

Thursday, June 27, 2024

Emily Lewis  
Management Analyst, Homeless Services Unit  
Los Angeles Housing Department  
City of Los Angeles

**Re: Cash Request City Alliance Settlement Agreement Request No. 10**

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

<b>Contract No:</b>	<b>Program(s)</b>	<b>Current Request</b>
C-141840	City Alliance Fund	\$1,354,415.00

**JUSTIFICATION FOR REIMBURSEMENT:**

LAHSA is requesting \$1,354,415.00 for the programs specified in City Contract Number C-141840. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore-mentioned contract.

LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.141840 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213)797-4583 or via email at [jtrejo@lahsa.org](mailto:jtrejo@lahsa.org) if you have any questions or need additional information.

Sincerely,



Janine Trejo  
Acting Chief Financial Officer



## Cash Request Alliance Settlement Agreement Program

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT  
1200 W 7TH ST, 4TH FL  
LOS ANGELES, CA 90017

For the month(s) of: 5/1/2024- 5/31/2024  
Report Number: 10

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY  
707 WILSHIRE BLVD., 10TH FL  
LOS ANGELES, CA 90017

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:	12,688,774.00
Amendment #:	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	<a href="mailto:jtrego@lahsa.org">jtrego@lahsa.org</a>

### CASH STATUS SUMMARY

A		B	C	D	E	F	G
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C+D-E	B-C
5100, 5101	PERSONNEL	-	-	-	-	-	-
5150-5210	FRINGE BENEFITS	-	-	-	-	-	-
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610, 5620, 5534, 5535, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842, 5800-5802, 5810, 5820, 5821, 5840, 5830, 5831	NON-PERSONNEL COST	-	-	-	-	-	-
6100-6199	SUB-RECIPEINT COSTS	12,688,774.00	12,589,766.00	-	11,235,351.00	1,354,415.00	99,008.00
<b>TOTAL CASH REQUESTED</b>		<b>12,688,774.00</b>	<b>12,589,766.00</b>	<b>-</b>	<b>11,235,351.00</b>	<b>1,354,415.00</b>	<b>99,008.00</b>

CONTRACTOR'S COMMENTS (Use additional paper if necessary)

### CERTIFICATION BY CONTRACTOR

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by: Nayereh Harasi / Analyst, Finance  
Print Name and Title

Reviewed by: Jennifer Lee / Principal Accountant, AR  
Print Name and Title

Certified by: Christy Zhou / Contoller  
Print Name and Title

Certified by: Janine Trejo / Acting Chief Financial Officer  
Print Name and Title

  
Naereh Harasi (Jun 27, 2024 14:36 PDT)  
Signature/ Date

  
Jennifer Lee (Jun 27, 2024 14:30 PDT)  
Signature/ Date

  
Christy Zhou (Jun 27, 2024 14:43 PDT)  
Signature/ Date

  
Janine Trejo  
Signature/ Date

### FOR CITY USE ONLY GRANTS ACCOUNTING DIVISION APPROVAL

HUD ACTIVITY #:		Y T D EXPENDITURE AS OF	N/A	\$	12,589,766.00
Payment Voucher#:	\$	ADD: ADVANCE		\$	-
Payment Voucher#:	\$	TOTAL ALLOWED		\$	12,589,766.00
Payment Voucher#:	\$	LESS: YTD PAID		\$	11,235,351.00
		LESS: DISALLOWED EXPENSES		\$	-
		APPROVED CASH RELEASE BY HCID		\$	1,354,415.00
TOTAL \$					
<input checked="" type="checkbox"/> CHECKED LOG <input type="checkbox"/> MAT'L RECEIPT VERIFICATION		Preparer's Name & Signature _____ Date _____			
<input type="checkbox"/> INSURANCE <input type="checkbox"/> BTRC / VRN		Preparer's Name & Signature _____ Date _____			
<input type="checkbox"/> HOLD RELEASE DATE/REASON: _____		Supervisor's Name & Signature _____ Date _____			

### Cash Request Alliance Settlement Agreement Program

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT  
 1200 W 7TH ST, 4TH FL  
 LOS ANGELES, CA 90017

For the month(s) of: 5/1/2024- 5/31/024  
 Report Number: 10

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY  
 707 WILSHIRE BLVD., 10TH FL  
 LOS ANGELES, CA 90017

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:	<b>12,688,774.00</b>
Amendment #:	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	<a href="mailto:jtrepo@lahsa.org">jtrepo@lahsa.org</a>

