

Reimbursement Request - RR-ISP-AEPH-003-018 DEC 2023 415A-B-C-D-E-F

EGMS ID RR-ISP-AEPH-003-018	Status Approved	Subaward ID AD-ISP-AEPH-003-05	Payment Period 12/1/2023 - 12/31/2023
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Overview

General Information

Subrecipient Reference # RR-ISP-AEPH-003-018 DEC 2023 415A-B-C-D-E-F	Subrecipient Organization Special Service For Groups, Inc.	Budget Period 1/1/2023 - 12/31/2023
Created Date 01/10/2024 4:15 PM	Submitted Date 01/15/2024	Most Recent Invoice Reporting Period Submitted 8/1/2023 - 8/31/2023

Reimbursement Request Summary

Awarded Amount \$7,054,405.00	Year to Date Spent \$3,667,178.20	Year to Date Unspent Balance \$3,387,226.80
Outstanding Advance to be Recouped \$565,033.39	Advance Recouped this Request \$0.00	Advance Remaining after this Request \$565,033.39
Balance Available for Payment \$2,822,193.41		
Spent this Request \$282,164.00	Disallowed Amount this Request \$0.00	Net Spent this Request \$282,164.00
Payment Amount this Request	Payment Remaining after this Request	

\$282,164.00

\$2,540,029.41

Reimbursement Request Budget

Budget Category	Budget Category	Funding Account EGMS ID	Awarded Amount	Total Spent	Awarded Balance	Spent this Request	Disallowed Amount this Request	Net Spent this Request	Disallowed Amount Reason	Total Project Cost
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-379	\$60,000.00	\$9,131.00	\$50,869.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-373	\$140,020.45	\$47,610.00	\$92,410.45	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-414	\$8,500.00	\$0.00	\$8,500.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-269	\$282,587.00	\$219,702.93	\$62,884.07	\$24,589.00	\$0.00	\$24,589.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-271	\$254,394.00	\$240,931.00	\$13,463.00	\$405.00	\$0.00	\$405.00		
: -- HCID/ City General Fund/	37 : Operating									

/ Exp.6/30/2024	Costs (Non-Personnel)	FA-NGO-367	\$169,712.00	\$65,098.00	\$104,614.00	\$2,311.00	\$0.00	\$2,311.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-270	\$27,067.00	\$27,067.00	\$0.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-267	\$330,690.00	\$283,229.00	\$47,461.00	\$13,808.00	\$0.00	\$13,808.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-268	\$349,999.00	\$288,261.00	\$61,738.00	\$12,539.00	\$0.00	\$12,539.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-372	\$247,062.00	\$98,077.00	\$148,985.00	\$25,184.00	\$0.00	\$25,184.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-379	\$282,976.00	\$0.00	\$282,976.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-373	\$510,948.00	\$0.00	\$510,948.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/	38 : Operating									

/ Exp.6/30/2024	Costs (Personnel)	FA-NGO-414	\$24,500.00	\$0.00	\$24,500.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-269	\$527,366.00	\$370,284.07	\$157,081.93	\$54,694.00	\$0.00	\$54,694.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-372	\$589,896.00	\$53,881.00	\$536,015.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-271	\$677,780.00	\$530,000.08	\$147,779.92	\$83,582.00	\$0.00	\$83,582.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-268	\$882,712.00	\$692,506.50	\$190,205.50	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-267	\$351,453.00	\$211,628.62	\$139,824.38	\$36,667.00	\$0.00	\$36,667.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	38 : Operating Costs (Personnel)	FA-NGO-270	\$19,071.00	\$19,071.00	\$0.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/	38 : Operating									

/ Exp.6/30/2024	Costs (Personnel)	FA-NGO-367	\$763,892.00	\$252,350.00	\$511,542.00	\$2,827.00	\$0.00	\$2,827.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-269	\$71,256.00	\$49,045.00	\$22,211.00	\$7,928.00	\$0.00	\$7,928.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-271	\$75,165.00	\$59,087.00	\$16,078.00	\$8,299.00	\$0.00	\$8,299.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-268	\$101,617.00	\$77,997.00	\$23,620.00	\$1,253.00	\$0.00	\$1,253.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-267	\$52,329.00	\$31,322.00	\$21,007.00	\$5,047.00	\$0.00	\$5,047.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-414	\$3,300.00	\$0.00	\$3,300.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-379	\$34,297.00	\$913.00	\$33,384.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024										

