

CITY OF LOS ANGELES
INTRADEPARTMENTAL CORRESPONDENCE

DATE: January 20, 2026

TO: Municipal Facilities Committee

FROM: JIM McDONNELL, Chief of Police
Los Angeles Police Department



**SUBJECT: REQUEST TO CONDUCT TENANT IMPROVEMENTS AT
1663 BUTLER AVENUE, LOS ANGELES, CA 90025.**

The Los Angeles Police Department (LAPD) requests authorization for tenant improvements at the LAPD West Los Angeles Police Station located at 1663 Butler Avenue, Los Angeles, CA 90025

BACKGROUND

The LAPD West Los Angeles Police Station was originally built in 1973 when there were fewer female officers employed by the Department. There are fifty-five (55) female officers assigned to West Los Angeles Station. Unlike other Department facilities, the female employees are separated into three sub-standard locker room spaces to change clothing and store equipment. Thirty-five (35) females utilize lockers within a decommissioned jail area that was never properly remodeled. The janitor's closet is located within the jail area and separated from the female locker room by a curtain, resulting in privacy concerns. Five (5) females utilize a very small second floor hallway locker and bathroom space that was not designed for locker room use. Fifteen (15) females utilize a small lower-level locker room area with limited capacity. The female lockers rooms are deficient in storage space compared to locker rooms at other stations. Another portion of the jail is utilized as office space for Department employees. The current configuration of the female lockers rooms and storage space is not equitable to that of male employees at West Los Angeles Station or other police stations.

The project scope of work includes the consolidation of all female lockers into an equitable single, purpose-built locker room on the lower level adjacent to the existing men's locker room. The redesigned locker room will have a dedicated restroom, shower area, and a lactation room meeting current regulatory standards. The janitor's closet will be relocated to provide main hallway access and eliminate any privacy concerns. To create space for the female locker room and other operational efficiencies, the roll call room and other offices will be relocated throughout the building. The improvements will create an equitable locker room and storage space for the female employees at West Los Angeles Station.

General Services Department – Construction Forces will conduct the tenant improvements to the building.

Cost Category	Estimated Cost
GSD Construction Services	\$3,000,000
Engineering, Permitting, and Inspections	\$475,000
ITA / Telecommunications	\$375,000
Fit, Finish, and Furniture	\$950,000
Total Project Cost	\$4,800,000

RECOMMENDATION

Los Angeles Police Department requests the Municipal Facilities Committee approve the scope of work to conduct tenant improvements at the LAPD West Los Angeles Police Station.

FISCAL IMPACT

On the 2026-2027 CTIEP, LAPD requested \$2,000,000 for the project. LAPD will request the additional \$2,800,000 on the 2027-2028 CTIEP.

Attachments:

Attachment 1 - Photos





