

Reimbursement Request - INSIDE SAFE _OCT 2023

EGMS ID RR-ISP-AEPH-008-005	Status Approved	Subaward ID AD-ISP-AEPH-008-02	Payment Period 10/1/2023 - 10/31/2023
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Overview

General Information

Subrecipient Reference # INSIDE SAFE _OCT 2023	Subrecipient Organization HARBOR INTERFAITH SERVICES, INC.	Budget Period 5/30/2023 - 12/31/2023
Created Date 12/04/2023 11:33 AM	Submitted Date 12/04/2023	Most Recent Invoice Reporting Period Submitted 5/30/2023 - 6/29/2023

Reimbursement Request Summary

Awarded Amount \$1,273,029.00	Year to Date Spent \$557,762.63	Year to Date Unspent Balance \$715,266.37
Outstanding Advance to be Recouped \$0.00	Advance Recouped this Request \$0.00	Advance Remaining after this Request \$0.00
Balance Available for Payment \$715,266.37		
Spent this Request \$175,924.29	Disallowed Amount this Request \$0.00	Net Spent this Request \$175,924.29
Payment Amount this Request \$175,924.29	Payment Remaining after this Request \$539,342.08	

Reimbursement Request Budget

Budget Category	Budget Category	Funding Account EGMS ID	Awarded Amount	Total Spent	Awarded Balance	Spent this Request	Disallowed Amount this Request	Net Spent this Request	Disallowed Amount Reason	Total Project Cost
: -- HCID/ City General Fund/ / Exp.6/30/2024	33 : Supportive Services/Financial Services (Non-Personnel)	FA-NGO-346	\$95,869.00	\$94,384.08	\$1,484.92	\$1,484.92	\$0.00	\$1,484.92		
: -- HCID/ City General Fund/ / Exp.6/30/2024	34 : Supportive Services/Financial Services (Personnel)	FA-NGO-346	\$70,000.00	\$61,804.99	\$8,195.01	\$6,822.81	\$0.00	\$6,822.81		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-346	\$350,000.00	\$148,007.82	\$201,992.18	\$108,095.29	\$0.00	\$108,095.29		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-346	\$630,160.00	\$253,565.74	\$376,594.26	\$59,263.59	\$0.00	\$59,263.59		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-346	\$127,000.00	\$0.00	\$127,000.00	\$257.68	\$0.00	\$257.68		

Funding Accounts - Advance Recoup

EGMS ID: FA-NGO-346

Title: City GF 22-23 ISP (CD 15 - Lomita/McCoy/"Five Points)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$1,273,029

Spent: \$0.00

Outstanding Advance to be Recouped: \$0.00

Spent this Request: \$175,924.29

Net Spent this Request: \$175,924.29

Advance Recouped this Request: \$0.00

Certification

I certify that the cost outlined in this reimbursement request is permissible per the terms defined in the subaward contract. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Yes

I certify that all applicable invoices, receipts, and any other pertinent documentation has been attached to this reimbursement request.

Yes

If asset purchases are part of this reimbursement request, I certify that I have obtained LAHSA's prior approval for the purchase of the assets and that I have uploaded the completed asset purchase authorization form.

Yes

Responsibilities

Approvers

Name	Responsibility	Description
Gabriela Prince	Final Approver	Supervisor

Responsibilities

Name	Responsibility
Lana Counts	Interceptor
April Williams	Owner

Financial Responsibilities

Name	Responsibility
April Williams	Primary Financial Responsibility
Tahia Hayslet	Secondary Financial Responsibility
Tahia Hayslet	Financial Approver

Program Responsibilities

Name	Responsibility
April Williams	Primary Program Responsibility
Shari Weaver	Secondary Program Responsibility

Attachments

Supporting Documents Checklist

Description	Mandatory	Status	Template Link	Subrecipient Document Link
Scope of Required Services (for reference)	Optional	Active	View	Not Applicable
Reimbursement Certification Form	Optional	Active	View	Not Applicable
Asset Purchase Authorization Form	Optional	Active	Not Applicable	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Active	Not Applicable	Not Applicable
Spend down Tracker	Mandatory	Active	View	View
Supporting Financial Documentation (e.g. Trial Balance, P	Mandatory	Active	Not Applicable	View

Files: Add additional files at your discretion

Title	Classification	File Extension	Description	Attached on
LH - Normal TB (60).pdf	Other	pdf	Trial Balance - \$113,688.70 - 12/5/23	12/05/2023 1:18 PM

RR-ISP-AEPH-008-005_EGMS Processing Template.xlsx	Other	xlsx	RR Worksheet	12/05/2023 1:20 PM
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Internal Notes

Title	Description	Created Date	Created By
Invoice Summary	Invoice Summary GL Total \$ 175,924.29 Not Billed \$ 0.00 Rounding \$ 0.00 FR Total \$ 175,924.29 Disallowed \$ 0.00 Adj Total \$ 175,924.29	12/05/2023 1:17 PM	Lana Counts

History

Date	Assigned To	Actual Approver	Comments	Status	Overall Status
Step : Step 1					Approved
12/05/2023 3:53 PM	Gabriela Prince	Gabriela Prince	Approved	Approved	
Approval Request Submitted					
12/05/2023 1:20 PM	Lana Counts	Lana Counts	Submitted for approval.	Started	
Step : Financial Approver					Approved
12/05/2023 12:16 PM	Tahia Hayslet	Tahia Hayslet	TH	Approved	
Approval Request Submitted					
12/04/2023 11:50 AM	April Williams	April Williams	Submitted for approval.	Started	

Field History

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EGMS ID	Changed Field	New Value	Old Value	Changed By	Changed On
RR-ISP-AEPH-008-005	Status	Approved	Submitted for Approval	Gabriela Prince	12/05/2023 3:53 PM
RR-ISP-AEPH-008-005	Program Income Spent To Date	\$0.00		Gabriela Prince	12/05/2023 3:53 PM
RR-ISP-AEPH-008-005	Status	Submitted for Approval	Submitted to Grantor	Lana Counts	12/05/2023 1:20 PM
RR-ISP-AEPH-008-005	Status	Submitted to Grantor	Submitted for Financial Approval	Tahia Hayslet	12/05/2023 12:16 PM
RR-ISP-AEPH-008-005	Status	Submitted for Financial Approval	Created	April Williams	12/04/2023 11:50 AM
RR-ISP-AEPH-008-005	Interceptor	Lana Counts		April Williams	12/04/2023 11:50 AM
RR-ISP-AEPH-008-005	Fiscal Officer	Gabriela Prince		April Williams	12/04/2023 11:50 AM
RR-ISP-AEPH-008-005	TermsAgreement	Yes		April Williams	12/04/2023 11:50 AM