


CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: June 24, 2021

To: Seismic Governance Committee
Richard H. Llewellyn, Jr., City Administrative Officer
Sharon Tso, Chief Legislative Analyst
Jennifer McDowell, Office of the Mayor

From:  Julie Allen, P.E., Program Manager
Sixth Street Viaduct Replacement Project
Bureau of Engineering

**Subject: Sixth Street Viaduct Replacement Project
Proposed Staffing and Salary Appropriations for Fiscal Year 2021-2022**

RECOMMENDATIONS

1. That the Seismic Governance Committee approves the staffing plan shown in Attachment A for Fiscal Year 2021-22. There are no changes from the previous staffing plan.
2. That the Seismic Governance Committee authorizes appropriations in the amount of \$1,500,000 from Municipal Investment Corporation of Los Angeles (MICLA) funds; \$2,300,000 from the General Fund; and \$1,000,000 from MICLA funds reimbursable by Highway Bridge Program (HBP) and Proposition 1B Seismic Bond (Prop 1B) funds, to reimburse anticipated staff costs for Fiscal Year 2021-22, and forward this recommendation to the City Council for their consideration and approval.
3. Authorize the City Administrative Officer to make funding and technical adjustments as necessary, within the approved budget authority for City Staff Costs.

BACKGROUND

Staffing for the Sixth Street Viaduct Replacement Project (Project) was approved by the Seismic Governance Committee for up to ten positions in September 2011, as adopted by City Council per CF 10-1409 in November 2011. The Project currently has resolution authority for nine positions, including eight in the Bureau of Engineering and one in the Board of Public Works. These positions are responsible for delivering the \$588 million Project, including project management, consultant contract management, processing invoices, obtaining grant reimbursement, and construction management. In addition, the Project requires staffing support from other Bureaus and Departments for quality assurance and inspection, contract compliance verification, and specialty transportation and street lighting resources.

Fiscal Year 2021-22 represents the final full year of construction of the Project, with an expected completion in the summer of 2022. In order to complete the work on schedule,

Seismic Governance Committee
June 24, 2021

the contractor has planned double shifts and weekend work for all construction activities, which will require an increase in support from City staff to oversee and inspect the work during multiple shifts, and coordinate final approvals of the Project elements. Based on the projected salary expenditures, an appropriation of \$4,800,000 is needed to cover staff costs for the Project for Fiscal Year 2021-22 to reimburse Bureau of Engineering, Board of Public Works (Office of Accounting), Bureau of Street Lighting, Bureau of Contract Administration, and Department of Transportation. Funding for \$3,800,000 of these salary appropriations was included in the Municipal Facilities Capital and Technology Improvement Expenditure Program (CTIEP) in the Fiscal Year 21/22 City Budget. Funding for the remaining \$1,000,000 is included within the Project budget, as approved in Council File 20-0516. This funding is provided by the MICLA front funding account that is reimbursed by HBP and Prop 1B funding.

All requested appropriations are included in the current approved Project budget. Reimbursements will be based on actual staff costs, up to the total appropriation.

JA/lm

Attachment: Sixth Street Viaduct Replacement Project Proposed Authorized Positions Fiscal Year 2021-22

cc: Julie Sauter - BOE
S. Lau/ R. Kadomatsu/ L. Mojica – BOE
L. Chu/ B. Hollins – CAO
M. Farfan – CLA
File PG-1

Attachment A
Sixth Street Viaduct Replacement Project
Authorized Positions - Resolution Authorities

Current Fiscal Year 2020/21
Bureau of Engineering

**Proposed
Changes**

Proposed Fiscal Year 2021/22
Bureau of Engineering

1	Pr. Civil Engineer/PM III	N/A	1	Pr. Civil Engineer/PM III
2	Senior Civil Engineer	N/A	2	Senior Civil Engineer
1	Structural Engineer	N/A	1	Structural Engineer
1	Civil Engineer	N/A	1	Civil Engineer
1	Structural Engr Associate III	N/A	1	Structural Engr Associate III
1	Sr. Management Analyst I	N/A	1	Sr. Management Analyst I
1	Sr. Administrative Clerk	N/A	1	Sr. Administrative Clerk
8	Subtotal		8	Subtotal

Support Positions

Support Positions

Board of Public Works

Board of Public Works

1	Accountant II	N/A	1	Accountant II
1	Subtotal		1	Subtotal
9	Total Positions		9	Total Positions