

Thursday, June 6, 2024

Emily Lewis
Management Analyst, Homeless Services Unit
Los Angeles Housing Department
City of Los Angeles

Re: Cash Request City Alliance Settlement Agreement Request No. 9

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

Contract No:	Program(s)	Current Request
C-141840	City Alliance Fund	\$987,396.00

JUSTIFICATION FOR REIMBURSEMENT:

LAHSA is requesting \$987,396.00 for the programs specified in City Contract Number C-141840. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore-mentioned contract.

LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.141840 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213)797-4583 or via email at jtrejo@lahsa.org if you have any questions or need additional information.

Sincerely,

On behalf of Janine Trejo:



Christy Zhou (Jun 6, 2024 16:54 PDT)

Janine Trejo
Acting Chief Financial Officer



Cash Request Alliance Settlement Agreement Program

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT
1200 W 7TH ST, 4TH FL
LOS ANGELES, CA 90017

For the month(s) of: 4/1/2024- 4/30/2024
Report Number: 9

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
707 WILSHIRE BLVD., 10TH FL
LOS ANGELES, CA 90017

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:	12,688,794.00
Amendment #:	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	jtrepo@lahsa.org

CASH STATUS SUMMARY

A		B	C	D	E	F	G
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C+D-E	B-C
	5100, 5101 PERSONNEL	-	-	-	-	-	-
	5150-5210 FRINGE BENEFITS	-	-	-	-	-	-
	5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610, 5620, 5534,5535, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842, 5800-5802, 5810, 5820, 5821, 5840, 5830, 5831 NON-PERSONNEL COST	-	-	-	-	-	-
	6100-6199 SUB-RECIPEINT COSTS	12,688,794.00	11,235,351.00	-	10,247,955.00	987,396.00	1,453,443.00
TOTAL CASH REQUESTED		12,688,794.00	11,235,351.00	-	10,247,955.00	987,396.00	1,453,443.00

CONTRACTOR'S COMMENTS (Use additional paper if necessary)

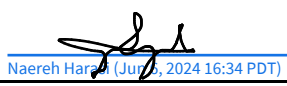
CERTIFICATION BY CONTRACTOR

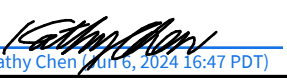
We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.


Prepared by: Nayereh Harasi / Analyst, Finance
Print Name and Title

Reviewed by: Kathy Chen / Associate Director of Accounting
Print Name and Title

Certified by: Christy Zhou / Controller
Print Name and Title


Nayereh Harasi (Jun 6, 2024 16:34 PDT)
Signature/ Date


Kathy Chen (Jun 6, 2024 16:47 PDT)
Signature/ Date


Christy Zhou (Jun 6, 2024 16:54 PDT)
Signature/ Date

FOR CITY USE ONLY

GRANTS ACCOUNTING DIVISION APPROVAL

HUD ACTIVITY #:		YTD EXPENDITURE AS OF	N/A		\$ 11,235,351.00
Payment Voucher#:	\$	ADD: ADVANCE			\$ -
Payment Voucher#:	\$	TOTAL ALLOWED			\$ 11,235,351.00
Payment Voucher#:	\$	LESS: YTD PAID			\$ 10,247,955.00
		LESS: DISALLOWED EXPENSES			\$ -
		APPROVED CASH RELEASE BY HCID			\$ 987,396.00
TOTAL \$					
<input checked="" type="checkbox"/> CHECKED LOG <input type="checkbox"/> MAT'L RECEIPT VERIFICATION					
<input type="checkbox"/> INSURANCE <input type="checkbox"/> BTRC / VRN					
<input type="checkbox"/> HOLD RELEASE DATE/REASON: _____					
		Preparer's Name & Signature		Date	
		Preparer's Name & Signature		Date	
		Supervisor's Name & Signature		Date	

Cash Request Alliance Settlement Agreement Program

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT
 1200 W 7TH ST, 4TH FL
 LOS ANGELES, CA 90017

