

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 22, 2019

CAO File No. 0220-05537-003
Council File No. 18-0628
Council District: All

To: The Homeless Strategy Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: State of California Homeless Emergency Aid Program

Subject: **State Homeless Emergency Aid Program (HEAP) Commitments and Recommendations for Sylmar Armory**

SUMMARY

This is the third report on the City's \$85,013,607 State of California Homeless Emergency Aid Program (HEAP) grant award. This report provides the status of HEAP commitments. It also provides recommendations to implement the Council and Mayor's approval of \$3,723,000 for the A Bridge Home facility at the Sylmar Armory in Council District (CD) 7. We will provide the first HEAP quarterly report with expenditures by HEAP Activity Category at the April 25, 2019 Homeless Strategy Committee (HSC) meeting.

RECOMMENDATIONS

That the Homeless Strategy Committee review the following recommendations and forward to the City Council for consideration:

1. APPROVE funding in the amount of \$3,723,000 for the A Bridge Home facility at the Sylmar Armory located at 12860 Arroyo Street in Council District 7. Funds to be appropriated from the Homeless Emergency Aid Program Grant Fund No. 60P/10, AC-1 – Capital and Operating Support – A Bridge Home, and the Crisis and Bridge Housing Fund line item within the General City Purposes Fund No. 100/56;
2. AUTHORIZE the Controller to:
 - a. ESTABLISH a new account within HCID General Fund Program Fund 10A/43 entitled "Bridge Home Operations – LAFH – Sylmar Armory" and APPROPRIATE \$723,000; and
 - i. TRANSFER funds in the amount of \$723,000 to HCID General Fund Program Fund No. 10A/43, new account entitled "Bridge Home Operations – LAFH – Sylmar Armory" from General City Purposes Fund No. 100/56, Account No. 000931, Crisis and Bridge Housing Fund; and
 - b. ESTABLISH a new account within HEAP Fund No. 10/60P entitled "Bridge Home Operations – LAFH – Sylmar Armory" and APPROPRIATE \$3,000,000; and
 - i. TRANSFER funds in the amount of \$3,000,000 to "Bridge Home Operations – LAFH – Sylmar Armory" from the HEAP Grant Fund No. 60P/10, Account No.

10R630, AC-1 – Capital and Operating Support – A Bridge Home.

3. INSTRUCT the General Manager, Los Angeles Housing and Community Investment Department, or designee, to:
 - a. Negotiate and execute a new contract or amend an existing General Fund contract with the Los Angeles Homeless Services Authority in the amount of \$723,000 for services to be provided by LA Family Housing to establish 85 trauma-informed bridge housing beds for women at the Sylmar Armory;
 - b. Negotiate and execute a new contract or amend an existing State Homeless Emergency Aid Program contract with the Los Angeles Homeless Services Authority in the amount of \$3,000,000 for services to be provided by LA Family Housing to establish 85 trauma-informed bridge housing beds for women at the Sylmar Armory; and

4. AUTHORIZE the City Administrative Officer to prepare any additional Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, and authorize the Controller to implement these instructions.

Status of HEAP Commitments

As of March 22, 2019, HEAP funds in a total amount of \$44,015,009 are committed.¹ In January 2019, the City Council and Mayor approved the HSC’s recommendations to reserve a total of \$31,553,325 from HEAP Activity Category 1 (\$28,039,404) and Activity Category 3 (\$3,513,921) to ensure sufficient funding for the construction of all the A Bridge Home sites under consideration. This amount includes \$2,565,876 moved from Activity Category 5 to Activity Category 1 for A Bridge Home contingency. An additional \$15,015,832 was reserved for the A Bridge Home Program within the City General City Purposes (GCP) Fund (\$11,775,869) and the Unappropriated Balance (\$3,239,963).

On March 22, 2019 the City Council approved recommendations from the Homelessness and Poverty committee to commit up to \$7,097,779 from Activity Category 1 for two (2) A Bridge Home projects located at 1819 South Western Avenue and 625 La Fayette Place in CD 10, reducing the reserve by this amount (C.F. 18-0392). As such, the balance of HEAP funds reserved for A Bridge Home projects is \$24,455,546. \$16,543,051 remains uncommitted or unreserved in Activity Category 2 (\$14,375,126) and Activity Category 4 (\$2,167,925). Attachment 1 provides a list of projects and amounts committed.

Table 1. Status of HEAP Commitments

Activity Category	Amount	Total Funds Committed	Reserved for A Bridge Home	Uncommitted/ Unreserved Funds Remaining
1 Capital and Operating Support – A Bridge Home*	\$47,565,876.35	\$26,624,251.00.	\$20,941,625.35	\$0.00
2 Capital and Operating Support – Skid Row	\$20,000,000.00	\$5,624,874.00	\$0.00	\$14,375,126.