#### CASH STATUS SUMMARY

A		B	C	D	E	F	G	
Cost Category - 43WC70		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	<small>CARRIED FROM EXPENDITURE TAB</small>	<small>CARRIED FROM EXPENDITURE TAB</small>	<small>CARRIED FROM EXP REPORT</small>			<small>C + D - E - ADJ</small>	
<b>1-CD 4</b>	<b>Highland Gardens IH Leasing (GF)</b>	6,235,484.00	6,235,484.00	-	5,416,280.00	-	819,204.00	-
<b>2-CD 4</b>	<b>Highland Gardens IH Operations (GF)</b>	5,922,199.00	5,922,199.00	-	5,809,071.00	-	113,128.00	-
<b>3-CD 4</b>	<b>Highland Gardens IH Operations (HHAP)</b>	146,310.00	47,302.00	-	10,000.00	-	37,302.00	99,008.00
<b>4-CD 4</b>	<b>Highland Gardens IH Leasing (HHAP)</b>	384,781.00	384,781.00	-	-	-	384,781.00	-
<b>TOTAL CASH REQUESTED</b>		<b>12,688,774.00</b>	<b>12,589,766.00</b>	-	<b>11,235,351.00</b>	-	<b>1,354,415.00</b>	<b>99,008.00</b>

### Cash Request Alliance Settlement Agreement Program

Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles

For the month(s) of: 5/1/2024- 5/31/2024

Report Number: 10

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	141840	Program:	HOMELESS SERVICES	Contract Period:	11/1/2022 - 10/31/2025	Contract Amount:	\$12,688,774.00		
Amendment # :	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	jtrejo@lahsa.org		
A	B	C	D	E	F	G	H	I	
COST CATEGORY / LINE ITEM	APPROVED BUDGET	YTD EXPENDITURE from LAHSA GL	PREVIOUS REPORTED YTD EXPENDITURES	EXPENDITURE FOR THE PERIOD C-D	ADVANCE	LESS CASH RELEASED AND IN TRANSIT  from FMS disbursements	CURRENT AMOUNT REQUESTED  C+F-G	BUDGET BALANCE B-C	
<b>BUDGET AND EXPENDITURE INFORMATION - Detail</b>									
<b>1-CD 4 - Highland Gardens IH Leasing (GF)</b>									
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPEINT TAB)	6,235,484.00	6,235,484.00	5,416,280.00	819,204.00	0.00	5,416,280.00	819,204.00	0.00	
<b>1-SUBTOTAL: Highland Gardens IH Leasing (GF)</b>	<b>6,235,484.00</b>	<b>6,235,484.00</b>	<b>5,416,280.00</b>	<b>819,204.00</b>	<b>0.00</b>	<b>5,416,280.00</b>	<b>819,204.00</b>	<b>0.00</b>	
<b>2-SUB-RECIPEINT CD 4 - Highland Gardens IH operations (GF)</b>									
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPEINT TAB)	5,922,199.00	5,922,199.00	5,809,071.00	113,128.00	0.00	5,809,071.00	113,128.00	0.00	
<b>2-SUBTOTAL: Highland Gardens IH operations (GF)</b>	<b>5,922,199.00</b>	<b>5,922,199.00</b>	<b>5,809,071.00</b>	<b>113,128.00</b>	<b>0.00</b>	<b>5,809,071.00</b>	<b>113,128.00</b>	<b>0.00</b>	
<b>3-CD 4 - Highland Gardens IH Operations (HHAP)</b>									
1000 PERSONNEL COSTS - Salaries				0.00	0.00		0.00	0.00	
1000 FRINGE BENEFITS				0.00	0.00		0.00	0.00	
2000 NON-PERSONNEL COSTS				0.00	0.00		0.00	0.00	
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPEINT TAB)	146,310.00	47,302.00	10,000.00	37,302.00	0.00	10,000.00	37,302.00	99,008.00	
<b>3-SUBTOTAL: CD 4 - Highland Gardens IH Operations (HHAP)</b>	<b>146,310.00</b>	<b>47,302.00</b>	<b>10,000.00</b>	<b>37,302.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>37,302.00</b>	<b>99,008.00</b>	
<b>4-CD4 - Highland gardense IHLeasing (HHAP)</b>									
1000 PERSONNEL COSTS - Salaries				0.00	0.00		0.00	0.00	
1000 FRINGE BENEFITS				0.00	0.00		0.00	0.00	
2000 NON-PERSONNEL COSTS				0.00	0.00		0.00	0.00	
6100-6199 SUB-RECIPEINT COSTS (FROM SCHEDULE OF SUBRECIPEINT TAB)	384,781.00	384,781.00	384,781.00	0.00	0.00	0.00	384,781.00	0.00	
<b>5-SUBTOTAL: Downtown Drop In Center-278 -T688</b>	<b>384,781.00</b>	<b>384,781.00</b>	<b>384,781.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>384,781.00</b>	<b>0.00</b>	
<b>TOTAL</b>	<b>12,688,774.00</b>	<b>12,589,766.00</b>	<b>11,620,132.00</b>	<b>969,634.00</b>	<b>0.00</b>	<b>11,235,351.00</b>	<b>1,354,415.00</b>	<b>99,008.00</b>	

