

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: May 26, 2022

To: Seismic Governance Committee  
Matt Szabo, City Administrative Officer  
Sharon Tso, Chief Legislative Analyst  
Jennifer McDowell, Office of the Mayor

From:  Shawyue "Shay" Doong, PE, Acting Division Manager  
Sixth Street Viaduct Division  
Bureau of Engineering

**Subject: Sixth Street Viaduct Replacement Project  
Proposed Staffing and Salary Appropriations for Fiscal Year 2022-2023**

**RECOMMENDATIONS**

1. That the Seismic Governance Committee (SGC) approve the staffing plan as shown in Attachment A for Fiscal Year 2022-2023.
2. That the SGC authorize appropriations up to \$2,200,000 from the General Fund and \$200,000 from Municipal Investment Corporation of Los Angeles (MICLA) funds to reimburse anticipated staff costs for Fiscal Year 2022-23, and authorize the City Administrative Officer (CAO) to submit quarterly appropriations for Council consideration and approval through Construction Projects Reports.
3. Authorize the CAO to make funding and technical adjustments, as necessary, within the approved budget authority for City staff costs.

**BACKGROUND**

Staffing for the Sixth Street Viaduct Replacement Project (Project) was approved by the Seismic Governance Committee for up to ten positions in September 2011, as adopted by City Council per CF 10-1409 in November 2011. The Project currently has resolution authority for nine positions, including eight in the Bureau of Engineering and one in the Board of Public Works. With the Project set to complete construction in August 2022, staffing can be reduced for Fiscal Year 2022-23. Only seven positions (six in the Bureau of Engineering and one in the Board of Public Works) is being requested to complete construction and perform post-construction duties and assignments on the \$588 million Project.

Throughout the fiscal year, staff will continue with project management, consultant contract management, processing invoices, and obtaining grant reimbursement. During the first quarter of the fiscal year, staff will still be managing construction and the Project will still require staffing support from other Bureaus and Departments for quality assurance and inspection, contract compliance verification, and specialty transportation and street lighting

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resources. Additional duties, such as producing as-built record drawings, support during State and/or Federal audits, and closing out five different packages with the California Department of Transportation, will be performed by staff during the post-construction process.

Based on the projected salary expenditures for Fiscal Year 2022-23, an appropriation of \$2,400,000 is needed to cover staff costs for the Project for Fiscal Year 2022-23 to reimburse Bureau of Engineering, Board of Public Works (Office of Accounting), Bureau of Street Lighting, Bureau of Contract Administration, and Department of Transportation. Funding for these salary appropriations was included in the Municipal Facilities Capital and Technology Improvement Expenditure Program (CTIEP) in the Fiscal Year 2022-23 City Budget.

All requested appropriations are included in the current approved Project budget. Reimbursements will be based on actual staff costs, up to the total appropriation.

Attachment: Sixth Street Viaduct Replacement Project Proposed Authorized Positions Fiscal Year 2022-23

cc: J. Sauter – BOE  
R. Kadomatsu – BOE  
G. Lam – BOE  
B. Hollins – CAO  
L. Chu – CAO  
M. Farfan – CLA  
File PG-1

**Attachment A**  
**Sixth Street Viaduct Replacement Project**  
**Authorized Positions - Resolution Authorities**

**Current Fiscal Year 2021-2022**

**Bureau of Engineering**

1	Pr. Civil Engineer/PM III
2	Senior Civil Engineer
1	Structural Engineer
1	Civil Engineer
1	Structural Engr Associate III
1	Sr. Management Analyst I
1	Sr. Administrative Clerk
<b>8</b>	<b>Subtotal</b>

**Proposed  
Changes**

-1
-1
N/A
N/A
N/A
N/A
N/A

**Proposed Fiscal Year 2022-2023**

**Bureau of Engineering**

0	Pr. Civil Engineer/PM III
1	Senior Civil Engineer
1	Structural Engineer
1	Civil Engineer
1	Structural Engr Associate III
1	Sr. Management Analyst I
1	Sr. Administrative Clerk
<b>6</b>	<b>Subtotal</b>

**Support Positions**

**Board of Public Works**

1	Accountant II
1	Subtotal
<b>9</b>	<b>Total Positions</b>

**Support Positions**

**Board of Public Works**

1	Accountant II
1	Subtotal
<b>7</b>	<b>Total Positions</b>