¹ This amount includes \$3 million for the Sylmar Armory A Bridge Home facility addressed in this report.

Activity Category	Amount	Total Funds Committed	Reserved for A Bridge Home	Uncommitted/ Unreserved Funds Remaining
3 Capital, Operating, Services - Citywide	\$11,512,246.30	\$7,998,325.00	\$3,513,921.30	\$0
4 Youth Set-Aside	\$4,250,680.35	\$2,082,755.00	\$0.00	\$2,167,925.35
5 Administrative Costs*	\$1,684,804.00	\$1,684,804.00	\$0.00	\$0
Total	\$85,013,607.00	\$44,015,009.00	\$24,455,546.65	\$16,543,051.35

*\$2,565,876.35 moved from Category 5 (originally \$4,250,680) to Category 1 for A Bridge Home contingencies (C.F. 18-0628)

Sylmar Armory – A Bridge Home Project

On January 23, 2019 the Council and Mayor approved recommendations from the Homelessness and Poverty Committee to appropriate \$723,000 from the GCP Fund and instructed the City Administrative Officer (CAO) to report to the Homeless Strategy Committee relative to an additional \$3,000,000 proposed from HEAP Activity Category 1 for the A Bridge Home project proposed at the Sylmar Armory, located at 12860 Arroyo Street in CD 7 (C.F. 18-0927-S1; Attachment 2).

This project is a partnership between the City and the County of Los Angeles (County). The County will lease the Sylmar Armory from the State of California National Guard and provide rehabilitation funding to establish 85 trauma-informed beds for women at this site. The \$3,723,000 in City funding will support operating costs at this facility for two (2) years. The facility will be operated by LA Family Housing (LAFH) through a contract with the Los Angeles Homeless Services Authority (LAHSA).

The recommendations approved by the Council and Mayor committed \$723,000 from the GCP for this purpose. This report transfers these funds from the GCP, commits and transfers \$3,000,000 from HEAP Category 1, and authorizes the Housing and Community Investment Department to execute a contract with LAHSA for services to be provided by LAFH.

FISCAL IMPACT

The funding recommended in this report is provided through the State Homeless Emergency Aid Program Grant and the Fiscal Year 2018-19 Adopted Budget (GCP). There is no additional impact to the General Fund.

Attachments:

