

INSIDE SAFE HOMELESSNESS EMERGENCY FUNDING REQUEST FORM

Request No: 2-140706-12

Date of Request: 7/19/2023

Contract Administrator (Designated Department): 43

Work Order Number if applicable: 43ISF10A

Service / Product Name:

Service Period: 1/1/23-5/31/23

Description / Details (e.g. # of units, hours)

Include CDs, locations of services, and service providers if applicable:

Programs Expenditure Reimbursement: Shelter_\$1,587,879 & ProgramAdmin_\$59,119

Initial CAO Recommended Amount: \$ 959,309.00

Funding Requested: \$1,646,998

One time cost? Yes No

Receiving Account(s) Breakdown: 10A_43WC82

Which initiative(s) is this expenditure for? Mark all that apply. Note: This is meant to capture the purpose of the expenditure, and the type of expenditure (personnel, technology, etc.)

Shelter and Housing Interventions

- Interim Housing Operations
- Permanent Supportive Housing Operations
- Motel/Hotel (including PRK sites) Motel/Hotel

Name _____

- Time Limited Subsidies
- Leasing Costs
- Storage

Hygiene Services

- Voluntary trash disposal/hazardous waste removal
- Mobile Hygiene
- Hygiene Centers
- Other** (Incidentals not to exceed \$500. Please explain)

Administrative

- Staffing/Subcontractor Staff
- Staff Benefits
- Operating Costs
- Equipment

Outreach and Engagement

- RV/Vehicle Dwelling
- Encampment Canvassing
- Housing Navigation Services

Performance Data Note: This is meant to capture the type of performance data this request addresses. Exact performance data should be reported in the weekly reports

Ann Sewill, General Manager
Tricia Keane, Executive Officer

City of Los Angeles



LOS ANGELES HOUSING DEPARTMENT
1200 West 7th Street, 9th Floor
Los Angeles, CA 90017
Tel: 213.808.8808
housing.lacity.org

Daniel Huynh, Assistant General Manager
Anna E. Ortega, Assistant General Manager
Luz C. Santiago, Assistant General Manager

Karen Bass, Mayor

INTER-OFFICE MEMO
LAHD HOMELESS SERVICES UNIT
1200 W. 7TH Street, Ste. 925K
Los Angeles, CA 90017
Phone: (213) 458-6068 Fax: (213) 808-8965

DATE: July 20, 2023

TO: Roveilene Ignacio, Principal Accountant II
Accounting Division

Alicia Sanchez, Principal Accountant I
Grants Accounting Unit

OK TO PAY:
7/20/23

FROM: Emily Lewis, Management Analyst
Homeless Services Unit *Emily Lewis*

APPROVED BY: Len Nguyen, Senior Project Coordinator OK TO PAY:
Homeless Services Unit *Len Nguyen* 7/20/23

SUBJECT: CASH REQUEST FOR LAHSA PY 2022-23 GENERAL FUND C-140706 REQUEST
NO. 12

Note: Please pay amount requested
out of PY 22-23 Fund 10A:

Total Payment - \$1,646,998.00

Please process this cash request as follows:

Standard Processing
 Priority "Rush" Processing
 Will Call

PAYMENT AMOUNT: **\$1,646,998.00**

FUND NO. **10A**

Please forward payment to:

Los Angeles Homeless Services Authority
707 Wilshire Blvd., 10th Floor
Los Angeles, CA 90017
Attn: Chief Financial Officer

Evidence of insurance on file:

Yes No

Invoice Analysis GF program-INSIDE SAFE

TO: LOS ANGELES HOUSING DEPARTMENT
1200 W 7TH ST, 4TH FL

For the month(s) of: Jan-23-May-23
Invoice Number: 12

inside Safe Req #2

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
707 WILSHIRE BLVD., 10TH FL
LOS ANGELES, CA 90017

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	Interim Housing
Amendment #:	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org