/ Exp.6/30/2024	40 : Admin	FA-NGO-372	\$83,695.00	\$15,195.00	\$68,500.00	\$2,518.00	\$0.00	\$2,518.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-367	\$62,481.00	\$15,486.00	\$46,995.00	\$513.00	\$0.00	\$513.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-270	\$4,544.00	\$4,544.00	\$0.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-373	\$65,095.55	\$4,761.00	\$60,334.55	\$0.00	\$0.00	\$0.00		

Funding Accounts - Advance Recoup

EGMS ID: FA-NGO-270

Title: City GF 22-23 ISP (CD 8 - Western & Gage)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$50,682

Spent: \$0.00

Outstanding Advance to be Recouped: \$119,907.00

Spent this Request: \$0.00

Net Spent this Request: \$0.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-269

Title: City GF 22-23 ISP (81st & Figueroa/AWS)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$881,209

Spent: \$0.00

Outstanding Advance to be Recouped: \$136,916.96

Spent this Request: \$87,211.00

Net Spent this Request: \$87,211.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-373

Title: City GF 22-23 ISP (CD 10 - Jim Gilliam Park (La Brea & Veronica St))

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$716,064

Spent: \$0.00

Outstanding Advance to be Recouped: \$0.00

Spent this Request: \$0.00

Net Spent this Request: \$0.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-268

Title: City GF 22-23 ISP (CD 8 - 115th & Figueroa)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$1,334,328

Spent: \$0.00

Outstanding Advance to be Recouped: \$155,463.38

Spent this Request: \$13,792.00

Net Spent this Request: \$13,792.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-267

Title: City GF 22-23 ISP (CD 8 - 87th & Western)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$734,472

Spent: \$0.00

Outstanding Advance to be Recouped: \$109,673.78
Spent this Request: \$55,522.00
Net Spent this Request: \$55,522.00
Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-271
Title: City GF 22-23 ISP (CD 8 - 99th & Flower)
Grantor: HCID
Funding Source: City General Fund
Strategy:
Program: City Inside Safe Program
CFDA Number:
FAIN:
Start Date: 07/01/2022
End Date: 06/30/2024
Approved Amount: \$1,007,339
Spent: \$0.00
Outstanding Advance to be Recouped: \$51,688.21
Spent this Request: \$92,286.00
Net Spent this Request: \$92,286.00
Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-367

Title: City GF 22-23 ISP (CD 9 The Grand Corridor #1)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 04/27/2023

End Date: 06/30/2024

Approved Amount: \$996,085

Spent: \$0.00

Outstanding Advance to be Recouped: \$0.00

Spent this Request: \$5,651.00

Net Spent this Request: \$5,651.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-372

Title: City GF 22-23 ISP (CD 9 The Grand Corridor #2)

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022
End Date: 06/30/2024
Approved Amount: \$920,653
Spent: \$0.00
Outstanding Advance to be Recouped: \$0.00
Spent this Request: \$27,702.00
Net Spent this Request: \$27,702.00
Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-379
Title: City GF 22-23 ISP (CD 9 The Grand Corridor #3)
Grantor: HCID
Funding Source: City General Fund
Strategy:
Program: City Inside Safe Program
CFDA Number:
FAIN:
Start Date: 07/01/2022
End Date: 06/30/2024
Approved Amount: \$377,273
Spent: \$0.00
Outstanding Advance to be Recouped: \$0.00
Spent this Request: \$0.00
Net Spent this Request: \$0.00

Advance Recouped this Request: \$0.00

EGMS ID: FA-NGO-414

Title: City GF 22-24 ISP -CD 8- 81st/Hoover

Grantor: HCID

Funding Source: City General Fund

Strategy:

Program: City Inside Safe Program

CFDA Number:

FAIN:

Start Date: 07/01/2022

End Date: 06/30/2024

Approved Amount: \$36,300

Spent: \$0.00

Outstanding Advance to be Recouped: \$0.00

Spent this Request: \$0.00

Net Spent this Request: \$0.00

Advance Recouped this Request: \$0.00

Certification

I certify that the cost outlined in this reimbursement request is permissible per the terms defined in the subaward contract. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Yes

I certify that all applicable invoices, receipts, and any other pertinent documentation has been attached to this reimbursement request.

Yes

If asset purchases are part of this reimbursement request, I certify that I have obtained LAHSA's prior approval for the purchase of the assets and that I have uploaded the completed asset purchase authorization form.