1. HEAP Funding Commitments
2. Sylmar Armory Homelessness and Poverty Committee Recommendations

Attachment 1 - HEAP Funding Commitments

No.	Commitment	Description	Council District	Council File No.	Activity Category	Activity Category 1	Activity Category 2	Activity Category 3	Activity Category 4	Activity Category 5
1	1533 Schrader Blvd A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land. Funds allocated for capital and operating support.	13	18-0352	AC-1	\$ 2,092,861	\$ -	\$ -	\$ -	\$ -
2	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by the Bureau Of Engineering	13	18-0628	AC-1	\$ 230,344	\$ -	\$ -	\$ -	\$ -
3	1533 Schrader Blvd A Bridge Home	Furniture, fixtures and Equipment to be purchased by People Assisting the Homeless (facility operator)	13	18-0628	AC-1	\$ 88,557	\$ -	\$ -	\$ -	\$ -
4	Interim Housing on the U.S. Department of Veterans Affairs (VA) Westwood Campus	100 beds interim housing. The City and County of Los Angeles are jointly funding construction, the VA will fund the services for 36 months	11	18-0510	AC-1	\$ 2,184,989	\$ -	\$ -	\$ -	\$ -
5	City Bureau of Engineering (BOE) A Bridge Home Pre-development Costs	BOE consultations services to perform CEQA analysis and design services for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	AC-1	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -
6	General Services Department (GSD) A Bridge Home Pre-development Costs	GSD contractual Services, construction materials for proposed bridge housing facilities to be constructed by the City	Multiple	18-0628	AC-1	\$ 238,460	\$ -	\$ -	\$ -	\$ -
7	5965 St. Andrews Place A Bridge Home	100 beds of interim housing to be constructed by the City on City-owned land	8	18-0654	AC-1	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
8	100 Sunset Avenue A Bridge Home	154 beds of interim housing to be constructed by the City on land owned by the Los Angeles County Metropolitan Transit Authority	11	18-0510	AC-1	\$ 815,011	\$ -	\$ -	\$ -	\$ -
9	2316 Imperial Highway A Bridge Home	100 beds of interim housing to be constructed by the City on land owned by the Housing Authority of the City of Los Angeles	15	18-0651	AC-1	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
10	12860 Arroyo Street (Sylmar Armory) A Bridge Home	Two (2) years operating funding for 85 beds of trauma-informed interim housing for women being developed in partnership with the County of Los Angeles.	7	18-0927	AC-1	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -
11	Los Angeles LGBT Center 's McCadden Plaza Senior Housing Project	Gap financing for construction of senior housing by the Los Angeles LGBT Center	4	18-0628	AC-1	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -
12	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 bridge housing beds for female TAY who are homeless or at risk of homelessness	4	18-0628	AC-1	\$ 700,000	\$ -	\$ -	\$ -	\$ -
13	El Pueblo A Bridge Home	Funds to support City rental costs for modular trailer buildings at the 45-bed interim housing site located at the El Pueblo Historical Monument	14	18-0628	AC-1	\$ 201,250	\$ -	\$ -	\$ -	\$ -
14	El Pueblo A Bridge Home	Furniture, fixture, equipment to be purchased by The People Concern (facility operator) for the 45-bed interim housing site at the El Pueblo Historical Monument	14	18-0628	AC-1	\$ 75,000	\$ -	\$ -	\$ -	\$ -
15	625 La Fayette Place and 1819 S. Western A Bridge Home	70 beds of interim housing to be constructed by the City on City-owned land.	10		AC-1	\$ 7,097,779	\$ -	\$ -	\$ -	\$ -
16	Hygiene Services - Skid Row	Expand Pit Stop Program in Skid Row including adding one additional site and a dedicated mobile shower	14	18-0628	AC-2	\$ -	\$ 1,941,296	\$ -	\$ -	\$ -
17	Interim Housing - Skid Row	Operating costs for 24 overnight shelter beds for women in the Skid Row area of downtown Los Angeles	14	18-0628	AC-2	\$ -	\$ 350,400	\$ -	\$ -	\$ -
18	Hygiene Services - Skid Row	New sidewalk sweeping and litter abatement program in Skid Row	14	18-0628	AC-2	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
19	Interim Housing at 1426 Paloma	Leasing expenses for 36 months to establish 119 interim housing beds at 1426 Paloma in Skid Row in partnership with the County of Los Angeles	14	18-0628	AC-2	\$ -	\$ 1,333,178	\$ -	\$ -	\$ -
20	Real Estate Evaluation Services	Contract with County DHS for real estate evaluation and rehabilitation services related to privately owned buildings proposed as bridge housing facilities	Multiple	18-0841	AC-3	\$ -	\$ -	\$ 100,000	\$ -	\$ -
21	Hygiene Services - Citywide	Expand Pit Stop Program outside of Skid Row, including add 5 mobile pit stops and mobile shower services	Multiple	18-0628	AC-3	\$ -	\$ -	\$ 4,554,161	\$ -	\$ -