CASH STATUS SUMMARY

1 Cost Category	2 APPROVED BUDGET	3 YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	4 ADD ADVANCE	5 LESS CASH RELEASED AND IN TRANSIT	6 CURRENT AMOUNT REQUESTED	7 BUDGET BALANCE	8 ADJUSTMENTS TO REQUEST	9 NET AMOUNT TO DISBURSE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT	3 + 4 - 5	2 - 5 - 6	FROM DET TABS	
5100, 5101	PERSONNEL	698,662.86	355,195.47	-	172,378.50	59,119.00	467,165.36	59,119.00
5150-5210	FRINGE BENEFITS	446,900.00	1,992.34	-	112,500.00	-	334,400.00	-
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610, 5620, 5534, 5535, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842, 5800-5802, 5810, 5820, 5821, 5840, 5830, 5831	NON-PERSONNEL	-	-	-	-	-	-	-
5830-5831	EQUIPMENT	-	-	-	-	-	-	-
5410	RENT	-	-	-	-	-	-	-
5502, 5700-5720	PROFESSIONAL SERVICES	23,250.00	284.93	-	6,250.00	-	17,000.00	-
5600, 5610, 5620	TRAVEL & TRAINING	9,200.00	-	-	2,500.00	-	6,700.00	-
5334, 5335, 5411, 5603, 5604, 5608, 5611-5616, 5841	OUTREACH & OTHER	23,250.00	5,876.60	-	6,250.00	-	17,000.00	-
5901-5907	DEPRECIATION	-	-	-	-	-	-	-
5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842	OFFICE EXPENSES	23,250.00	-	-	6,250.00	-	17,000.00	-
5800-5802, 5810, 5820, 5821	COMPUTER	-	-	-	-	-	-	-
5840	FURNITURE	-	-	-	-	-	-	-
6100-6199	SUB-RECIPIENT COSTS	12,245,128.61	6,540,729.00	0.00	4,889,661.00	1,587,879.00	5,767,588.61	1,587,879.00
TOTAL CASH REQUESTED		Interim Housing O	6,904,078.34	-	5,195,789.50	1,646,998.00	6,626,853.97	1,646,998.00

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by: Gloria Garcia/Sr Analyst, Finance
Print Name and Title

Reviewed by: Kathy Chen/Associate Director, Account
Print Name and Title

Reviewed by: Camille Donnell/ Acting Director of Fin
Print Name and Title

Certified by: Jeffrey Samson/Deputy Chief Financial
Print Name and Title

Gloria Garcia
Gloria Garcia (Jul 19, 2023 12:27 PDT)
Signature/ Date

Kathy Chen
Kathy Chen (Jul 19, 2023 14:38 PDT)
Signature/ Date

Camille Donnell
Camille Donnell (Jul 19, 2023 14:38 PDT)
Signature/ Date

Jeffrey Samson
Jeffrey Samson (Jul 19, 2023 14:43 PDT)
Signature/ Date

FOR CITY USE ONLY

GRANTS ACCOUNTING DIVISION APPROVAL

Payment Voucher#:	HUD ACTIVITY #:	YTD EXPENDITURE AS OF	\$ 6,904,078.34
Payment Voucher#:		ADD: ADVANCE	\$ 6,904,078.34
Payment Voucher#:		TOTAL ALLOWED	\$ -
Payment Voucher#:		LESS: YTD PAID	\$ -
		LESS: DISALLOWED EXPENSES & Adjustments	\$ <61,290.84>
		APPROVED CASH RELEASE BY HCID	\$ 1,646,998.00
	TOTAL \$	Svetlana Seamone <u>Svetlana Seamone</u>	7/20/2023
<input type="checkbox"/> CHECKED LOG	<input type="checkbox"/> MATL RECEIPT VERIFICATION	Preparer's Name & Signature Date	
<input type="checkbox"/> INSURANCE	<input type="checkbox"/> BTRC / VRN	Preparer's Name & Signature Date	
<input type="checkbox"/> HOLD RELEASE DATE/REASON:		roveilene ignacio <u>roveilene ignacio</u>	07/24/2023
		Supervisor's Name & Signature Date	

Cash Request GF PROGRAMS

TO: LOS ANGELES HOUSING DEPARTMENT 1200 W 7TH ST, 4TH FL LOS ANGELES, CA 90017	For the month(s) of: 1/1/23-5/31/23 Report Number: 2-140706-12	
FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY 811 WILSHIRE BLVD., 6TH FL LOS ANGELES, CA 90017		

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	13,469,641.47
Amendment #:	0	Contact:	Kristina Gutierrez	Telephone:	(213) 225-6560		kgutierrez@lahsa.com

CASH STATUS SUMMARY

1	2	3	4	5	6	7	8
Cost Category	APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
INSIDE SAFE SPENDING CATEGORY	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	3 + 4 - 5 + 6	
1. Shelter and Housing Interventions_SHEL-IHOP	12,245,128.61	6,540,729.00	-	4,889,661.00	(63,189.00)	1,587,879.00	5,767,588.61
2. Outreach and Engagement_OUTR	-	-	-	-	-	-	-
3. Program Admin_PADM-0000	1,224,512.86	363,349.34	-	306,128.50	1,898.16	59,119.00	859,265.36
4. Hygiene Services_HYGN	-	-	-	-	-	-	-
5. Other_N/A	-	-	-	-	-	-	-
TOTAL CASH REQUESTED	13,469,641.47	6,904,078.34	-	5,195,789.50	(61,290.84)	1,646,998.00	6,626,853.97

