Mission (HTM)	6	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$104.40	
139	Repopulation Operations	7/24/24	7/25/24	Wyandotte Repop D	1, 10, 13	PATH	13	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$100.00-\$148.20	
140	Repopulation Operations	7/24/24	7/25/24	Unknown Repop	3	LA Family Housing (LAFH)	2	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	Pending	\$119.70	
141	Repopulation Operations	-	-	Unknown Repop	N/A	Weingart	14	23	17	0	0	0	1	4	1	0	Pending	Pending	\$125.00
TOTAL								2,982	1,363	48	54	9	659	551	291	7	\$47,940,288.22		

¹ Information as of July 31, 2024. Pending additional details from Mayor's Office and LAHSA to be provided in subsequent reports.

² Encampment operations placements and current status based on LAHSA reporting.

³ Updated based on LAHSA reporting dated July 16, 2024. This may not include all actuals to date.

⁴ The City was not directly billed for nightly hotels for these participants.

⁵ Some hotels used were not billed directly to the City. Including nightly rate for directly billed hotel.

⁶ Service provider budgets are currently approved on a per-encampment, by service provider basis.

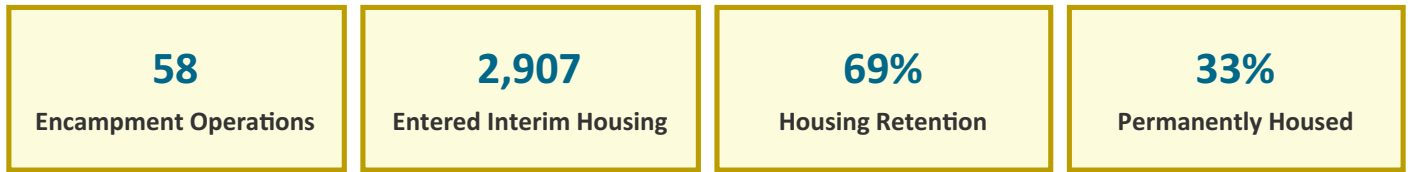
⁷ Funding for unallocated encampments was approved to support operations that come online while the specific encampment operation budget is pending.

⁸ Per the Mayor's Office, the participant associated with this repopulation operation was housed inside LAFH's building.

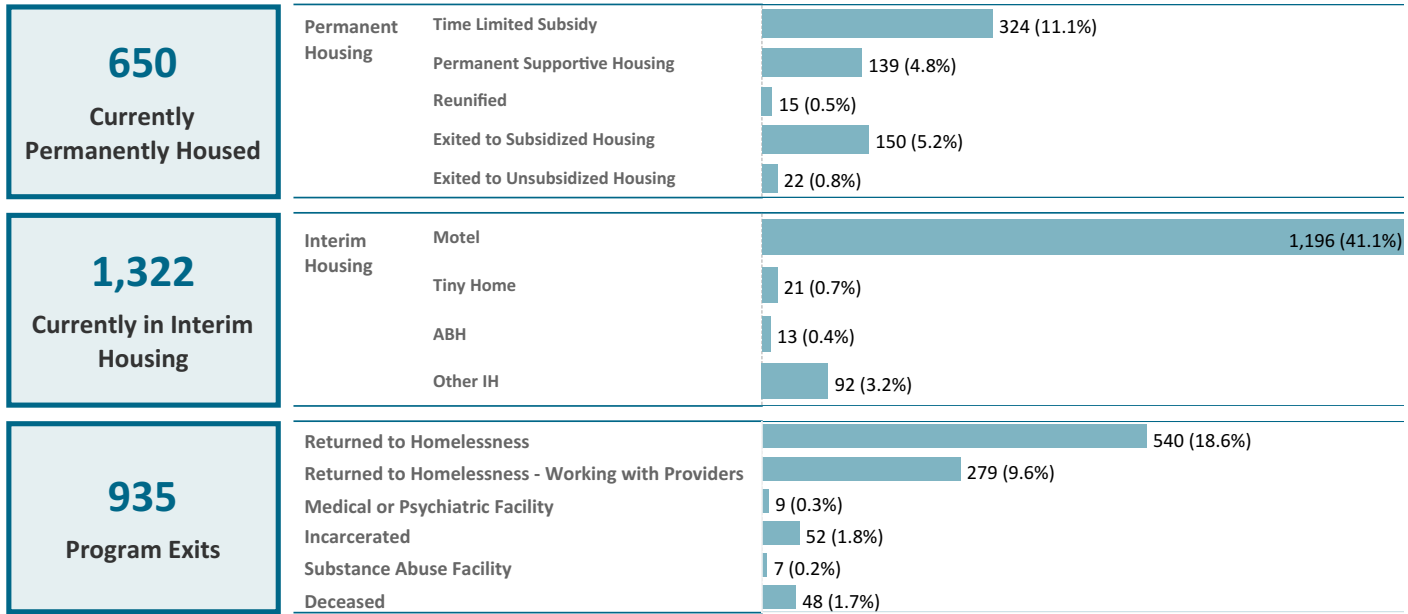
⁹ Per the Mayor's Office, the participant associated with this repopulation operation was listed on a by name list, but was not available when the team returned to process housing placements.

