

FORM GEN 160

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: October 26, 2023  
To: Proposition K – L.A. For Kids Steering Committee  
From: CAO Staff  
Subject: **PROPOSED PROPOSITION K TIMELINE FOR THE PREPARATION OF THE 2024-25 ASSESSMENT REPORT AND THREE YEAR PLAN**

**RECOMMENDATION**

That the L.A For Kids Steering Committee approve the proposed Proposition K: L.A. for Kids timeline for the preparation of the 2024-25 Assessment Report and Three Year Plan.

**SUMMARY**

Each year the Committee adopts an annual timeline of major milestones, relative to development and release of the Assessment Report and the Five Year Budget Plan. In this instance, it is a Three Year Budget Plan to reflect the end of the Proposition K program in 2027. The timeline serves as a planning resource, as some “target” dates will change throughout the cycle due to mitigating circumstances. Although the timeline is not formally transmitted to Council, copies are provided as part of the nomination (request) letters sent to each Council Office at the onset of the annual cycle and as part of the RVNOC orientation materials.

**FISCAL IMPACT**

There is no immediate impact on the General Fund as this is an administrative action.

*MWS:MG/CMH:05240031*

**PROPOSITION K: L.A. FOR KIDS PROGRAM**  
**Timeline for the approval of the 2024-25 Assessment**

<b><u>Date(s)</u></b>	<b><u>(Action)</u></b>
October 26, 2023	L.A. for Kids Steering Committee (Steering Committee) review of: 1) Annual program timeline for 2024-25 Assessment Report and Engineer's Report; and, 2) Resolution to Initiate Proceedings for the proposed 2024-25 assessment and release for Council approval.
November 2023	Council adopts Resolution to Initiate Proceedings for the 2024-25 Proposition K assessment.
November 2023 – December 2023	Steering Committee authorizes release of the 2023-24 Maintenance Funding applications.
January 11, 2024 – February 8, 2024	Release of 2023-24 Maintenance Funding Application on January 11, 2024 with responses due by February 8, 2024. Recommended maintenance awards will be presented for approval at the February 29, 2024 Steering Committee meeting. Tentative awards to be incorporated as part of the 2024-25 Assessment Report, with final awards subject to Council approval.
February – March 2024	BOE presents for approval and integration into the 2024-25 Assessment Report, 2022-23 reprogramming recommendations at the February and/or March 2024 Steering Committee meeting(s).
March 28, 2024	Steering Committee reviews and approves for release to Council, the 2024-25 Assessment Report and accompanying attachments (2024-25 Three Year Plan and Draft City Engineer's Report; 2024-25 Resolution and Ordinance of Intention to Levy; 2023-24 Reprogramming and Maintenance Award recommendations, etc.).
April 25, 2024	Steering Committee reviews and approves for release to Council the 2023-24 inflation/interest awards and any needed adjustments to the 2024-25 Assessment Report recommendations as part of any amending actions to the Assessment Report.
May 2024	Council and its Committees consider the recommendations of the 2024-25 Assessment Report and its accompanying attachments.

**PROPOSITION K: L.A. FOR KIDS PROGRAM**  
**Timeline for the approval of the 2024-25 Assessment**

<b><u>Date(s)</u></b>	<b><u>(Action)</u></b>
May 2024	Deadline for Council approval of the 2024-25 Assessment Report and first reading* of the 2024-25 Ordinance of Intention to Levy.  <i>* Should adoption of Ordinance require a second reading, schedule for remaining Council and Mayor actions is extended by seven calendar days.</i>
May 10, 2024	City Clerk publishes Ordinance of Intention to Levy and notice of the May 21, 2024 public hearing (at least 10 calendar days prior to public hearing).
May 21, 2024	Public Hearing in Council and introduction of amending actions to the Assessment Report, if necessary, to incorporate any needed adjustments to the Proposition K program budget and accompanying attachments, as approved by the L.A. for Kids Steering Committee subsequent to the release of the 2024-25 Assessment Report.  Council approves environmental documents and adopts the Ordinance Confirming the Assessment. (Ordinance may be approved if sufficient Council members are available to approve at first reading. Otherwise, second reading is required).
May 21 – 29, 2024	Mayor signs Ordinance Confirming the Assessment (allow seven additional calendar days for second reading of Ordinance if an insufficient number of Councilmembers are available for full approval at first reading on May 21, 2024).
June 4, 2024	City Clerk publishes Ordinance Confirming the Assessment.
June 7, 2024	Deadline for all Council and Mayor actions for 2024-25 Three Year Plan and Final Engineer's Report and publication of Ordinance Confirming the Assessment.