

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 21, 2019

To: Ron Galperin, Controller  
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **TECHNICAL CORRECTION FOR THE 2018-2021 MEMORANDUM OF UNDERSTANDING FOR THE SERVICE EMPLOYEES REPRESENTATION UNIT (MOU 15) (C.F. NO. 19-0845)**

The 2018-2021 Memorandum of Understanding (MOU) between the City of Los Angeles and the Service Employees International Union (SEIU), Local 721, for the Service Employees Representation Unit (MOU 15) contains the following technical error that require correction:

**ARTICLE 6.6 EMPLOYEE BENEFITS**

The first paragraph of Subsection C(1) shall be corrected by removing (120 days) and replacing with (120 hours). The new language should reflect the bold underlined information as shown below:

*Management's present practices of allowances for leave for family illness will be continued during the term of this MOU. The aggregate number of working days allowed in any one calendar year with full pay shall not exceed fifteen (15) days **(120 hours)**. Such practice of allowance for leave of illness in family shall be in accordance with LAAC Section 4.127. Upon the adoption of a child, an employee will be permitted to use fifteen (15) days **(120 hours)** of family illness sick leave.*

All other provisions of Article 6.6 shall remain unchanged.

If you have any questions regarding this matter, please contact Angela Brown at (213) 473-7642 or [Angela.Brown@lacity.org](mailto:Angela.Brown@lacity.org).

RJH:DB:AB:0720063

c: Rosemary Go, Controller's Office  
Daniel Quach, Controller's Office  
Vivienne Swanigan, Office of the City Attorney  
David Sanders, SEIU