Inside Safe

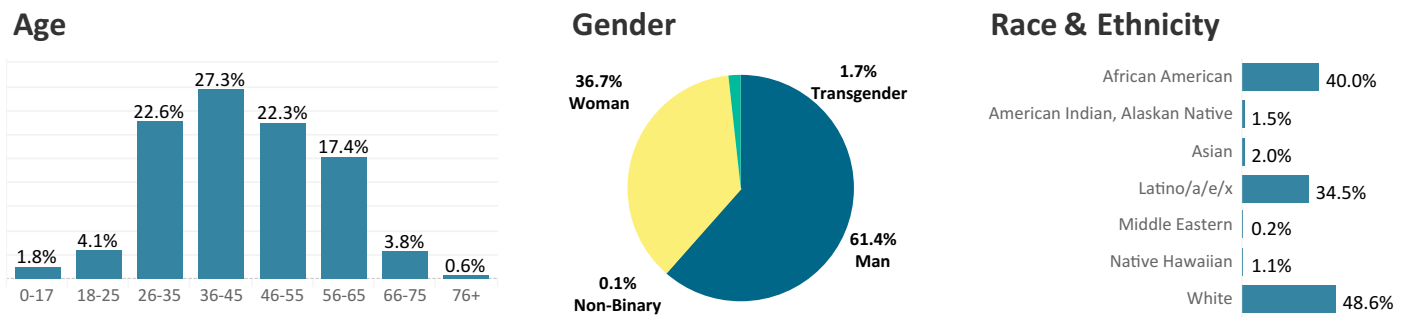
Los Angeles Homeless Services Authority Report
 Data through July 31, 2024. Revised August 7, 2024. Please disregard all previous reports.



Current Status of Clients Who Entered Interim Housing



Demographics



Individuals included in report: Includes clients who were engaged on the day of the encampment resolution and in repopulations efforts. Inside Safe also includes clients who were living in other ad hoc encampments throughout the city since January 2023 and clients that were living in the LA Grand on Feb 1, 2023, when transition from a PRK site. It also include clients in the ERF LA Grand Program. The nonspecific encampment-based clients comprise 620 individuals.

Housing Retention: The percentage is calculated by dividing the sum of people who are Currently Permanently Housed and Currently in Interim Housing by the number of people who entered Interim Housing. This figure excludes clients that have passed away as they did not voluntarily exit the programs.

Returned to Homelessness- Working with Providers: This includes clients who have left interim or permanent housing, but who are currently still engaging with outreach and housing programs.

Returned to Homelessness: Clients who have left the program and are not active in any other homeless services program in HMIS.

Data Quality:
 The report includes only data that providers have entered into HMIS. Providers have up to 72 hours after an interaction with, or a change in status of, a client to make a record in HMIS. Due to the dynamic nature of the program and its participants, this process may take longer than 72 hours. There may also be additional activities that have yet to be captured in HMIS. LAHSA and service providers strive for complete, accurate, and timely data in HMIS. The Data Management team at LAHSA is actively collaborating with providers to resolve any data discrepancies.

Entered Interim Housing: Includes only clients who entered interim housing. This cohort is the basis for all reporting.

Percentage Permanently Housed: Calculated from all clients who entered interim housing who have not exited from program.

Duplicative Clients: As a note there have been 75 clients who have been involved in more than one resolution. They are deduplicated in the total count.

¹ 59 encampment operations have taken place as of July 31, 2024. This report only includes data for 58 encampment operations as the data for the 59th operation is not available yet.

² There are a total of 71 duplicative clients. This does not change the deduplicated total count.

Attachment 4: Inside Safe Program Metrics as of July 31, 2024

Table 1. Inside Safe Participant Breakdown by Council District as of July 31, 2024 ^{1,2}

CD	Grand Total	Motels + Mayfair	ABH	Other Interim Housing	THV	Permanent Placements	Other Exits, Dispositions, or in Data Reconciliation
1	102	44	0	0	0	18	40
2	57	19	0	0	8	13	17
3	135	80	0	1	1	15	38
4	95	43	0	8	2	13	29
5	76	19	0	1	0	29	27
6	62	26	1	3	0	8	24
7	87	48	0	1	0	13	25
8	222	129	1	7	0	35	50
9	215	74	0	1	0	86	54
10	82	49	0	0	0	15	18
11	169	41	2	5	0	46	75
12	102	43	0	2	1	25	31
13	231	128	1	10	0	43	49
14	298	84	1	14	4	72	123
15	179	80	0	0	0	52	47
1,14	14	10	0	0	0	1	3
1,10,13	119	46	1	0	1	34	37
5,11	68	25	2	1	0	8	32
4,13	31	30	1	0	0	0	0
5,13	40	27	0	0	0	2	11
N/A	598	192	3	38	4	131	230
Total ¹	2,982	1,237	13	92	21	659	960

¹ This information may change pending further updates from LAHSA. Table only used for diagnostics.