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

For the month(s) of: 1/1/23-5/31/23
Report Number: 2-140706-12

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	\$13,469,641.47
Amendment #:	0	Contact:	KRISTINA GUTIERREZ	Telephone:	(213) 225-6560	Email:	kgutierrez@lahsa.org

1	2	3	4	5	6	7	8	9	10	11
COST CATEGORY / LINE ITEM	APPROVED BUDGET	YTD EXPENDITURE from LAHSA GL	PREVIOUS REPORTED YTD EXPENDITURES	EXPENDITURE FOR THE PERIOD 3 - 4	ADVANCE	LESS CASH RELEASED	CURRENT AMOUNT REQUESTED	BUDGET BALANCE 2 - 3 - 8	Disbursement Adjustment	Amount to Release
						AND IN TRANSIT	3 + 6 - 7			
						from FMS disbursements				
BUDGET AND EXPENDITURE INFORMATION - Detail										
1-Shelter and Housing Interventions										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	12,245,128.61	6,540,729.00	1,952,396.00	4,588,333.00	0.00	4,889,661.00	1,651,068.00	\$5,704,399.61	(63,189.00)	1,587,879.00
1-SUBTOTAL: Shelter and Housing Interventions	12,245,128.61	6,540,729.00	1,952,396.00	4,588,333.00	0.00	4,889,661.00	1,651,068.00	5,704,399.61	(63,189.00)	1,587,879.00
2-Outreach and Engagement										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
3-SUBTOTAL: Outreach and Engagement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
3-Program Admin										
5100, 5101 PERSONNEL SALARIES	698,662.86	355,195.47	0.00	355,195.47	0.00	172,378.50	182,816.97	\$343,467.39	(123,697.97)	59,119.00
5150-5210 FRINGE BENEFITS	446,900.00	1,992.34	0.00	1,992.34	0.00	112,500.00	(110,507.66)	\$444,907.66	110,507.66	0.00
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610,5620, 5534, 5335, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502,5503, 5602-5608, 5842, NON-PERSONNEL/OTHER COST	0.00		0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5830-5831 EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5410-RENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5502, 5700-5720-PROFESSIONAL SERVICES	23,250.00	284.93	0.00	284.93	0.00	6,250.00	(5,965.07)	\$22,965.07	5,965.07	0.00
5600, 5610,5620-TRAVEL & TRAINING	9,200.00	0.00	0.00	0.00	0.00	2,500.00	(2,500.00)	\$9,200.00	2,500.00	0.00
5411, 5603, 5604, 5608, 5611-5616, 5841-OUTREACH & OTHER (Rent for Armories, Bus tokens, Vehicle Rental, Program Utilities, Warehousing, Community Outreach, Business Meeting, Uniforms, Emer. Shelter Housing Voucher Program, Client Supplies)	23,250.00	5,876.60	0.00	5,876.60	0.00	6,250.00	(373.40)	\$17,373.40	373.40	0.00
5901-5907-DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5300-5360, 5401, 5402, 5404, 5500-5502,5503, 5602-5608, 5842-OFFICE EXPENSES	23,250.00	0.00	0.00	0.00	0.00	6,250.00	(6,250.00)	\$23,250.00	6,250.00	0.00
5800-5802, 5810, 5820, 5821-COMPUTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5840-FURNITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

For the month(s) of: 1/1/23-5/31/23
Report Number: 2-140706-12

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	\$13,469,641.47
Amendment # :	0	Contact:	KRISTINA GUTIERREZ	Telephone:	(213) 225-6560	Email:	kgutierrez@lahsa.org

1	2	3	4	5	6	7	8	9	10	11
COST CATEGORY / LINE ITEM	APPROVED BUDGET	YTD EXPENDITURE from LAHSA GL	PREVIOUS REPORTED YTD EXPENDITURES	EXPENDITURE FOR THE PERIOD 3 - 4	ADVANCE	LESS CASH RELEASED	CURRENT AMOUNT REQUESTED	BUDGET BALANCE 2 - 3 - 8	Disbursement Adjustment	Amount to Release
						AND IN TRANSIT	3 + 6 - 7			
						from FMS disbursements				
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
3-SUBTOTAL: Program Admin	1,224,512.86	363,349.34	0.00	363,349.34	0.00	306,128.50	57,220.84	861,163.52	1,898.16	59,119.00
4-Hygiene Services										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
4 -SUBTOTAL: Hygiene Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5-Other										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
5 -SUBTOTAL: Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
T O T A L	13,469,641.47	6,904,078.34	1,952,396.00	4,951,682.34	0.00	5,195,789.50	1,708,288.84	6,565,563.13	(\$61,290.84)	\$1,646,998.00