### Cash Request Alliance Settlement Agreement Program

Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles

5/1/2024- 5/31/024

10

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**

Contract No:	141840	Program:	HOMELESS SERVICE	Contract Period:	11/1/22-10/31/2025	Contract Amount:	\$12,688,774.00					
Amendment # :	1	Contact:	Janine Trejo	Telephone:	(213) 797-4583	Email:	jtrepo@lahsa.org					
A	B	C	D	E	F	G	H	I	J	K	L	
Sub-Recipient	CONTRACT IDENTIFICATION	ORIGINAL APPROVED BUDGET	BUDGET AMENDMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	EXPENDITURE FOR THE PERIOD F-G	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE PER LAHSA YTD & CASH REL. & REQUESTED E-F	
<b>1-SUB-RECIPIENT CD 4 - Highland Gardens IH Leasing (GF)</b>												
People Assisting Homeless	FA-NGO-235	3,938,200.00	2,297,284.00	6,235,484.00	6,235,484.00	5,416,280.00	819,204.00		5,416,280.00	819,204.00	-	
UNALLOCATED		-	-	-	-	-	-		-	-	-	
<b>1-SUBTOTAL: SUB-RECIPIENT Highland Gardens IH Leasing (GF)</b>		<b>3,938,200.00</b>	<b>2,297,284.00</b>	<b>6,235,484.00</b>	<b>6,235,484.00</b>	<b>5,416,280.00</b>	<b>819,204.00</b>	-	<b>5,416,280.00</b>	<b>819,204.00</b>	<b>-</b>	
<b>2-SUB-RECIPIENT CD 4 - Highland Gardens IH operations (GF)</b>												
People Assisting Homeless	FA-NGO-236	2,111,150.00	3,811,049.00	5,922,199.00	5,922,199.00	5,809,071.00	113,128.00		5,809,071.00	113,128.00	-	
UNALLOCATED		-	-	-	-	-	-		-	-	-	
<b>2-SUBTOTAL: SUB-RECIPIENT</b>		<b>2,111,150.00</b>	<b>3,811,049.00</b>	<b>5,922,199.00</b>	<b>5,922,199.00</b>	<b>5,809,071.00</b>	<b>113,128.00</b>	-	<b>5,809,071.00</b>	<b>113,128.00</b>	<b>-</b>	
<b>3-CD 4 - Highland Gardens IH Operations (HHAP)</b>												
People Assisting Homeless	GT-BH-RIH-022	10,000.00	136,310.00	146,310.00	47,302.00	10,000.00	37,302.00		10,000.00	37,302.00	99,008.00	
UNALLOCATED		-	-	-	-	-	-		-	-	-	
<b>3-SUBTOTAL: CD 4 - Highland Gardens IH Operations (HHAP)</b>		<b>10,000.00</b>	<b>136,310.00</b>	<b>146,310.00</b>	<b>47,302.00</b>	<b>10,000.00</b>	<b>37,302.00</b>	-	<b>10,000.00</b>	<b>37,302.00</b>	<b>99,008.00</b>	
<b>4- CD4 - Highland gardens IH Leasing (HHAP)</b>												
People Assisting Homeless	GT-BH-RIH-022		384,781.00	384,781.00	384,781.00	-	384,781.00		-	384,781.00	-	
			-	-	-	-	-		-	-	-	
<b>4-SUBTOTAL: SUB-RECIPIENT</b>		<b>-</b>	<b>384,781.00</b>	<b>384,781.00</b>	<b>384,781.00</b>	<b>-</b>	<b>384,781.00</b>	<b>-</b>	<b>-</b>	<b>384,781.00</b>	<b>-</b>	
<b>TOTAL SUB RECIPIENT COSTS</b>		<b>6,059,350.00</b>	<b>6,629,424.00</b>	<b>12,688,774.00</b>	<b>12,589,766.00</b>	<b>11,235,351.00</b>	<b>1,354,415.00</b>	<b>-</b>	<b>11,235,351.00</b>	<b>1,354,415.00</b>	<b>99,008.00</b>	