

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

TONY M. ROYSTER
GENERAL MANAGER
AND
CITY PURCHASING AGENT

Agenda Item No. 6

DEPARTMENT OF
GENERAL SERVICES
ROOM 701
CITY HALL SOUTH
111 EAST FIRST STREET
LOS ANGELES, CA 90012
(213) 928-9555
FAX No. (213) 928-9515

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Richard H. Llewellyn Jr., Chair
Municipal Facilities Committee
200 N. Main Street, Suite 1500
Los Angeles, CA 90012

NOTIFICATION OF TEMPORARY SPACE ASSIGNMENT OF THE HOUSING AND COMMUNITY INVESTMENT DEPARTMENT ACCESSIBLE HOUSING PROGRAM WITHIN THE 221 TOWER OF FIGUEROA PLAZA

This is to notify the Municipal Facilities Committee that this temporary assignment will commence in March 2020 and is expected to end by August 2020. (Council File 96-0426 gives the General Manager of the Department of General Services the authority to reallocate space within City-controlled facilities under 5,000 square feet.)

The Housing and Community Investment Department's (HCID) Accessible Housing Program is currently located on the 14th Floor of the 221 Tower of Figueroa Plaza (Fig Plaza). HCID is conducting interviews to onboard an additional 29 staff in support of this program and anticipate start dates in early March. As there is no other available space at Fig Plaza, HCID has requested use of the Conference Center located on the 5th Floor to temporarily house the new staff while a permanent location is identified.

The Conference Center has sufficient power and data ports to support HCID's new staff. Approximately 50 percent, or 2,800 square feet, of the Conference Center will be used by HCID. The remaining portion will stay open for reservations to all building occupants (see attached conceptual floor plan).

Tony M. Royster
General Manager

221 N FIGUEROA ST 5TH FLOOR CONFERENCE ROOM CONCEPTUAL FLOOR PLAN