For the month(s) of: 4/1/2024- 4/30/2024
 Report Number: 9

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
 707 WILSHIRE BLVD., 10TH FL
 LOS ANGELES, CA 90017

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:		12,688,794.00
Amendment #:	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:		ltrejo@lahsa.org

CASH STATUS SUMMARY

A		B	C	D	E	F		
Cost Category - 43WC70		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT			C + D - E - ADJ	
1-CD 4 - Highland Gardens IH Leasing (GF)		6,235,484.00	5,416,280.00	-	5,416,280.00	-	-	819,204.00
2-CD 4 - Highland Gardens IH Operations (GF)		5,922,219.00	5,809,071.00	-	4,821,675.00	-	987,396.00	113,148.00
3-CD 4 - Highland Gardens IH Operations (HHAP)		146,310.00	10,000.00	-	10,000.00	-	-	136,310.00
4-CD 4 - Highland Gardens IH Leasing (HHAP)		384,781.00	-	-	-	-	-	384,781.00
TOTAL CASH REQUESTED		12,688,794.00	11,235,351.00	-	10,247,955.00	-	987,396.00	1,453,443.00

Cash Request Alliance Settlement Agreement Program

Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles

For the month(s) of: 4/1/2024- 4/30/2024
Report Number: 9

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:	\$12,688,794.00			
Amendment # :	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	jtrejo@lahsa.org			
A	B	C	D	E	F	G	H	I		
COST CATEGORY / LINE ITEM	APPROVED BUDGET	YTD EXPENDITURE from LAHSA GL	PREVIOUS REPORTED YTD EXPENDITURES	EXPENDITURE FOR THE PERIOD C-D	ADVANCE	LESS CASH RELEASED AND IN TRANSIT <small>from FMS disbursements</small>	CURRENT AMOUNT REQUESTED <small>C+F-G</small>	BUDGET BALANCE <small>B-C</small>		
BUDGET AND EXPENDITURE INFORMATION - Detail										
1-CD 4 - Highland Gardens IH Leasing (GF)										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	6,235,484.00	5,416,280.00	5,416,280.00	0.00	0.00	5,416,280.00	0.00	819,204.00		
1-SUBTOTAL: Highland Gardens IH Leasing (GF)	6,235,484.00	5,416,280.00	5,416,280.00	0.00	0.00	5,416,280.00	0.00	819,204.00		
2-SUB-RECIPIENT CD 4 - Highland Gardens IH operations (GF)										
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)	5,922,219.00	5,809,071.00	4,821,675.00	987,396.00	0.00	4,821,675.00	987,396.00	113,148.00		
2-SUBTOTAL: Highland Gardens IH operations (GF)	5,922,219.00	5,809,071.00	4,821,675.00	987,396.00	0.00	4,821,675.00	987,396.00	113,148.00		
3-CD 4 - Highland Gardens IH Operations (HHAP)										
1000 PERSONNEL COSTS - Salaries				0.00	0.00		0.00	0.00		
1000 FRINGE BENEFITS				0.00	0.00		0.00	0.00		
2000 NON-PERSONNEL COSTS				0.00	0.00		0.00	0.00		
TAB) 6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT)	146,310.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	136,310.00		
3-SUBTOTAL: CD 4 - Highland Gardens IH Operations (HHAP)	146,310.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00	136,310.00		
4-CD4 - Highland gardense IHLeasing (HHAP)										
1000 PERSONNEL COSTS - Salaries				0.00	0.00		0.00	0.00		
1000 FRINGE BENEFITS				0.00	0.00		0.00	0.00		
2000 NON-PERSONNEL COSTS				0.00	0.00		0.00	0.00		
TAB) 6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPIENT)	384,781.00	0.00	0.00	0.00	0.00	0.00	0.00	384,781.00		
5-SUBTOTAL: Downtown Drop in Center-278 -T688	384,781.00	0.00	0.00	0.00	0.00	0.00	0.00	384,781.00		
TOTAL	12,688,794.00	11,235,351.00	10,247,955.00	987,396.00	0.00	10,247,955.00	987,396.00	1,453,443.00		