² Table includes 71 duplicative clients.

Attachment 4: Inside Safe Program Metrics as of July 31, 2024

Table 2. Inside Safe Program Metrics as of July 31, 2024

Number of Encampment Operations	59
Number of Targeted Inside Safe Efforts ¹	8
Number of Council Districts	15
Number of Initial Placements ²	2,907
Number of Arrests During Initial Encampment Operations	0
Number of Housing Fairs To Date	17
Pounds of Waste Removed	715,182

¹ Includes scattered encampment relief efforts to move PEH into hotel rooms as well as transitioning Augmented Winter Shelter and Project Roomkey transfers into Inside Safe.

² This amount may change pending further updates from LAHSA.

Table 3. Inside Safe Encampment Operations by Council District as of July 31, 2024

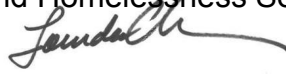
No. of Operations	Council District
1	Joint Operations by Council Districts 1, 10, 13 1, 14 4, 13 5, 11 5, 13
2	Council Districts 2, 4, 6, 7, 10, 12
3	Council Districts 1, 3, 5, 15
4	Council Districts 11, 14
5	Council Districts 9
6	None
7	None
8	Council Districts 8
9	Council Districts 13
Total Operations	59

Attachment 5: Appendix from Mayor's Office of Housing & Homelessness Solutions

MEMORANDUM

TO: Paul Krekorian, Council President, City Council
Nithya Raman, Chair Housing and Homelessness Committee
Bob Blumenfield, Chair Budget, Finance and Innovation Committee

FROM: Lourdes Castro Ramírez, Chief Housing and Homelessness Solutions Officer

RE: Mayor's Office of Housing and Homelessness Solutions Monthly Supplement, HEA Report 18 

DATE: August 13, 2024

The Mayor's Office of Housing and Homelessness (MOHHS) received Council funding approval through the annual budget process for a total of \$185.5 million in FY 2024-2025 (July 1, 2024 - June 30, 2025) to continue moving with urgency to bring unhoused Angelenos inside with interim housing and services through Inside Safe, coordinating the implementation of homelessness prevention efforts, improving affordable housing preservation, accelerating housing production, and strengthening the homelessness and housing delivery system to improve outcomes.

The City has made significant progress in addressing housing insecurity and homelessness. Thousands more Angelenos have accepted housing offers than during the previous year. Affordable housing production has also accelerated through emergency actions, with over 20,000 units of 100% affordable housing expedited under Executive Directive 1, as the City locks arms with both public and private partners. These successes have been possible because the Mayor and Council worked together and across the city with urgency and declared a state of emergency to confront this crisis.

Evaluating Hotel Interim Housing Portfolio for 3-Year Contract Eligibility to Achieve Alliance Settlement Bed Milestones

The existing Inside Safe hotel portfolio of both booking and occupancy agreements continues to be evaluated to determine which of these sites are best suited to serve as a longer-term resource for the City based on cost, the effectiveness of the site's location and layout, and the total number of units at the property. Selected properties will proceed through contract renegotiation to amend, where feasible and economically desirable, existing contracts to run through at least June of 2027. These amendments will allow the beds to be counted to the Alliance Settlement bed milestones and qualify for reimbursement for services from the County of Los Angeles. Requests to approve the contract extension of an initial 3 existing properties are included in the funding

Attachment 5: Appendix from Mayor's Office of Housing & Homelessness Solutions request below. Requests will continue to be included in future reports as negotiations are ongoing.

Timing

The MOHHS team is currently evaluating the 43 Inside Safe hotel interim properties under contract. At this time an initial 3 are recommended for extended contracts to achieve eligibility for service cost payments by the County of Los Angeles.

The full portfolio evaluation is ongoing and will be completed by September 27, 2024. Recommendations for all extended contracts are anticipated to be included in the HEA reports submitted in September and October 2024.

It is not anticipated that all current interim housing provided via motels and hotels will be transitioned to extended contracts. The level of flexibility and responsiveness of maintaining a smaller portfolio of individual shorter motel and hotel contracts may continue to be of benefit to the City as new longer term interim resources come online.

Financial Impacts

These renegotiated agreements will not increase FY 2024/25 costs and will reduce service costs paid by the City. Future year expenses will be noted and allocated in subsequent fiscal year budgets. Estimated cost savings per extended contract will be provided as a part of each report.

HEA Report #18 Funding Request

The Mayor's Office is requesting a funding transfer from the Inside Safe Reserve Account to the Homelessness Emergency Account to support expenses for hotels under occupancy agreements and LAHSA's administrative fee. The Mayor's Office is working closely with the CAO to develop a comprehensive plan that will include interim units that count towards the City's LA Alliance Settlement bed milestones, while operating under an annual budget approval/authority.

