

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 9, 2023

To: Kenneth Mejia, Controller  
Attn: James Robinson, Principal Deputy Controller

*Paul Brand for*

From: Matthew W. Szabo, City Administrative Officer

Subject: **TECHNICAL CORRECTIONS FOR THE 2023 MEMORANDUM OF UNDERSTANDING FOR THE SERVICE EMPLOYEES UNIT (MOU 15)**

The 2023 Memorandum of Understanding (MOU) between the City of Los Angeles and the Service Employees International Union, Local 721 (SEIU), for the Service Employees Unit (MOU 15) requires the following clarifying language to be added:

**ARTICLE 5.10 SALARIES**

Subsection A.1.c. shall be amended to add the following clarifying language to address Targeted Local Hire Program (TLHP) classifications that start on step 2 or 3. The following underlined language shall be added to this subsection, as follows:

- c. Employees shall remain on Steps 2 and 3 for nine (9) months each.

Notwithstanding the language above, any TLHP classification that starts on Step 2 or 3 shall spend the requisite number of months on each step, in accordance with the provisions of the TLHP.

All other classifications, ranges, and salaries shall remain unchanged.

Please direct questions to Stephanie Ozawa at [stephanie.ozawa@lacity.org](mailto:stephanie.ozawa@lacity.org).

MWS:MCB:PAG:SAO:0723131

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