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

for the month(s) of: 1/1/23-5/31/23

Report Number: 2-140706-12

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	\$13,469,641.47
Amendment #:	0	Contact:	KRISTINA GUTIERREZ	Telephone:	(213) 225-6560	Email:	kgutierrez@lahsa.org

1	2	3	4	5	6	7	9	10	12		
Sub-Recipient	CONTRACT IDENTIFICATION	SUB-TASK	BUDGET AMENDMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	BUDGET BALANCE PER LAHSA YTD & CASH REL & REQUESTED 5 - 10 - 11	ADJUSTMENTS TO DISBURSEMENT	AMOUNT TO RELEASE
1-SUB-RECIPIENT Shelter and Housing Interventions- TASK SHEL											
People Assisting the Homeless - CD 13 - Hoover/Silverlake/ 101 & Beverly	2022ISP02	Interim Housing Operations	328,382.12	328,382.12	299,663.00	-	-	82,096.00	28,719.12	0.00	217,567.00
People Assisting the Homeless - CD 13 - Hollywood & Bronson	2022ISP02		-	-	-	-	-	-	0.00	0.00	-
Special Services for Groups (HOPICS)- CD 8 - 99th & Flower	2022ISP03	Interim Housing Operations	401,288.98	401,288.98	213,305.00	\$51,200.00	-	151,522.00	187,983.98	0.00	61,783.00
Special Services for Groups (HOPICS)- CD 8 - 87th & Western	2022ISP03	Interim Housing Operations	309,100.97	309,100.97	143,048.00	\$68,696.00	-	145,971.00	166,052.97	2,923.00	-
Special Services for Groups (HOPICS)- CD 8 - 105 Freeway/115th & Figueroa	2022ISP03	Interim Housing Operations	500,255.51	500,255.51	218,789.00	\$101,189.00	-	226,253.00	281,466.51	7,464.00	-
Special Services for Groups (HOPICS)- CD 8 - 81st & Figueroa	2022ISP03	Interim Housing Operations	254,571.46	254,571.46	187,346.00	\$76,195.00	-	139,837.00	67,225.46	0.00	47,509.00
Special Services for Groups (HOPICS)- CD 8 - Western & Gage	2022ISP03		-	-	50,682.00	\$50,682.00	-	-	(50,682.00)	(50,682.00)	-
St. Joseph Center- CD 4 - Initial ISP 90 days - SJC	2022ISP04		-	-	-	-	-	-	0.00	0.00	-
St. Joseph Center- CD 5 - Regional Approach - SJC	2022ISP04		-	-	-	-	-	-	0.00	0.00	-
St. Joseph Center- CD 11 - Speedway & Ozone	2022ISP04	Interim Housing Operations	46,696.54	46,696.54	192.00	73.00	-	11,747.00	46,504.54	11,555.00	-
St. Joseph Center- CD 11 - Culver Median	2022ISP04	Interim Housing Operations	549,512.83	549,512.83	90,188.00	1,858.00	-	139,236.00	459,324.83	49,048.00	-
St. Joseph Center- CD 11 - Venice (3rd & Rose)	2022ISP04	Interim Housing Operations	1,442,546.50	1,442,546.50	619,332.00	3,804.00	-	364,441.00	823,214.50	0.00	254,891.00
The People Concern- CD 4 - TPC (Food/Meals) * initial ISP - 101 & Cajuenga	2022ISP05	Interim Housing Operations	450,621.61	450,621.61	176,018.00	\$46,313.00	-	158,968.00	274,603.61	0.00	17,050.00
The People Concern- CD 5 - Regional Approach - 6th and Fairfax	2022ISP05	Interim Housing Operations	437,215.19	437,215.19	160,126.00	\$65,412.00	-	174,716.00	277,089.19	14,590.00	-
Los Angeles Family Housing Corporation - CD 2 - Victory and Vineland		Interim Housing Operations	380,124.90	380,124.90	-	-	-	95,031.00	380,124.90	95,031.00	-
Los Angeles Family Housing Corporation - CD 6 - Aetna Zone			-	-	-	-	-	-	0.00	0.00	-
Los Angeles Family Housing Corporation- Willow Tree Motel	2022ISP01		-	-	88,399.00	39,718.00	-	-	(88,399.00)	(88,399.00)	-
Los Angeles Family Housing Corporation- Motel 2	2022ISP01		-	-	104,719.00	33,617.00	-	-	(104,719.00)	(104,719.00)	-
Hope of the Mission - CD 3 - Riverbed		Interim Housing Operations	403,542.00	403,542.00	130,656.00	-	-	100,886.00	272,886.00	0.00	29,770.00
First to Serve - Citywide - Augmented Winter Shelter		Interim Housing Operations	1,589,592.00	1,589,592.00	635,112.00	-	-	397,398.00	954,480.00	0.00	237,714.00
The Salvation Army - CD 14 - LA Grand		Interim Housing Operations	2,597,400.00	2,597,400.00	1,008,912.00	-	-	649,350.00	1,588,488.00	0.00	359,562.00
Go RN - CD 14 - LA Grand		Nursing services -N/A	1,128,678.00	1,128,678.00	988,642.00	534,519.00	-	816,689.00	140,036.00	0.00	171,953.00
Clitiquard - CD 14 - LA Grand		Security Services-N/A	1,425,600.00	1,425,600.00	1,425,600.00	879,120.00	-	1,235,520.00	0.00	0.00	190,080.00
UNALLOCATED			-	-	-	-	-	-	0.00	0.00	-
1-SUBTOTAL:			12,245,128.61	12,245,128.61	6,540,729.00	1,952,396.00	-	4,889,661.00	5,704,399.61	(63,189.00)	1,587,879.00
2-SUB-RECIPIENT Outreach and Engagement											
Housing Fairs - Freed'em Consulting		Housing navigation services		NAVI	-	-	-	34,125.00	-	(34,125.00)	-
UNALLOCATED-LAI UNASSIGNED			-	-	-	-	-	-	0.00	-	-
2-SUBTOTAL: SUB-RECIPIENT			-	-	-	-	34,125.00	-	(34,125.00)	(34,125.00)	-
3-SUB-RECIPIENT N/A Administrative											