In order to support the timely and successful demobilization of the LA Grand Hotel, the City has contracted with two hotels, both located in Council District 14. One of those, a 50 room property, signed an occupancy agreement effective June 17, 2024 at a nightly rate of \$105 plus transient occupancy tax. The total funding transfer for the occupancy agreement hotel is \$2,100,735.00.

A hotel in CD4 signed a one year occupancy agreement on June 24, 2024 to support a new operation in that district. This hotel has 42 rooms and an office at a room rate of \$110 plus transient occupancy tax with an additional office rate of \$220 plus transient occupancy tax. The occupancy agreement contract is for one year, with no extension options at request of the owner, however this will be evaluated in the future. The total funding transfer for this occupancy agreement is \$1,975,300.80.

Attachment 5: Appendix from Mayor’s Office of Housing & Homelessness Solutions
 Funding is requested to be allocated to support two new hotels in Council District 13 and Council District 3. Both of these properties are being brought online to help with demobilization efforts. The hotel in CD13 will be used to demobilize two other properties in CD13 that were leasing at a higher rate and will no longer be used. This property has 43 units at a nightly rate of \$105 plus transient occupancy tax and would be under a year-long occupancy agreement with 2-year options to extend for an annual rate total of \$1,878,691.50. With Council approval, these options will be executed which will contract the hotel through July 30, 2027 and qualify for Alliance Settlement bed milestones and County reimbursement.

The hotel in CD3 has 41 units at a nightly rate of \$150 plus transient occupancy tax and will be under a year-long occupancy agreement for an annual cost of \$2,559,015. This property needed to mobilize quickly to support the demobilization of a hotel that is slated to undergo PHK3 conversion to a long-term City interim resource.

To maximize bed availability at an existing site in CD3, the Mayor’s Office will amend an existing agreement to include the property’s office space which would be added to the contract at a rate of \$160 for the remaining 52 days, totaling \$8,320. Contracting this additional unit would allow the 3 rooms the service provider is currently occupying to be used for program participants instead.

One additional new congregate facility has been identified in Skid Row, CD14. This facility will provide 100 beds along with service provision at a combined nightly rate not to exceed \$110, for an annual rate total of \$4,015,000. In addition to the annual rate total, a one time expense of \$375,000 is anticipated for furniture, fixtures, and equipment. This property with Council approval will have a contract through September 30, 2027 and qualify for Alliance Settlement bed milestones and County reimbursement.

The Mayor’s Office has evaluated the extension of the following hotel or motel agreements. Note that the CD13 hotel is the same hotel referenced above. The other two are existing properties under contract. Work will continue on the full portfolio over the next weeks.

Inside Safe Hotels or Motels For Contract Extension						
Council District	Number of Units	Current Term	Current Rate	Proposed New Term	Proposed New Rate	Year One Funding
1	62	11/07/2023 - 11/06/2025	\$110+TOT & \$220 Office	September 2024 to September 2027 with a one-year option	\$100+TOT & \$220 Office	\$2,629,752
2	36	12/26/2023 - 12/25/2024	\$105 + TOT	September 2024 to September 2027 with a one-year option	\$92.11+TOT	\$1,379,771
13	43	07/31/2024 -	\$105 + TOT	September 2024	\$100+TOT	\$1,789,230

Attachment 5: Appendix from Mayor’s Office of Housing & Homelessness Solutions

		07/30/2025		to September 2027 with a one-year option		
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Inside Safe City-County Funding Agreement

The Inside Safe Funding Agreement between the City and County of Los Angeles (Contract #AO-23-603) was negotiated in June 2023 in anticipation of a Chatsworth Inside Safe encampment resolution effort that was jointly organized and executed in partnership between the two entities. County teams and departments participated in the operation, County residents were identified and engaged by County staff, and sanitation efforts on County property were completed by the County Department of Public Works. This and subsequent operations were truly joint efforts, although County residents were housed in City-funded housing which necessitated an agreement to allow the City to invoice the County for these program participants.

In the original agreement, the County of Los Angeles agreed to reimburse the City of Los Angeles for motel, service provision, and damage expenses incurred by the City in relation to participants who came inside from County land to Inside Safe motels during the June 13, 2023 operation. The County allocated a maximum of \$130,200 in funding for this agreement.

An amendment to the agreement was drafted in October 2023 ahead of a second jointly organized and executed Inside Safe operation. In the amendment, language was added to provide for County reimbursement of City expenses related to City-County partnerships on Inside Safe operations beyond the original Chatsworth operation, subject to County approval.

In addition to the original agreement’s \$130,200 funding allocation, the amendment included a further allocation of \$1,729,800 for a total maximum County reimbursement of \$1,860,000.

