

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 4, 2023

To: Kenneth Mejia, Controller
Attn: James Robinson, Principal Deputy Controller

From: Matthew W. Szabo, City Administrative Officer
Paul Mend for

Subject: **2018-2022 MEMORANDUM OF UNDERSTANDING NO. 03 – TECHNICAL CORRECTIONS**

The following technical corrections are being made to Memorandum of Understanding (MOU) No. 3 for the Clerical Unit:

SALARY APPENDIX F

Pursuant to MOU 03, Article 60, add the following job classifications accreted by the American Federation of State, County and Municipal Employees (AFSCME), Local 3090, into MOU 3, and the associated salaries into Appendix F, effective September 19, 2022:

Class Code	Classification Title	Range	Starting Step	Salary Rate
1225-0	Accounting Clerk Trainee	2462	2	\$52,826 - \$77,235
1227-0	Accounting Clerk Assistant	2462	2	\$52,826 - \$77,235
1478-0	Communications Information Representative Trainee	2098	2	\$45,017 - \$65,792
1479-0	Communications Information Representative Assistant	2098	2	\$45,017 - \$65,792

Please contact Antonio Zepeda by email at antonio.zepeda@lacity.org or telephone at (213) 562-9046 if additional information is needed.

MWS:MCB:PAG:MU:AZ:0723082

c: Daniel Quach, Controller
Rosemary Go, Controller
Vivienne Swanigan, City Attorney
Isophine Atkinson, CAO
Personnel Officers
Lori Condinus, AFSCME

Marvin Alvin-Salmon, Personnel
Stella Mendoza, CAO