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

or the month(s) of: 1/1/23-5/31/23

Report Number: 2-140706-12

Contractor:

LOS ANGELES HOMELESS SERVICES AUTHORITY

Contract No:	140706	Program:	HOMELESS SERVICE	Contract Period:	7/1/22-6/30/23	Contract Amount:	\$13,469,641.47				
Amendment # :	0	Contact:	KRISTINA GUTIERREZ	Telephone:	(213) 225-6560	Email:	kgutierrez@lahsa.org				
1	2	3	4	5	6	7	9	10	12		
Sub-Recipient	CONTRACT IDENTIFICATION	SUB-TASK	BUDGET AMENDMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	BUDGET BALANCE PER LAHSA YTD & CASH REL & REQUESTED 5 - 10 - 11	ADJUSTMENTS TO DISBURSEMENT	AMOUNT TO RELEASE
3-SUBTOTAL: SUB-RECIPIENT		-	-	-	-	-	-	-	-	-	-
4-SUB-RECIPIENT Hygiene Services									0.00	0.00	-
UNALLOCATED									0.00	0.00	-
4 -SUBTOTAL: Sub-Recipient Hygiene Services		-	-	-	-	-	-	-	-	-	-
5-SUB-RECIPIENT Other									0.00		-
UNALLOCATED									-		-
5 -SUBTOTAL: SUB-RECIPIENT Other		-	-	-	-	-	-	-	-	-	-
TOTAL SUB RECIPIENT COSTS		-	12,245,128.61	12,245,128.61	6,540,729.00	1,952,396.00	34,125.00	4,889,661.00	5,670,274.61	(97,314.00)	1,587,879.00