This funding agreement provides a framework by which City partners may form future partnerships with the County for joint operations and reimbursement, however this particular agreement applies only to Inside Safe encampment resolution operations that have been and will be organized jointly by both City and County representatives.

Inside Safe Encampment Resolution Updates

At least one Inside Safe operation has been completed in every Council District. During the reporting period from July 1 - July 31, 2024, Inside Safe participants increased by 37 to the program to a total of 2,907 people. This increase is primarily due to new Inside Safe participants from 2 of the 3 operations and repopulation response efforts. The most recent operation is pending verification and is not reflected in LAHSA’s dashboard or this report.. The number of Inside Safe participants who transitioned to permanent housing solutions between July 1 - July

Attachment 5: Appendix from Mayor's Office of Housing & Homelessness Solutions 31, 2024, increased by 41 to a total of 650.

The City is also working closely with local neighbors, stakeholders, and businesses to provide information and support around encampments that Inside Safe addressed. This includes hosting a series of town hall-style meetings, 17 of which have been held as of July 31, 2024. The first of these virtual meetings was held on January 25, 2024. They are not scheduled on a regular cadence but are held occasionally and as required to address community and stakeholder concerns.

Inside Safe Program Description

[Inside Safe](#) was launched under Executive Directive 2 (ED2) in December 2022 to house Angelenos living in encampments, connect them to services, and prevent their return to the street. The Mayor's Office works with different departments during each Inside Safe operation, depending on the needs of the particular encampment. These departments have included the Department of Sanitation (LASAN), Transportation (LADOT), the Police Department (LAPD), and Animal Services.

Since January 2024, Council Offices have submitted 86 encampment priorities, all of which have been assessed by the Inside Safe Field Intervention Team (FIT). Assessments include a survey of the surrounding neighborhood, engagement with encampment residents and identification of their needs, severity of their health/behavioral health needs, and determination of required resources (e.g., Loop, County Department Health Services Multi-Disciplinary Team or Department Mental Health HOME team, specific City departments) for the day of encampment resolution.

After the Inside Safe Field Intervention Team has completed its assessment of a Council District priority encampment, interim housing is identified to address all of the residents in the encampment community who want to enroll in the program and are on the by-name list.

Following this, depending on the circumstances, the process includes further encampment engagement, securing service providers to operate the interim housing site(s), convening collaborators (e.g., Council Office, City Departments, LAHSA, LA County, service providers, interim housing owners, and street medicine teams) to coordinate the operation, and case conferencing with LAHSA outreach teams.

All efforts are made to find interim housing in that Council District or a neighboring one. For individuals who arrive at the encampment on the day of an operation and need to be added to the by-name list, LAHSA supports efforts to find alternative interim housing options for those individuals.

Following an encampment resolution, the same outreach teams monitor the original location for re-population, engage with new or old residents at the site, and offer housing as it becomes

Attachment 5: Appendix from Mayor’s Office of Housing & Homelessness Solutions available. A repopulated encampment is one that exists at a location that was previously resolved.

As outlined in the LAHSA Inside Safe Service Provider Scope of Required Services, services at Inside Safe interim housing include:

- Case management on at least a weekly basis
- Residential monitoring that provides crisis intervention and conflict resolution
- Supportive services, including document collection for permanent housing readiness.
- Three meals per day
- Connection to LA County’s mainstream benefits and services
- Harm reduction-based services and/or resource connections

Community engagement is also an integral part of the planning process for each encampment resolution. During this phase, members of the Field Intervention Team will join service providers and City Council partners to engage with encampment residents, local businesses, and constituents, including, but not limited to, speaking with them.

MOHHS Quarter 1 Plans and Projections

Inside Safe Encampment Resolutions

Inside Safe operations are dynamic, and timelines may shift for a variety of reasons, including council district priorities, voluntary participation, encampment-specific needs (e.g., RVs, number of residents, size of encampment, safety/hazard issues, multiple jurisdictions), availability of interim housing, and service provider capacity. As such, the Mayor’s Office has developed a proposed schedule as outlined below and will provide monthly updates.

Based on the Council Office priority submissions and site assessments, for the first quarter of FY 2024-2025 (July 1, 2024, to September 30, 2024), MOHHS anticipates coordinating the following Inside Safe operations in every council district as follows:

Region	Council District	County Service Planning Area	Projected Operations
San Fernando Valley	2, 3, 4, 6, 7 and 12	2	3-4
Metro/DTLA/East LA	1, 14	4	1
Hollywood	4, 13	4	1
West LA	5, 11	4 and 5	1-2
South LA	8, 9, 10	6	2
South Bay	8, 15	8	1

Attachment 5: Appendix from Mayor’s Office of Housing & Homelessness Solutions

TOTAL:	9-12
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MOHHS anticipates that, including existing participants who will start the new FY in the program and those entering for the first time, Inside Safe will serve up to 1500 people experiencing homelessness any given quarter. For all participants who voluntarily enroll in the Inside Safe programming, service providers under contract will adhere to the Scope of Required Services and deliver services that include residential monitoring, wellness checks, three meals per day, weekly case management, referrals to mainstream benefits, health/behavioral health services, among others. Additionally, the Mayor’s Office will continue to monitor sites where encampment resolution efforts have been completed and address repopulation if it occurs.

