

MUNICIPAL FACILITIES COMMITTEE
Minutes of the Special Meeting of September 29, 2022

MEMBERS: Matthew W. Szabo, Office of the City Administrative Officer, Chair (CAO)
Sharon Tso, Chief Legislative Analyst (CLA)
Alma Guerrero, Office of the Mayor (Mayor)

The meeting was called to order at 10:30 a.m.

No General Public Comment.

Item 1 Continued from August 25, 2022: Report back from the Office of the City Administrative Officer (CAO) relative to the development of a Tiny Homes Village at 850 North Mission Road, and related funding authorities to address the leasing and capital improvement costs for transferring displaced functions to the 2212 Jesse Street yard operated by the Bureau of Sanitation.

Disposition: Approved.

Annabelle Gonzales, CAO, presented a report back to the prior CAO report dated August 23, 2022, relative to Recommendation Nos. 3, 6 and 7, which were not adopted as part of the original report, pertaining to 2212 Jesse Street (a.k.a. Mission and Jesse) site.

Ms. Gonzales stated that Recommendation No. 3 of the original report (to provide up to \$3 million in capital funding) is no longer required due to the reduction of the proposed to a final estimated cost of \$493,924, which would be funded using \$300,000 in Council District 14 discretionary funds and \$193,924 from the Additional Homeless Services - General City Purpose Fund.

Ms. Gonzales further explained that Recommendation No. 6 of the original report (to authorize lease execution) is no longer required based on a subsequent determination that a formal lease is not required.

Ms. Gonzales advised that Council approval would be required for Recommendation 7 of the original report to authorize \$188,363 for rental payments for the impacted portion of the Mission and Jesse site, using monies available within the Additional Homeless Services - General City Purpose Fund.

Sharon Tso, CLA, explained that with the known leasing cost, the Solid Waste and Refuse Fund (SWRF) should be the primary funding source prior to the use of General Fund monies.

Matt Szabo, CAO, commented that this is an issue that the City must deal with on a global basis with many subsidized special funds. It is a hidden General Fund expenditure that needs to be addressed through the budget process.

The meeting adjourned at 10:41 a.m.