

# CITY OF LOS ANGELES

CALIFORNIA



KAREN BASS  
MAYOR

Agenda Item No. 5

TONY M. ROYSTER  
GENERAL MANAGER  
AND  
CITY PURCHASING AGENT

DEPARTMENT OF  
GENERAL SERVICES  
ROOM 701  
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June 29, 2023

Honorable City Council  
City of Los Angeles  
c/o City Clerk  
Room 395, City Hall  
Los Angeles, California 90012

Attention: Mandy Morales, Legislative Assistant

## **REQUEST AUTHORITY TO NEGOTIATE AND EXECUTE A NEW LICENSE WITH P&Y BROADCASTING CORPORATION AT 4600 CARTER DR. LOS ANGELES, CA 90032**

The Department of General Services (GSD) requests authority to negotiate and execute a license agreement for installation, maintenance, and operation of antennas and equipment cabinets on the rooftop of 4600 Carter Drive Los Angeles, CA 90032. The Information Technology Agency (ITA) advises this site is an integral part of the City's 911 operations.

### **BACKGROUND**

On May 2, 1989 a contract was approved for the City to lease the site with Spanish Broadcasting Systems (C-69443) for a radio communication building and a tower associated with antennas for the City's Fire Command and Control system that expired March 31, 1994 with an annual automatic renewal. ITA has reviewed this site and is still required for City use. The property was sold and purchased by P&Y Broadcasting and now the landlord has sought to renew with revised terms and conditions. The Landlord is seeking a short term because they may be looking to sell the site.

### **TERMS AND CONDITIONS**

The license is for 24 months with a one-year option to extend on a year-to-year basis. The new license fee will be \$39,996 annually with 3.5% annual escalations throughout the agreement. A complete set of terms and conditions are outlined on the attached term sheet.



**MARKET ANALYSIS**

According to State Telecommunications Guidelines, a commercial telecommunications facility lease in the Prime Urban Category for a Macro-cell site is estimated to cost approximately \$5,198 per month. The City negotiated this license to limit the rent increase but the Landlord was insistent on revised terms due to the lack of increase to reflect current market conditions.

Location	Pad Size	Equipment	Monthly Fee
12000 Vista Del Mar	440 SQ FT	12 antennas, 1 microwave dish, 1 GPS	\$4,157.86

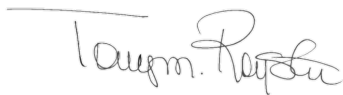
**FISCAL IMPACT**

The General Fund impact is \$25,677 as the Citywide Leasing Account has a 2023-2024 Fiscal Year Budget of \$10,986 for the license agreement at this location. However, the new annual cost is \$36,996. It is anticipated that this increase will be offset by other savings within the Citywide Leasing Account this fiscal year. Future fiscal year impacts will be managed through the annual budget process.

4600 Carter Drive Antenna Tower	Monthly Proposed Costs	2023-24 Estimated Expenses	2023-24 Budget	2023-24 Estimated Balance (Shortfall)
License Fee	\$ 3,333	\$ 36,663		
Total	\$ 3,333	\$ 36,663	\$ 10,986	\$ (25,677)

**RECOMMENDATION**

That the Los Angeles City Council, subject to the approval of the Mayor, authorize the Department of General Services to negotiate and execute a new license agreement with P&Y Broadcasting to construct, maintain and operate rooftop antennas and its equipment at 4600 Carter Drive Los Angeles, CA 90023 to enhance wireless coverage for the City's fire emergency communications under the terms and conditions substantially outlined in this report.



Tony M. Royster  
General Manager

Attachments: Leasing Term Sheet

## LEASING TERM SHEET

MFC DATE	06/29/23
LANDLORD	P&Y Broadcasting Corporation
ADDRESS	3700 Wilshire Blvd. Suite 600 LA, CA 90010
TENANT	City of Los Angeles - GSD
ADDRESS	111 East First Street 2nd Floor Los Angeles, CA
LOCATION	4600 Carter Dr. LA, CA 90032
AGREEMENT TYPE	License Agreement
USE	Antenna Use
SQUARE FEET	APN: 5214-014-001 & 5214-014-002 - approximately 1,000 SF where City's equipment is located
TERM	24 months
RENT START DATE	Upon City Clerk's Attestation
LEASE START DATE	Upon City Clerk's Attestation
OPTION TERM	1-Year Option to Extend on a Year to Year Basis with maximum 3.5% annual increase
HOLDOVER	Month-To-Month
SUBLET/ ASSIGNMENT	None
TERMINATION	None
RENTAL RATE	<del>\$3,333.00</del> monthly
ESCALATION	3.5% annual increase after month 12
RENTAL ABATEMENT	One month - month 2
ADDITIONAL RENT	None
PROPERTY TAX	None
OPEX	None
CAM	None

OTHER	None
SECURITY DEPOSIT	None
MAINTENANCE/ REPAIR	Tenant shall be responsible for its own equipment <input type="checkbox"/> • <input type="checkbox"/>
MAINTENANCE/ REPAIR DETAILS	Tenant shall be responsible to maintain its own equipment
TENANT IMPROVEMENTS	None
PARKING	As available on site, subject to availability.
UTILITIES	• Tenant shall be responsible for all utilities
CUSTODIAL	N/A
SECURITY	Tenant shall be responsible to secure the Premises
PROP 13 PROTECTION	Other <input type="checkbox"/> None <input type="checkbox"/>
INSURANCE	Landlord shall indemnify and hold harmless the City
OTHER:	