While it is impossible to guarantee that a particular number of people will be newly enrolled as a result of these outreach and engagement activities, the Mayor’s Office will continue to provide monthly reports with actual data on the number of operations completed and the total number of unhoused Angelenos that moved inside.

Interim Housing

Up to 1,500 interim housing units may be secured and maintained for Inside Safe participants. The Mayor’s Office continues to explore more cost-effective leasing and housing models and implement the state grant funding to develop up to 500 new interim beds in the City.

The Mayor's Office, in collaboration with motel owners and service providers, continuously monitors vacancies at Inside Safe contracted hotels. Participants from local operations or repopulation response efforts promptly fill these vacancies.

To address the cost of storing participants’ personal items for up to 30 days upon exiting interim housing, the Mayor’s Office is proposing the placement of storage bins (measuring 10’ x 8’ x 8’ in size) at motel sites. The Mayor's Office team has evaluated the need for these bins, which service providers have widely requested, to facilitate storage for participants who have exited the program but may return for their belongings within the 30-day post-exit window. The Mayor’s Office has worked with LAHSA to approve funding for the initial installation and delivery costs of \$175 and the first three months’ costs of approximately \$80 per month per site. Storage is an allowable expense in the Inside Safe Scope of Required Services at a monthly per-person rate of up to \$12.90. The Mayor’s Office is determining how best to include the implementation plan for these storage pods in FY 2024-25 per the Inside Safe Service Provider Scope of Required Services.

Expanding the City’s RV Storage Capacity

Attachment 5: Appendix from Mayor's Office of Housing & Homelessness Solutions

In order to resolve more RV encampments, the Mayor's Office has identified a Metro-owned lot that can be leased and converted into storage for RVs relinquished during City encampment resolutions. LAPD will operate the lot and function similarly to an Official Police Garage, but specifically for targeted RV resolution efforts led by City entities. The lease agreement with Metro has now been executed and work can proceed. The lot development will begin in August. The Mayor's Office is working with the Bureau of Engineering to lower costs and expedite the construction timeline to bring this important resource online as early as possible. Construction bids are within the range of existing funding of approximately \$2.5 million.

Permanent Housing Support

In Quarter 4 of Fiscal Year 2023-24, the Mayor's Office authorized LAHSA to provide 330 time-limited subsidies (TLS) and 300 housing navigation slots to Inside Safe clients - funding for the first quarter of TLS and the entire year of housing navigation was approved in the previous Homelessness Emergency Account Report, #16. To date, 127 TLS have been earmarked for Inside Safe participants in 2 LAHSA master leased properties.

TLS is a low-barrier program that aims to assist eligible participants in moving into permanent housing by providing housing identification and attainment services, case management, and rental assistance for up to 24 months. Housing Navigation is a housing-focused supportive service that assists TLS and non-TLS participants in identifying, applying for, securing, and moving into permanent housing.

To support the expeditious utilization of these TLS slots, the Mayor's Office and LAHSA will leverage master leased units through LAHSA's Master Leasing Strategy. All 330 slots will be dedicated to Inside Safe participants through master leased units or other unit acquisition efforts.

Interim Housing Acquisition and Operations

The Mayor's Office has secured \$33 million in state grant dollars to deliver up to 500 additional tiny home beds city-wide. The Mayor's Office, City Administrative Officer, and Bureau of Engineering have coordinated with council offices on site layout, feasibility, and CEQA. A report on four of the selected sites was heard at the August 7, 2024 Housing & Homelessness Committee.

Ann Sewill, General Manager
Tricia Keane, Executive Officer

Daniel Huynh, Assistant General Manager
Anna E. Ortega, Assistant General Manager
Luz C. Santiago, Assistant General Manager

City of Los Angeles



Karen Bass, Mayor

LOS ANGELES HOUSING DEPARTMENT
1910 Sunset Blvd, Ste 300
Los Angeles, CA 90026
Tel: 213.808.8808

housing.lacity.org

INTER-DEPARTMENTAL MEMORANDUM

TO: Lourdes Castro Ramirez, Chief Housing and Homelessness Officer, Office of Mayor Karen Bass
FROM: Ann Sewill, General Manager, Los Angeles Housing Department
CC: Matt Szabo, City Administrative Officer
DATE: July 19, 2024
RE: City Cash Advance Procedures for Los Angeles Homeless Services Authority (LAHSA)

PURPOSE:

The City has heard heightened concerns from homeless services providers who subcontract with the Los Angeles Homeless Services Authority (LAHSA) regarding payment delays affecting the providers' operations and the ability to ensure uninterrupted service. The various City departments and offices involved in the contract development, execution, administration, and payment processes have been working to streamline invoice payment, which is part of the overall contract process. There are systemic challenges with the contracting process overall, in part because the contracts are based on a reimbursement model, and responsibility for contract development and management are lodged in various City departments and offices. Recognizing that it will take longer to address these systemic issues, this memorandum outlines improvements to the existing cash advance process that can be implemented quickly to allow advances to be made to LAHSA more efficiently while still providing necessary oversight. Improvements to the overall contracting process are essential to the long-term functionality of the system, and the Los Angeles Housing Department (LAHD) will provide recommendations for such improvements in a separate memorandum.

