

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 23, 2020

To: Ron Galperin, Controller
Attn: Vijay Singhal, Principal Deputy Controller

From: Richard H. Llewellyn, Jr., City Administrative Officer



Subject: **2018-21 MEMORANDUM OF UNDERSTANDING NO. 3 – TECHNICAL CORRECTIONS (C.F. NO. 19-0845-S1)**

The following technical corrections are being made to Memorandum of Understanding No. 3 for the Clerical Unit:

1. Salary Note T: This Los Angeles Police Department salary note inadvertently combined two (2) separate salary notes. This correction to separate the individual salary notes is updated as follows:

DELETE:

- T. Any employee in the class of Police Service Representative (PSR), Class Code 2207, who is assigned to the Metro Communications Dispatch Center (MCDC) or Valley Communications Dispatch Center (VCDC) in the Communications Division, shall be eligible for additional compensation, as follows:
 1. Any employee assigned to the Emergency Board in MCDC or VCDC, who communicates with the public in the Spanish language, shall receive additional compensation at the first premium level rate (2.75%) above the employee's step rate of the salary range prescribed for the employee's class, in addition to any other compensation provided to the employee under the provisions of Section 4.84 of the LAAC. This compensation is pensionable.
 2. Any employee assigned to the MCDC or VCDC, who, prior to July 5, 1995, received additional compensation at the first premium level rate (2.75%) above the employee's step rate of the salary range prescribed for the employee's class for the training of citizen volunteers who communicate in the Spanish language, and who is still employed as a PSR in the MCDC or VCDC, shall continue to receive that one premium level rate (2.75%) compensation. Further, any employee hired into the class of PSR, Class

Code 2207, for that purpose prior to July 5, 1995, shall also continue to receive that one premium level rate (2.75%) compensation.

3. Employees hired into the class of PSR, Class Code 2207, subsequent to July 5, 1995, will not be eligible for the additional compensation provided under this note.
4. All employees who receive the additional compensation under this note shall be considered to be on call for as-needed training of citizen volunteers and shall not qualify for any other additional compensation for that duty. This compensation is pensionable.

ADD:

- T-1. Any employee in the class of Police Service Representative (PSR), Class Code 2207, who is assigned to the Emergency Board in the Metro Communications Dispatch Center or Valley Communications Dispatch Center, Communications Division, who communicates with the public in the Spanish language, shall receive additional compensation at the first premium level rate (2.75%) above the employee's step rate of the salary range prescribed for the employee's class, in addition to any other compensation provided to the employee under the provisions of Section 4.84 of the LAAC. This compensation is pensionable.
- T-2. Any employee in the class of Police Service Representative (PSR), Class Code 2207, who is assigned to the Metro Communications Dispatch Center (MCDC) or Valley Communications Dispatch Center (VCDC), Communications Division, shall be eligible for additional compensation, as follows:
 1. Any employee assigned to the MCDC or VCDC, who, prior to July 5, 1995, received additional compensation at the first premium level rate (2.75%) above the employee's step rate of the salary range prescribed for the employee's class for the training of citizen volunteers who communicate in the Spanish language, and who is still employed as a PSR in the MCDC or VCDC, shall continue to receive that one premium level rate (2.75%) compensation. Further, any employee hired into the class of PSR, Class Code 2207, for that purpose prior to July 5, 1995, shall also continue to receive that one premium level rate (2.75%) compensation.
 2. Employees hired into the class of PSR, Class Code 2207, subsequent to July 5, 1995, will not be eligible for the additional compensation provided under this note.
 3. All employees who receive the additional compensation under this note shall be considered to be on call for as-needed training of citizen volunteers and shall not qualify for any other additional compensation for that duty. This compensation is pensionable.

Please contact Isophine Atkinson by email at Isophine.Atkinson@lacity.org or telephone at (213) 978-7644 if additional information is needed.

RHL:DB:ICA:0720108

c: Daniel Quach, Office of the Controller
Rosemary Go, Office of the Controller
Vivienne Swanigan, Office of the City Attorney
Carmen Hayes-Walker, Local 3090, AFSCME
Teresa Sanchez, AFSCME
Truc Nguyen, Los Angeles Police Department