

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 18, 2023

To: Kenneth Mejia, Controller  
Attn: James Robinson, Principal Deputy Controller

From: *Paul Grand for*  
Matthew W. Szabo, City Administrative Officer

Subject: **TECHNICAL CORRECTIONS FOR THE 2019-2023 MEMORANDUM OF UNDERSTANDING FOR THE MUNICIPAL CONSTRUCTION INSPECTORS UNIT (MOU 5) (C.F. NO. 19-1447)**

On October 24, 2022, the Employee Relations Board approved the accretion of the Inspector Trainee classification and its four associated pay grades into the Inspectors Bargaining Unit (Memorandum of Understanding 5, "MOU 5"). In accordance with Article 1.13 (Amendment to MOU to Include New Classes) of the 2019-2023 MOU 5 between the City of Los Angeles and the Municipal Construction Inspectors Association (MCIA), the following technical corrections shall be made to MOU 5:

**SALARY APPENDIX E**

Appendix E shall be revised to reflect the addition of the Inspector Trainee classification and its four associated pay grades and associated salaries:

**Appendix E (Operative July 3, 2022)**

Class Code	Title	Range	Starting Step	Salary Rate
<b>Add: 4212-1</b>	<b>Inspector Trainee I</b>	<b>1896</b>	<b>10</b>	<b>\$56,334 - \$59,466</b>
<b>Add: 4212-2</b>	<b>Inspector Trainee II</b>	<b>2132</b>	<b>10</b>	<b>\$63,370 - \$66,920</b>
<b>Add: 4212-3</b>	<b>Inspector Trainee III</b>	<b>2451</b>	<b>10</b>	<b>\$72,808 - \$76,880</b>
<b>Add: 4212-4</b>	<b>Inspector Trainee IV</b>	<b>2758</b>	<b>10</b>	<b>\$81,933 - \$86,505</b>

All other classifications, ranges, and salaries remain unchanged.

**SALARY APPENDIX F**

Appendix F shall be revised to reflect the addition of the Inspector Trainee classification and its four associated pay grades and associated salaries:

**Appendix F (Operative January 29, 2023)**

Class Code	Title	Range	Starting Step	Salary Rate
<b>Add: 4212-1</b>	<b>Inspector Trainee I</b>	<b>1934</b>	<b>10</b>	<b>\$57,461 - \$60,656</b>
<b>Add: 4212-2</b>	<b>Inspector Trainee II</b>	<b>2177</b>	<b>10</b>	<b>\$64,665 - \$68,277</b>
<b>Add: 4212-3</b>	<b>Inspector Trainee III</b>	<b>2501</b>	<b>10</b>	<b>\$74,270 - \$78,425</b>
<b>Add: 4212-4</b>	<b>Inspector Trainee IV</b>	<b>2812</b>	<b>10</b>	<b>\$83,582 - \$88,238</b>

All other classifications, ranges, and salaries remain unchanged.

**SALARY APPENDIX G**

Appendix G shall be revised to reflect the addition of the Inspector Trainee classification and its four associated pay grades and associated salaries:

**Appendix G (Operative July 2, 2023)**

Class Code	Title	Range	Starting Step	Salary Rate
<b>Add: 4212-1</b>	<b>Inspector Trainee I</b>	<b>1991</b>	<b>10</b>	<b>\$59,173 - \$62,472</b>
<b>Add: 4212-2</b>	<b>Inspector Trainee II</b>	<b>2243</b>	<b>10</b>	<b>\$66,607 - \$70,323</b>
<b>Add: 4212-3</b>	<b>Inspector Trainee III</b>	<b>2575</b>	<b>10</b>	<b>\$76,504 - \$80,784</b>
<b>Add: 4212-4</b>	<b>Inspector Trainee IV</b>	<b>2897</b>	<b>10</b>	<b>\$86,088 - \$90,911</b>

All other classifications, ranges, and salaries remain unchanged.

Please direct inquiries on this topic to Stephanie Ozawa at (213) 978-7640 or [stephanie.ozawa@lacity.org](mailto:stephanie.ozawa@lacity.org).

MWS:MCB:PAG:SAO:SA:0723091

Attachment

- c: Daniel Quach, Controller's Office
- Rosemary Go, Controller's Office
- Vivienne Swanigan, City Attorney
- Hosie Thomas, Personnel Dept.
- Karin Izumi, MCIA
- Stella Mendoza, CAO ERD
- Isophine Atkinson, WD Compensation, CAO
- Marvin Avila-Salmon, WD HCM, Personnel Dept.

CITY OF LOS ANGELES  
BEFORE THE EMPLOYEE RELATIONS BOARD

E.R.B. NO. 596

IN THE MATTER OF

City of Los Angeles  
Public Employer

PETITION NO.

And

C968

Municipal Construction Inspectors Association

DECISION AND ORDER AMENDING CERTIFICATION

On July 20, 2022, the Municipal Construction Inspectors Association filed a petition requesting accretion of the classification of Inspector Trainee (Class Code 4212) to the Inspectors Unit, notice of the filing of the petition was posted at locations where notices to employees are customarily posted. No other employee organization petitioned to represent the classes. On October 12, 2022, the Personnel Department opined that accretion of the classifications would be appropriate to the Inspectors Unit.

This matter came before the Board at its meeting of October 24, 2022. The Board found that the uncontested petition is appropriate; accordingly, the Board finds that the class of Inspector Trainee (Class Code 4212) should be accreted to the Inspectors Unit.

NOW, THEREFORE, pursuant to the powers vested in the Los Angeles City Employee Relations Board by the Employee Relations Ordinance of 1971, as amended, it is hereby ORDERED that the certification of the Municipal Construction Inspectors Association as the exclusive representative of the Inspectors Unit dated September 4, 1973, be, and the same hereby is, amended in accordance with this decision.

BY ORDER OF THE BOARD



R. Douglas Collins, Chairman

DATED: October 24, 2022  
Los Angeles, CA