This memorandum outlines the existing City cash advance procedures pertaining to the contracts between the City of Los Angeles and LAHSA. It describes improvements to the existing process, including the modification of LAHD's advance process to align with the cash advance process used by Los Angeles County for LAHSA contracts. Please note that the revised advance process would not apply to the General Fund Inside Safe and ESG-funded contracts. The specific contracts affected include: (1) the General Fund Base Contract, (2) the New Roadmap Base Contract, (3) the Alliance Base Contract, and (4) the HHAP Base Contract.

PROCESS CHANGE SUMMARY:

As described in more detail below, the streamlined cash advance process would occur as follows: Upon contract execution for the fiscal year and subject to funding availability, the City would provide LAHSA with an automatic advance of 25%, based on 80% of the contract amount at the start of the fiscal year (July), followed by a second 25% advance at the start of the second quarter (October). Subsequent quarterly advances will only be issued once the expenses for the previous quarters have been documented and reconciled according to a specified schedule. The advanced amounts for the third and fourth quarters are dependent on the reconciled amounts of the first two advances (for the first and second quarters).

BACKGROUND AND EXISTING PROCESS:

LAHD currently can make quarterly advances of 25% on each of the four contracts listed above to LAHSA according to Directive 23-01 Cash Advance Procedures. The General Fund Base Contract C-140706, New Roadmap Base Contract C-144656, Alliance Base Contract C-141840, and HHAP Base Contract C-135650 all state in Subsection 301, COMPENSATION AND METHOD OF PAYMENT, that the Contractor can be paid on either a cost reimbursement or advance basis. The contract states that if the contractor were to receive advance funds, it must execute a City-approved special bank account agreement before the receipt of funds and shall comply with all contract and regulatory requirements for safeguarding advance funds. The City may request at any time in writing, changes to the content and format of the invoice and supporting documentation. The City also reserves the right to request additional supporting documentation to substantiate costs. An officer of the Contractor must sign all invoices under penalty of perjury that the information submitted is true and correct. The City is not allowed to advance federal funds, therefore advances are not allowed for the ESG Base Contract C-145617.

The advance is issued upon LAHSA's request for the advance, which can only occur after the applicable contract is executed and the funds are transferred by the Controller's Office to Fund 10A - LAHD General Fund Program. These steps occur after the beginning of a new fiscal year. After the initial advance for the fiscal year, LAHSA's subsequent advance requests must be submitted along with expenditure reports in the cash request package. These expenditure documents are submitted to LAHD, along with LAHSA's General Ledger, for the corresponding period covered by the advance. The expenditure reports allow LAHD to determine how much of the advance was liquidated in the corresponding quarter. LAHD's goal is to reimburse LAHSA for all eligible expenditures in any given quarter while allowing LAHSA to maintain adequate working capital for its subrecipient agency(ies) and program(s). The expenditures for a quarter for which an advance was made are required to be fully reconciled before any further advances can be issued. As described below, this is a complex process, which can result in significant delay for subsequent advances, particularly as new contracts and work ramp up at the beginning of each fiscal year.

The invoice and expenditure documentation, required in the current process, is designed to compare the cash advanced by the City against LAHSA's cumulative expenditures to ensure that LAHSA is fully compensated for allowable expenditures made in any given quarter. For example, if the invoice and expenditure documents provided show that LAHSA's expenditures exceeded the amount advanced, LAHD would reimburse the amount that exceeded the prior advance and, assuming LAHSA requested an advance for the next quarter, would also issue the next 25% advance, unless budget restrictions exist. However, if the expenditures were less than the amount advanced, the amount to be disbursed as the next advance would be correspondingly reduced. This process ensures that LAHSA is fully reimbursed for incurred eligible costs during the quarter, while minimizing idle cash. LAHD may require LAHSA to submit partial or full documentation of any expense item reported during the fiscal year. Such documentation may include, but not be limited to, canceled checks, vendor/subrecipient invoices, and payroll registers. LAHD informs LAHSA throughout the program year if additional supporting documents are required.

PROCESS IMPROVEMENTS:

There are process improvements that can be implemented now to enable advances to be provided to LAHSA in a more streamlined way, while still ensuring that expenditures are properly tracked and documented. Aligning our advance process with the County process would result in streamlining for the City as well as consistency in payment timing and processing for LAHSA and its subrecipients.

