Industrious Workstation Zscaler Login and Elevator Card Swipe Analysis for May - July 2024

Municipal Facilities Committee Meeting, Thursday, August 29, 2024
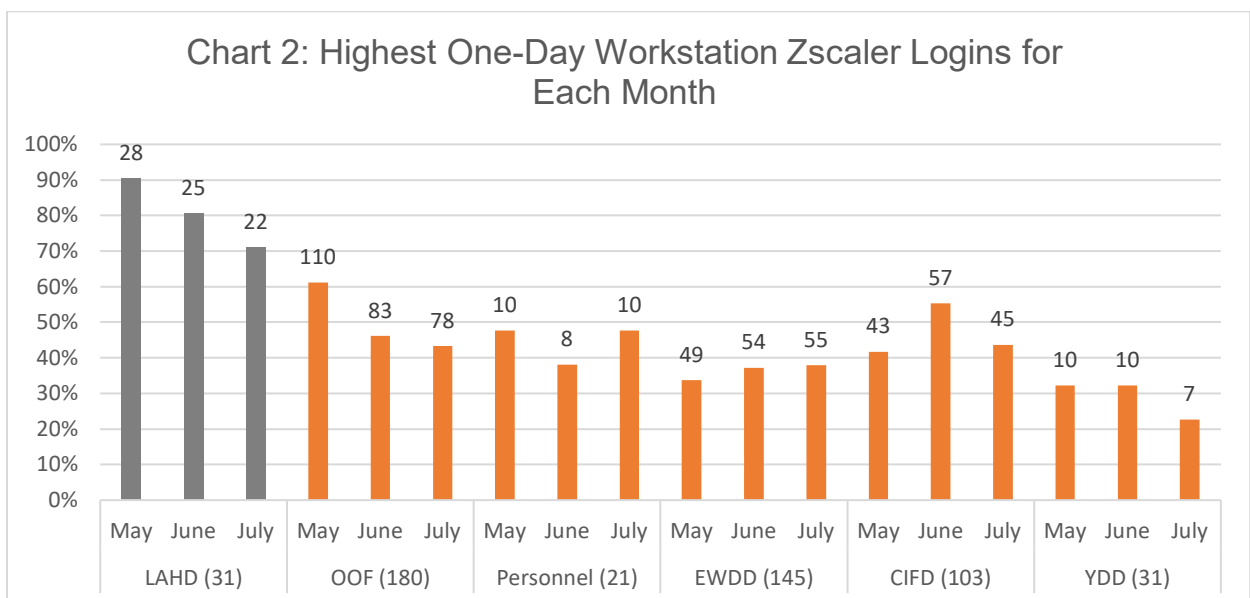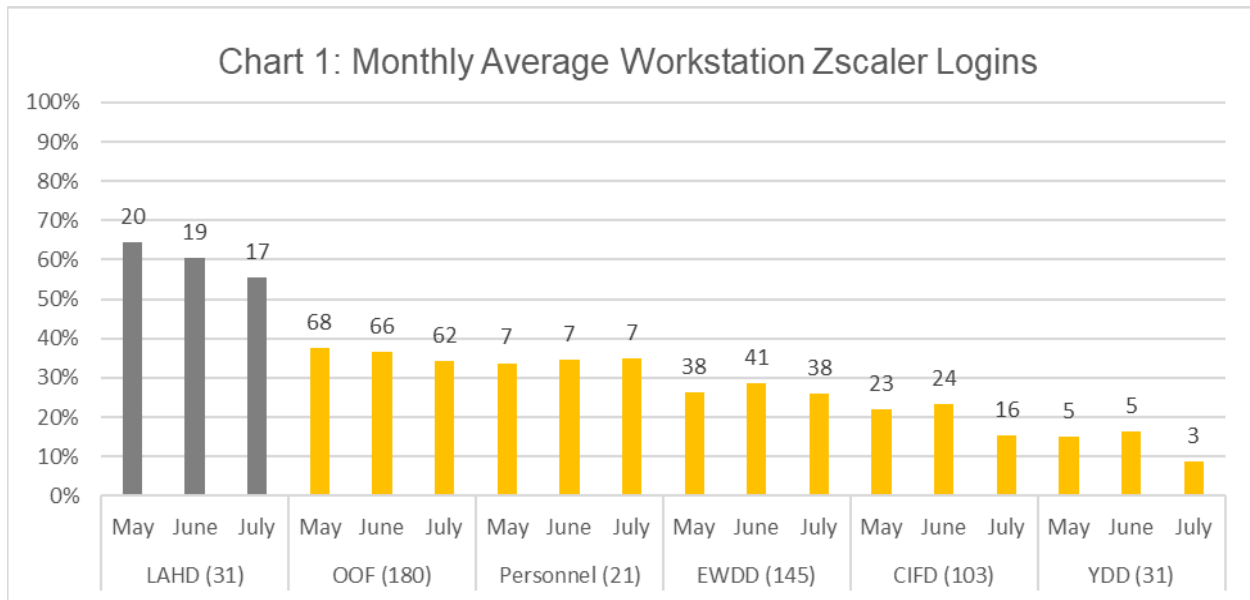
Summary: At its meeting on July 25, 2024, the Municipal Facilities Committee (MFC) requested a report back on the additional analysis of the employee usage at Industrious (444 South Flower Street). The MFC instructed the working group to leverage other available data, such as employee workstation logins, to analyze along with the initial findings. The working group worked with the Information Technology Agency to obtain the Industrious workstation Zscaler login data for May through July 2024.