Current Period Actual

		Revenue	
		Governmental Grants	
21011		City GF Inside Safe Prg-	
2019PRKP04		Citiguard-City	
006		OPERATING COSTS	
153		Proj Roomkey	
4100		Grant Revenue	<u>879,120.00</u>
		Total Proj Roomkey	<u>879,120.00</u>
		Total OPERATING COSTS	<u>879,120.00</u>
		Total Citiguard-City	879,120.00
2019PRKP05		Go RN-City	
006		OPERATING COSTS	
153		Proj Roomkey	
4100		Grant Revenue	<u>534,519.00</u>
		Total Proj Roomkey	<u>534,519.00</u>
		Total OPERATING COSTS	<u>534,519.00</u>
		Total Go RN-City	534,519.00
9999999999999999		Grant - Related	
999		Grant Related Activity	
999		Grant - Related Activities	
2072		Refundable Advance - Non MH	<u>3,367,410.50</u>
		Total Grant - Related Activities	<u>3,367,410.50</u>
		Total Grant Related Activity	<u>3,367,410.50</u>
		Total Grant - Related	3,367,410.50
GT-ISP-AEPH-002		People Concern, The	
555		The People Concern	
155		City Inside Safe Program	
4100		Grant Revenue	<u>111,725.00</u>
		Total City Inside Safe Program	<u>111,725.00</u>
		Total The People Concern	<u>111,725.00</u>
		Total People Concern, The	111,725.00
GT-ISP-AEPH-003		Special Service For Groups, Inc.	
038		SPECIAL SERVICE FOR GROUPS	
153		Proj Roomkey	
4100		Grant Revenue	<u>297,280.00</u>
		Total Proj Roomkey	<u>297,280.00</u>
		Total SPECIAL SERVICE FOR GROUPS	<u>297,280.00</u>
		Total Special Service For Groups, Inc.	297,280.00
GT-ISP-AEPH-004		St. Joseph Center	
085		ST. JOSEPH CENTER	
155		City Inside Safe Program	
4100		Grant Revenue	<u>5,735.00</u>
		Total City Inside Safe Program	<u>5,735.00</u>
		Total ST. JOSEPH CENTER	<u>5,735.00</u>
		Total St. Joseph Center	<u>5,735.00</u>
		Total City GF Inside Safe Prg-	<u>5,195,789.50</u>
		Total Governmental Grants	<u>5,195,789.50</u>
		Total Revenue	<u>5,195,789.50</u>
21010		City GF Inside Safe Prg-LAHS Admin	
9999999999999999		Grant - Related	
001		ADMIN - LAHSA	
155		City Inside Safe Program	
5100		Salary Expenses	<u>15,466.68</u>
		Total City Inside Safe Program	<u>15,466.68</u>
		Total ADMIN - LAHSA	<u>15,466.68</u>

		Total Grant - Related	<u>15,466.68</u>
		Total City GF Inside Safe Prg-LAHSA Admin	15,466.68
21011		City GF Inside Safe Prg-	
	999999999999999	Grant - Related	
	006	OPERATING COSTS	
	153	Proj Roomkey	
	5100	Salary Expenses	<u>1,595.84</u>
		Total Proj Roomkey	<u>1,595.84</u>
		Total OPERATING COSTS	<u>1,595.84</u>
		Total Grant - Related	<u>1,595.84</u>
		Total City GF Inside Safe Prg-	<u>1,595.84</u>
		Total Salaries	17,062.52
		Taxes & Benefits	
21010		City GF Inside Safe Prg-LAHSA Admin	
	999999999999999	Grant - Related	
	001	ADMIN - LAHSA	
	155	City Inside Safe Program	
	5150	Employer Payroll Taxes	1,183.20
	5203	Health Insurance	618.55
	5205	LTD & Life Insurance	14.32
	5207	Workers Comp Insurance	<u>81.98</u>
		Total City Inside Safe Program	<u>1,898.05</u>
		Total ADMIN - LAHSA	<u>1,898.05</u>
		Total Grant - Related	<u>1,898.05</u>
		Total City GF Inside Safe Prg-LAHSA Admin	1,898.05
21011		City GF Inside Safe Prg-	
	999999999999999	Grant - Related	
	006	OPERATING COSTS	
	153	Proj Roomkey	
	5150	Employer Payroll Taxes	122.08
	5203	Health Insurance	(36.25)
	5207	Workers Comp Insurance	<u>8.46</u>
		Total Proj Roomkey	<u>94.29</u>
		Total OPERATING COSTS	<u>94.29</u>
		Total Grant - Related	<u>94.29</u>
		Total City GF Inside Safe Prg-	<u>94.29</u>
		Total Taxes & Benefits	1,992.34
		Professional Service Contracts (Temp Staff)	
21010		City GF Inside Safe Prg-LAHSA Admin	
	999999999999999	Grant - Related	
	001	ADMIN - LAHSA	
	001	General Administration	
	5101	Contingent Staff	23,160.61
	5104	Contingent Staff Management Cost	<u>5,011.60</u>
		Total General Administration	<u>28,172.21</u>
		Total ADMIN - LAHSA	<u>28,172.21</u>
		Total Grant - Related	<u>28,172.21</u>
		Total City GF Inside Safe Prg-LAHSA Admin	28,172.21
21011		City GF Inside Safe Prg-	
	999999999999999	Grant - Related	
	006	OPERATING COSTS	
	153	Proj Roomkey	
	5101	Contingent Staff	263,549.63
	5104	Contingent Staff Management Cost	<u>18,742.23</u>
		Total Proj Roomkey	282,291.86
	154	Recreation and Parks Sites	
	5101	Contingent Staff	<u>22,628.88</u>
		Total Recreation and Parks Sites	22,628.88