The County currently provides LAHSA a quarterly cash advance on a specific day of the month before the start of each quarter. That amount is based on prior year expenditures. LAHSA, in turn, provides a monthly advance of funds to its providers on a specific day of each month for their anticipated homeless initiative-related expenditures. The County still requires LAHSA and its providers to continue providing monthly invoices to support the use of cash advances and to facilitate regular expenditure reconciliations. The County reconciles the advances on a quarterly basis as well as through a final reconciliation at the end of the fiscal year. The County believes the current process they adopted will help facilitate

more adequate cash flow to LAHSA and their providers in a timely manner. This cash advance procedure is expected to cover projected expenditures while balancing the fiscal accountability of LAHSA and its providers.

LAHD proposes to implement a similar advance policy, with some adjustments to make administration of the advances more straightforward within the City's structure. Under the improved process, the City would provide a quarterly advance of 25%, for the first and second quarters, based on 80% of the annual contract amount. The first quarterly advance would be made after contract execution at the beginning of each fiscal year, given that an executed contract is a prerequisite to issuing advances on that contract. This first quarter advance would be automatic and based on 80% of the total contract amount, as opposed to the County's advance process, which bases the first quarter advance on prior year expenditures. This automatic calculation will ensure that there is no delay in issuing the first advance because of the reconciliation of prior year expenditures. The subsequent advances for the second, third, and fourth quarters would be made on a specifically agreed upon date at or near the start of each subsequent quarter.

To receive the second quarter advance, LAHSA must submit proof of expenditures, including Expenditure Reports, General Ledger, and Payroll Register for the first two months of the fiscal year. This information would be required by the end of the first quarter. As long as this information is received, the City will issue a 25% advance for the second quarter. That percentage is also based 80% of the total contract amount.

The third and fourth quarter advances will require expenditure documentation to be provided and reconciled for the previous quarters before the advances can be made, to ensure both that LAHSA is being fully compensated for all eligible expenses and that cash is not sitting idle. Because the third and fourth quarter advances would be based on expenditures for the previous quarters, the amount advanced in those quarters could differ from the standard 25% advance. The amount received by LAHSA as an advance and reimbursement for prior quarter expenses could be more or less than the 25% depending on whether LAHSA had expenses that exceeded or were less than the amounts advanced for a previous quarter. As noted above, if LAHSA had allowable expenses for the prior quarter that exceeded the advance, LAHD would reimburse those expenses and issue the next 25% advance. However, if LAHSA's expenses were less than the amount advanced for the previous quarter, meaning advanced cash was still in LAHSA's account, LAHD would reduce the amount of the next quarter's advance by a corresponding amount so that LAHSA had access to the equivalent of a 25% advance.

For the third quarter advance, LAHSA must submit proof of expenditures for all previous months (including the last month of the first quarter and all months of the second quarter) by January. Before the fourth quarter advance can be issued, LAHSA must submit proof of expenditures for all months of the third quarter. Assuming expenditure documentation is submitted on an on-going basis during the quarter, reconciliation of expenses at the end of the second and third quarters can be streamlined to ensure advances are issued in a timely manner. The final payment of 20% of the total contract amount will be released once all expenditures from the fiscal year are documented. This holdback can help minimize any risk of misuse of funds and ensure the City is holding LAHSA accountable for its contractual responsibilities while ensuring services are being rendered without interruption because of payment delays.

The timing and documentation submittal requirements for the quarterly advance process are set forth in the table below. LAHD will document this process in an updated directive to be issued to LAHSA.

SCHEDULE FOR ADVANCES AND REQUIRED DOCUMENTATION:

Advances are based on 80% of the total contract amount for any fiscal year, therefore the quarterly advances noted below are 25% of 80% of the total contract. The remaining 20% of the contract is reserved for a final payment at the end of the fiscal year. The City and LAHSA currently enter into one-year contracts, so this process would apply to each fiscal year as new contracts are executed for the fiscal year.

TABLE 1: Advance and Expenditure Documentation Schedule <i>Quarterly advances based on 80% of total contract amount for fiscal year (25% of 80% of contract)</i>	
Payment Released to LAHSA	LAHSA submits proof of expenditures
July - First 25% advance issued to LAHSA (July-Sept expenses)	September - LAHSA submits proof of expenditures for July and August
October - Second 25% advance issued to LAHSA (October-December expenses)	December - LAHSA submits proof of expenditures for Sept-November
January - Third 25% advance issued to LAHSA (January-March expenses) IF July-November expenses are documented	March - LAHSA submits proof of expenditures for December-February
April - Fourth 25% advance issued to LAHSA (April-June) IF December-February expenses are documented	June - LAHSA submits proof of expenditures for March-May
Fiscal Year End - Final 20% payment of the contract annual amount for the prior FY year IF all expenses are documented through June	Fiscal Year End - LAHSA submits proof of expenditures for June