

MUNICIPAL FACILITIES COMMITTEE  
Minutes from the Regular Meeting of November 18, 2021

MEMBERS: Matthew W. Szabo, Office of the City Administrative Officer, Chair (CAO)  
Sharon Tso, Chief Legislative Analyst (CLA)  
Jeanne Holm, Office of the Mayor (Mayor)

The meeting was called to order at 10:01 a.m.

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No General Public Comment.

**Item 2** Report from the General Services Department (GSD) requesting authority to negotiate and execute a new license agreement with Urban Alchemy, a 501(c)(3) non-profit organization, for the City-owned space located at 1710 North Cherokee Avenue, Suite B (CD 13), for the purpose of providing mobile crisis intervention for individuals experiencing homelessness in the Hollywood and Venice areas of the Los Angeles Police Department's West Bureau service area, subject to Council and Mayor approval.

**Disposition:** Approved.

Matthew Szabo, CAO, requested that Item No. 2 be taken out of order, to precede Item No. 1.

Sharon Tso, CLA, asked when Urban Alchemy was expected to occupy. Michael Mendoza, GSD, clarified that Urban Alchemy is waiting for the license agreement to be approved before they fully occupy the space and that the space is in move-in condition.

Ms. Tso asked if there is an expectation to extend the service contracts and if the license agreement under consideration will need to be extended as well. Mr. Mendoza clarified that the service contracts will be extended and that the license agreement will also be extended.

**Item 1** Minutes of the October 28, 2021 meeting.

**Disposition:** Approved without discussion.

**Item 3** Report from GSD requesting authority to negotiate and execute a purchase and sale agreement between the City and Vardges Paylevany, for the sale of Own a Piece of Los Angeles (OPLA) property located in the vicinity of Nestle Avenue and Acre Street (CD 12).

**Disposition:** Approved.

Kenneth Stanberry, GSD, provided an overview of the report submitted for consideration.

Jeanne Holm, Mayor, asked if there a limit to the property value for OPLA items that come before the Municipal Facilities Committee (MFC). Ed Young, City Attorney, clarified that under the OPLA program ordinance, City Council has given authority to the MFC to approve the granting of City property, so these properties must go through MFC. However, there is no specific dollar value established.

Sharon Tso, CLA, asked if the properties under consideration were adjoined as required under the OPLA program. Amy Benson, GSD, stated that GSD would confirm if the properties were adjoined before the item was voted on.

Matthew Szabo, CAO, requested to hold Item No. 3 in order to hear and vote on Item No .4. The MFC voted on Item No. 4.

Ms. Benson, subsequently confirmed that the properties were adjoined and are permissible under the OPLA program. The MFC then voted on Item No. 3.

**Item 4** Municipal Facilities Committee to consider a determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

**Disposition:** Approved as read into the record.

*The meeting adjourned at 10:13 am.*