155	City Inside Safe Program	
5104	Contingent Staff Management Cost	<u>5,040.00</u>
	Total City Inside Safe Program	<u>5,040.00</u>
	Total OPERATING COSTS	<u>309,960.74</u>
	Total Grant - Related	<u>309,960.74</u>
	Total City GF Inside Safe Prg-	<u>309,960.74</u>
	Total Professional Service Contracts (Temp Staff)	<u>338,132.95</u>
	Total Personnel Expenditures	<u>357,187.81</u> personnel
	Non Personnel Expenditures	
	Outreach & Other	
21011	City GF Inside Safe Prg-	
9999999999999999	Grant - Related	
003	ESSENTIAL SERVICES - LAHSA	
167	Street Outreach Services	
5604	Vehicle Rental	<u>5,856.60</u>
	Total Street Outreach Services	<u>5,856.60</u>
	Total ESSENTIAL SERVICES - LAHSA	<u>5,856.60</u>
	Total Grant - Related	<u>5,856.60</u>
	Total City GF Inside Safe Prg-	<u>5,856.60</u>
	Total Outreach & Other	<u>5,856.60</u>
	Parking & Mileage	
21010	City GF Inside Safe Prg-LAHSA Admin	
9999999999999999	Grant - Related	
001	ADMIN - LAHSA	
155	City Inside Safe Program	
5631	Parking & Parking Validation	<u>20.00</u>
	Total City Inside Safe Program	<u>20.00</u>
	Total ADMIN - LAHSA	<u>20.00</u>
	Total Grant - Related	<u>20.00</u>
	Total City GF Inside Safe Prg-LAHSA Admin	<u>20.00</u>
	Total Parking & Mileage	<u>20.00</u>
	Professional Service Contracts (Other)	
21010	City GF Inside Safe Prg-LAHSA Admin	
9999999999999999	Grant - Related	
001	ADMIN - LAHSA	
155	City Inside Safe Program	
5701	Payroll Fees	<u>258.28</u>
	Total City Inside Safe Program	<u>258.28</u>
	Total ADMIN - LAHSA	<u>258.28</u>
	Total Grant - Related	<u>258.28</u>
	Total City GF Inside Safe Prg-LAHSA Admin	<u>258.28</u>
21011	City GF Inside Safe Prg-	
2019PRKP04	Citiguard-City	
006	OPERATING COSTS	
153	Proj Roomkey	
5700	Service Contract	<u>1,235,520.00</u>
	Total Proj Roomkey	<u>1,235,520.00</u>
155	City Inside Safe Program	
5700	Service Contract	<u>190,080.00</u>
	Total City Inside Safe Program	<u>190,080.00</u>
	Total OPERATING COSTS	<u>1,425,600.00</u>
	Total Citiguard-City	<u>1,425,600.00</u>
2019PRKP05	Go RN-City	
006	OPERATING COSTS	
153	Proj Roomkey	
5700	Service Contract	<u>878,813.36</u>
	Total Proj Roomkey	<u>878,813.36</u>

155	City Inside Safe Program		
5700	Service Contract		<u>109,828.62</u>
	Total City Inside Safe Program		<u>109,828.62</u>
	Total OPERATING COSTS		<u>988,641.98</u>
	Total Go RN-City		<u>988,641.98</u>
9999999999999999	Grant - Related		
006	OPERATING COSTS		
153	Proj Roomkey		
5701	Payroll Fees		<u>26.65</u>
	Total Proj Roomkey		<u>26.65</u>
	Total OPERATING COSTS		<u>26.65</u>
	Total Grant - Related		<u>26.65</u>
	Total City GF Inside Safe Prg-		<u>2,414,268.63</u>
	Total Professional Service Contracts (Other)		<u>2,414,526.91</u>
	Total Non Personnel Expenditures		2,420,403.51
	Subrecipient Expenditures		
21011	City GF Inside Safe Prg-		
GT-CH-PRK-003	Salvation Army, The		
040	THE SALVATION ARMY		
153	Proj Roomkey		
6100	Supportive Services - Personnel		0.00
6115	Acquisition		0.00
6116	Rehabilitation		0.00
6117	New Construction		0.00
6118	Real Property Leasing		0.00
6119	Supportive Services - Nonpersonnel		0.00
6120	Operating Costs - Nonpersonnel		21,527.00
6122	Operating Costs - Personnel		976,346.00
6126	Rent Assistance		0.00
6131	Start Up Costs - Furn, Fix and Equip		0.00
6135	HMIS Activities		0.00
6137	Start Up Costs - Operations		0.00
6138	Relocation Costs		0.00
6139	Indirect Costs (IDC)		11,039.00
6140	Financial Assist - Fed Funds		0.00
6307	Hotel Vouchers		<u>0.00</u>
	Total Proj Roomkey		<u>1,008,912.00</u>
	Total THE SALVATION ARMY		<u>1,008,912.00</u>
	Total Salvation Army, The		<u>1,008,912.00</u>
GT-ISP-AEPH-002	People Concern, The		
555	The People Concern		
155	City Inside Safe Program		
6100	Supportive Services - Personnel		138,704.00
6119	Supportive Services - Nonpersonnel		122,301.00
6120	Operating Costs - Nonpersonnel		44,580.00
6121	Administration Costs		30,559.00
6122	Operating Costs - Personnel		0.00
6126	Rent Assistance		0.00
6140	Financial Assist - Fed Funds		0.00
6307	Hotel Vouchers		<u>0.00</u>
	Total City Inside Safe Program		<u>336,144.00</u>
	Total The People Concern		<u>336,144.00</u>
	Total People Concern, The		<u>336,144.00</u>
GT-ISP-AEPH-003	Special Service For Groups, Inc.		
038	SPECIAL SERVICE FOR GROUPS		
155	City Inside Safe Program		
6120	Operating Costs - Nonpersonnel		444,557.00
6121	Administration Costs		54,718.00
6122	Operating Costs - Personnel		313,895.00

