## CITY OF LOS ANGELES

### INTERDEPARTMENTAL CORRESPONDENCE

Date: December 12, 2024

To: Municipal Facilities Committee

From: Steven Fierce, Principal Architect

Architectural Division Bureau of Engineering

Subject: THE BUREAU OF ENGINEERING ARCHITECTURAL DIVISION FISCAL YEAR (FY)

2024-2025 MASTER SCHEDULE AND PROJECT STATUS REPORT TABLE

### RECOMMENDATION

1. Receive and file the attached FY 2024-2025, Master Schedule and Project Status Report for the Architectural Division, as of December 2024.

### **TRANSMITTALS**

FY 2024-25 Master Schedule - December 2024

# DISCUSSION

With the current influx of new project requests and available staff resources, the Bureau of Engineering (BOE), Architectural Division has completed a project prioritization and "rebaselining" of our Master Projects Schedule. This exercise has prompted the preparation of this report to seek this committee's acknowledgement of the current and planned workload. Semi-annual reports will be submitted to inform the Committee of re-prioritization, removal, and addition of new projects to the master schedule.

The BOE is also formalizing a new project intake process to assist in setting the expectations for our client departments and Council Offices, as well as to assist in the prioritization of projects.

The Bureau of Engineering (BOE) Architectural Division, representing the Municipal Facilities, Recreation and Cultural Facilities, and Shelter and Housing program, is submitting the FY 2024-25 Master Schedule (Transmittal No.1) to acknowledge the current resources available to facilitate project commitments.

#### SF·bh

Box\ARC\Admin\Typed Documents\MFC Reports:ARC Master Schedule and Project Status Report

# **Enclosures:**

cc: Delilah Puche, City Administrative Office
Albert Griego, City Administrative Office
Maria Souza-Rountree, City Legislative Office
Deborah Weintraub, Bureau of Engineering
Ohaji K. Abdallah, Bureau of Engineering