To be consistent with the data presented at the July MFC meeting, the average number of workstation Zscaler logins was calculated using a Tuesday through Thursday workweek, since employees on a 9/80 schedule are likely to take either Monday or Friday off. Holidays were also omitted from the analysis. The table below summarizes the average number of workstation Zscaler logins for each department from May through July. The elevator card swipe data for May through July is also provided for informational purposes. The employee usage of the Industrious office space is consistent with the elevator card swipes for the same period at an average usage rate of approximately 30 percent. It should be noted that the Los Angeles Housing Department (LAHD) implements a shared space rotating schedule for its 31 spaces, which explains the higher usage rate.

Summary Table			
Department	**Allotted Workstations (511)**	**Workstation Zscaler Logins May - July (Allotted)**	**Elevator Card Swipes May - July (Allotted)**
LAHD	31	19 (60%)	19 (60%)
OOF	180	65 (36%)	63 (35%)
Personnel	21	7 (34%)	5 (26%)
EWDD	145	39 (27%)	44 (30%)
CIFD	103	21 (20%)	28 (27%)
YDD	31	4 (13%)	6 (19%)

Department Analysis: The data for each department is summarized in the graphs below. The percentage shown on the graphs is out of the total number of workstation allotted to each department. Each bar is labeled with the raw number of employees corresponding to the percentage. The graphs are based on data using a Tuesday to Thursday workweek, excluding Holidays. Chart 1 shows that the workstation login/usage is approximately 30 percent for all departments, excluding LAHD. Chart 2 reflects that the highest one-day workstation login/usage per month is less than 60 percent. Charts 3 and 4 reflect the same data for elevator card swipes, which aligns closely with the workstation login data.

Workstation Zscaler Login Data (May - July)

Chart 1: Monthly Average Workstation Zscaler Logins

Chart 2: Highest One-Day Workstation Zscaler Logins for Each Month

Elevator Card Swipe Data (May - July)

Chart 3: Monthly Average Elevator Card Swipes

	May	June	July	May	June	July	May	June	July	May	June	July	May	June	July	May	June	July
Value	18	19	18	64	64	60	6	5	5	42	45	42	32	31	21	7	7	3
	LAHD (31)			OOF (180)			Personnel (21)			EWDD (145)			CIFD (103)			YDD (31)		

Chart 4: Highest One-Day Elevator Card Swipes for Each Month

	May	June	July	May	June	July	May	June	July	May	June	July	May	June	July	May	June	July
Value	27	26	24	104	85	76	13	7	8	52	58	61	59	80	60	18	18	7
	LAHD (31)			OOF (180)			Personnel (21)			EWDD (145)			CIFD (103)			YDD (31)		