Cash Request Alliance Settlement Agreement Program																													
Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles																													
											4/1/2024- 4/30/2024		9																
Contractor: LOS ANGELES HOMELESS SERVICES AUTHOR																													
Contract No:		141840		Program:		HOMELESS SERVICES		Contract Period:		11/1/22-10/31/2025		Contract Amount:		\$12,688,794.00															
Amendment # :		1		Contact:		Janine Trejo		Telephone:		(213) 797-4583		Email:		jtrejo@lahsa.org															
A		B		C		D		E		F		G		H															
Sub-Recipient		CONTRACT IDENTIFICATION		ORIGINAL APPROVED BUDGET		BUDGET AMENDMENTS#1		BUDGET AMENDMENTS#2		BUDGET AMENDMENTS#3		APPROVED BUDGET		YTD EXPENDITURE															
												PREVIOUS REPORT YTD EXPENDITURE		EXPENDITURE FOR THE PERIOD F-G															
												ADVANCE		LESS CASH RELEASED AND IN TRANSIT															
												CURRENT AMOUNT REQUESTED		BUDGET BALANCE PER LAHSA YTD & CASH REL & REQUESTED E-F															
1-SUB-RECIPIENT CD 4 - Highland Gardens IH Leasing (GF)																													
People Assisting Homeless		FA-NGO-235		GT-BH-RIH-022		3,938,200.00		2,297,284.00				6,235,484.00		5,416,280.00		5,416,280.00		-		-		5,416,280.00		-		819,204.00			
UNALLOCATED						-		-				-		-		-		-		-		-		-		-			
1-SUBTOTAL: SUB-RECIPIENT Highland Gardens IH Leasing (GF)						3,938,200.00		2,297,284.00				6,235,484.00		5,416,280.00		5,416,280.00		-		-		5,416,280.00		-		819,204.00			
2-SUB-RECIPIENT CD 4 - Highland Gardens IH operations (GF)																													
People Assisting Homeless		FA-NGO-236		GT-BH-RIH-022		2,111,150.00		2,878,590.00		932,479.00		5,922,219.00		5,809,071.00		4,821,675.00		987,396.00		-		4,821,675.00		987,396.00		113,148.00			
UNALLOCATED						-		-				-		-		-		-		-		-		-		-			
2-SUBTOTAL: SUB-RECIPIENT						2,111,150.00		2,878,590.00		932,479.00		5,922,219.00		5,809,071.00		4,821,675.00		987,396.00		-		4,821,675.00		987,396.00		113,148.00			
3-CD 4 - Highland Gardens IH Operations (HHAP)																													
People Assisting Homeless				GT-BH-RIH-022		10,000.00		-		136,310.00		146,310.00		10,000.00		10,000.00		-		-		10,000.00		-		136,310.00			
UNALLOCATED						-		-				-		-		-		-		-		-		-		-			
3-SUBTOTAL: CD 4 - Highland Gardens IH Operations (HHAP)						10,000.00		-		136,310.00		146,310.00		10,000.00		10,000.00		-		-		10,000.00		-		136,310.00			
4- CD4 - Highland gardens IH Leasing(HHAP)																													
People Assisting Homeless				GT-BH-RIH-022		-		384,781.00				384,781.00		-		-		-		-		-		-		384,781.00			
UNALLOCATED						-		-				-		-		-		-		-		-		-		-			
4-SUBTOTAL: SUB-RECIPIENT						-		-		384,781.00		384,781.00		-		-		-		-		-		-		384,781.00			
TOTAL SUB RECIPIENT COSTS						6,059,350.00		5,175,874.00		521,091.00		932,479.00		12,688,794.00		11,235,351.00		10,247,955.00		987,396.00		-		10,247,955.00		987,396.00		1,453,443.00	