Attachment 1 - HEAP Funding Commitments

No.	Commitment	Description	Council District	Council File No.	Activity Category	Activity Category 1	Activity Category 2	Activity Category 3	Activity Category 4	Activity Category 5
22	Modular Hygiene Trailer - Sherman Way Navigation Center	Purchase hygiene trailer for City-sponsored storage and navigation center for persons experiencing homelessness	2	18-0628	AC-3	\$ -	\$ -	\$ 400,000	\$ -	\$ -
23	Multi-disciplinary Outreach Team Operations	Continue Multi-Disciplinary Team operations	8	18-0628	AC-3	\$ -	\$ -	\$ 450,000	\$ -	\$ -
24	Multi-disciplinary Outreach Team Operations	Establish a new Multi-Disciplinary Team	9	18-0628	AC-3	\$ -	\$ -	\$ 340,000	\$ -	\$ -
25	Family Navigation Services	Staff and supplies to support navigation and supportive services for homeless families	7	18-0628	AC-3	\$ -	\$ -	\$ 450,000	\$ -	\$ -
26	Services to Homeless Families Living in Motels	Resources dedicated to case management and coordinator services to families living in hotels and motels on Sepulveda Blvd	6	18-0628	AC-3	\$ -	\$ -	\$ 650,000	\$ -	\$ -
27	Capacity Building	Expand capacity of North Valley Caring Services	7	18-0628	AC-3	\$ -	\$ -	\$ 114,568	\$ -	\$ -
28	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	AC-3	\$ -	\$ -	\$ 540,000	\$ -	\$ -
29	Mobile Showers	Expand mobile shower services	1	18-0628	AC-3	\$ -	\$ -	\$ 399,596	\$ -	\$ -
30	Los Angeles LGBT Center at Anita May Rosenstein Campus Youth Supportive Housing	Gap financing for construction of 25 units of permanent supportive housing for homeless Transition Aged Youth (TAY).	4	16-0345	AC-4	\$ -	\$ -	\$ -	\$ 450,000	\$ -
31	Aviva Family and Children's Services Female Transition Aged Youth (TAY) Bridge Housing Beds	Capital to rehabilitate a building to provide 42 Children's Services for female TAY for Children's transition aged youth who are homeless or at risk of homelessness	4	18-0628	AC-4	\$ -	\$ -	\$ -	\$ 1,307,755	\$ -
32	Interim Housing for Youth	Down payment for Venice Community Housing to purchase property being leased for the Roots to Grow program	11	18-0628	AC-4	\$ -	\$ -	\$ -	\$ 325,000	\$ -
33	Diversion Services for Families at Risk of Homelessness	Eight Diversion/Rapid Resolution specialists at City FamilySource Centers for 2 years	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 164,599
34	GSD Bridge Housing Administrative Costs	GSD staffing, consultant and equipment costs associated with implementing approved bridge housing facilities.	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 124,612
35	City Administrative Officer (CAO) Administrative Costs	CAO HEAP Grant accounting costs	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 11,066
36	Administrative Costs	Los Angeles Homeless Services Authority (LAHSA) costs associated with administering funds	Multiple		AC-5	\$ -	\$ -	\$ -	\$ -	\$ 227,056
37	Administrative Costs	Public Works costs associated with administering the Pit Stop Program	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 315,000
38	Administrative Costs	GSD for staff costs for four positions to expedite A Bridge Home projects	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 253,471
39	Administrative Costs	Matching funds for the United Way of Greater Los Angeles' Homelessness Policy Fellowship Program	8	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 45,000
40	Administrative Costs	Three new positions supporting A Bridge Home implementation and street strategy coordination in the Mayor's Office of City Homeless Initiatives	Multiple	18-0628	AC-5	\$ -	\$ -	\$ -	\$ -	\$ 544,000
TOTAL						\$ 26,624,251	\$ 5,624,874	\$ 7,998,325	\$ 2,082,755	\$ 1,684,804

File No. 18-0927-S1

HOMELESSNESS AND POVERTY COMMITTEE REPORT relative to Homeless Emergency Aid Program (HEAP) funding recommendations.

Recommendations for Council action, pursuant to Motion (Rodriguez - Bonin), SUBJECT TO THE APPROVAL OF THE MAYOR:

1. **TRANSFER** and **APPROPRIATE** \$723,000 from Fund No. 100/56, Account No. 000931 (Crisis and Bridge Housing Fund) to the Los Angeles Housing and Community Investment Department (HCIDLA) Fund No. 10A, General Fund program, new account Bridge Home Operations Account No. 43R696 to be used for the operation of the bridge housing project proposed for the Sylmar Armory at 12860 Arroyo Street.
2. **INSTRUCT** the City Administrative Officer (CAO) to submit to the Homeless Strategy Committee for review, a funding allocation of \$3 million from the \$45 million budget for Capital and Operating Support for Short-term Housing Interventions and Capital for Permanent Housing, HEAP line item to fund operations of the Sylmar Armory.
3. **AUTHORIZE** the General Manager, or designee, HCIDLA, to prepare any additional Controller instructions or make any necessary technical adjustments consistent with the Mayor and Council action in this matter, subject to the approval of the CAO; and, **AUTHORIZE** the Controller to implement these instructions.

Fiscal Impact Statement: Neither the CAO nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

SUMMARY

At its regular meeting held on January 16, 2019, the Homelessness and Poverty Committee considered Motion (Rodriguez - Bonin) relative to the proposed bridge housing project, proposed for the Sylmar Armory at 12860 Arroyo Street, and the funding allocation from the Budget for Capital and Operating Support for Short-term Housing Interventions and Capital for Permanent Housing, HEAP line item to fund operations of the Sylmar Armory.

The CAO's Homelessness Coordinator addressed the Committee, provided a brief overview of the matter, and responded to questions from the Committee. After consideration, and after providing an opportunity for public comment, the Committee recommended that Council adopt the recommendations as reflected above. This matter is now forwarded to the Council for its consideration.

Respectfully Submitted,

HOMELESSNESS AND POVERTY COMMITTEE



<u>MEMBER</u>	<u>VOTE</u>
HARRIS-DAWSON:	YES
RODRIGUEZ:	YES
BONIN:	YES
PRICE:	YES

EV for REW 18-0927-S1_rpt_hp_1-16-19x

-NOT OFFICIAL UNTIL COUNCIL ACTS-