Yes

Responsibilities

Approvers

Name	Responsibility	Description
Loida Cevene	Final Approver	

Responsibilities

Name	Responsibility
Stephanie L. Garcia	Interceptor
Jan Garcia	Owner

Financial Responsibilities

Name	Responsibility
Elizabeth De Los Santos	Primary Financial Responsibility
Jan Garcia	Secondary Financial Responsibility
Elizabeth De Los Santos	Financial Approver

Program Responsibilities

Name	Responsibility
Katie Hill	Primary Program Responsibility
Jan Garcia	Secondary Program Responsibility

Attachments

Supporting Documents Checklist

Description	Mandatory	Status	Template Link	Subrecipient Document Link
Scope of Required Services (for reference)	Optional	Active	View	Not Applicable
Reimbursement Certification Form	Optional	Active	View	Not Applicable
Asset Purchase Authorization Form	Optional	Active	Not Applicable	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Active	Not Applicable	Not Applicable
Supporting Financial Documentation (e.g. Trial Balance, P	Mandatory	Active	Not Applicable	View
Spend down Tracker	Mandatory	Active	View	View

Files: Add additional files at your discretion

Title	Classification	File Extension	Description	Attached on
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415A GL DEC 2023.pdf	Other	pdf		01/15/2024 5:25 PM
415B GL DEC 2023.pdf	Other	pdf		01/15/2024 5:26 PM
415C GL DEC 2023.pdf	Other	pdf		01/15/2024 5:26 PM
415D GL DEC 2023.pdf	Other	pdf		01/15/2024 5:26 PM
415E GL DEC 2023.pdf	Other	pdf		01/15/2024 5:26 PM
415F GL DEC 2023.pdf	Other	pdf		01/15/2024 5:27 PM
ISP_TRIAL BALANCE_415ABCDEF_DECEMBER 2023.xlsx	Other	xlsx		01/15/2024 5:27 PM
RR-ISP-AEPH-003-018_TB.pdf	Invoice	pdf	TB	01/18/2024 3:45 PM
RR-ISP-AEPH-003-018_Spenddown Report.pdf	Invoice	pdf	SR	01/18/2024 4:43 PM

Internal Notes

Title	Description	Created Date	Created By
No advance needs to be recouped	EGMS is incorrect, only FA-NGO-270 advance needs to be recouped via CM	01/18/2024 3:34 PM	Stephanie L. Garcia
TB	TB and EGMS align	01/18/2024 3:34 PM	Stephanie L. Garcia
GL and SD	GL and SD verify RR	01/18/2024 3:36 PM	Stephanie L. Garcia

History

					Overall
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Date	Assigned To	Actual Approver	Comments	Status	Status
Step : Step 1					Approved
01/18/2024 5:34 PM	Loida Cevene	Loida Cevene	Approved	Approved	
Approval Request Submitted					
01/18/2024 4:44 PM	Stephanie L. Garcia	Stephanie L. Garcia	Submitted for approval.	Started	
Step : Financial Approver					Approved
01/15/2024 7:38 PM	Elizabeth De Los Santos	Elizabeth De Los Santos	\$282,164 dec 2023	Approved	
Approval Request Submitted					
01/15/2024 7:35 PM	Jan Garcia	Jan Garcia	Submitted for approval.	Started	

Field History

EGMS ID	Changed Field	New Value	Old Value	Changed By	Changed On
RR-ISP-AEPH-003-018	Status	Approved	Submitted for Approval	Loida Cevene	01/18/2024 5:34 PM
RR-ISP-AEPH-003-018	Program Income Spent To Date	\$0.00		Loida Cevene	01/18/2024 5:34 PM
RR-ISP-AEPH-003-018	Status	Submitted for Approval	Submitted to Grantor	Stephanie L. Garcia	01/18/2024 4:45 PM
RR-ISP-AEPH-003-018	Interceptor	Stephanie L. Garcia	Sheila Holmes	Sheila Holmes	01/17/2024 4:58 PM
RR-ISP-AEPH-003-018	Interceptor	Sheila Holmes	Stephanie L. Garcia	Daniel Garcia	01/16/2024 2:23 PM
RR-ISP-AEPH-003-018	Status	Submitted to Grantor	Submitted for Financial Approval	Elizabeth De Los Santos	01/15/2024 7:38 PM
RR-ISP-AEPH-003-018	Status	Submitted for Financial Approval	Created	Jan Garcia	01/15/2024 7:35 PM
RR-ISP-AEPH-003-018	Interceptor	Stephanie L. Garcia		Jan Garcia	01/15/2024 7:35 PM

RR-ISP-AEPH-003-018	Fiscal Officer	Loida Cevene		Jan Garcia	01/15/2024 7:35 PM
RR-ISP-AEPH-003-018	TermsAgreement	Yes		Ilene Chavez	01/15/2024 5:24 PM