6307	Hotel Vouchers	0.00	
	Total City Inside Safe Program	813,170.00	
	Total SPECIAL SERVICE FOR GROUPS	813,170.00	
	Total Special Service For Groups, Inc.	813,170.00	813,170.00
GT-ISP-AEPH-004	St. Joseph Center		
085	ST. JOSEPH CENTER		
155	City Inside Safe Program		GT-ISP-AEPH-004
6100	Supportive Services - Personnel	366,001.00	
6119	Supportive Services - Nonpersonnel	39,293.00	
6120	Operating Costs - Nonpersonnel	239,899.00	
6121	Administration Costs	64,519.00	
6122	Operating Costs - Personnel	0.00	
6126	Rent Assistance	0.00	
6140	Financial Assist - Fed Funds	0.00	
6307	Hotel Vouchers	0.00	
	Total City Inside Safe Program	709,712.00	
	Total ST. JOSEPH CENTER	709,712.00	
	Total St. Joseph Center	709,712.00	709,712.00
GT-ISP-AEPH-005	L. A. FAMILY HOUSING CORPORATION		
026	LA FAMILY HOUSING CORP		GT-ISP-AEPH-005
155	City Inside Safe Program		
6100	Supportive Services - Personnel	85,743.00	
6119	Supportive Services - Nonpersonnel	17,956.00	
6120	Operating Costs - Nonpersonnel	8,356.00	
6121	Administration Costs	11,207.00	
6122	Operating Costs - Personnel	0.00	
6307	Hotel Vouchers	0.00	
	Total City Inside Safe Program	123,262.00	
	Total LA FAMILY HOUSING CORP	123,262.00	
	Total L. A. FAMILY HOUSING CORPORATION	123,262.00	193,118.00
GT-ISP-AEPH-006	HOPE OF THE VALLEY RESCUE MISSION		GT-ISP-AEPH-006
500	Hope of the Valley		
155	City Inside Safe Program		
6100	Supportive Services - Personnel	0.00	
6119	Supportive Services - Nonpersonnel	31,389.00	
6120	Operating Costs - Nonpersonnel	38,443.00	
6121	Administration Costs	0.00	
6122	Operating Costs - Personnel	0.00	
	Total City Inside Safe Program	69,832.00	
	Total Hope of the Valley	69,832.00	
	Total HOPE OF THE VALLEY RESCUE MISSION	69,832.00	130,656.00
GT-ISP-AEPH-007	FIRST TO SERVE INC		
152	First to Serve, Inc		GT-ISP-AEPH-007
155	City Inside Safe Program		
6100	Supportive Services - Personnel	11,312.00	
6119	Supportive Services - Nonpersonnel	0.00	
6120	Operating Costs - Nonpersonnel	176,662.00	
6121	Administration Costs	35,286.00	
6122	Operating Costs - Personnel	165,126.00	
	Total City Inside Safe Program	388,386.00	635,112.00
	Total First to Serve, Inc	388,386.00	
	Total FIRST TO SERVE INC	388,386.00	
	Total City GF Inside Safe Prg-	3,449,418.00	
	Total Subrecipient Expenditures	3,449,418.00	377,406.00
	Total Expenditures	6,227,009.32	(677,069.02)

Excess Revenues Over (Under) Expenditures (1,031,219.82)