

**CITY OF LOS ANGELES**  
INTERDEPARTMENTAL CORRESPONDENCE

Date: January 2, 2025

To: Street and Transportation Projects Oversight Committee

From: *NM*  
Nur Malhis, Principal Civil Engineer  
Street Improvement Division  
Bureau of Engineering

Subject: **BUREAU OF ENGINEERING FISCAL YEAR (FY) 2024-2025 STREET IMPROVEMENT DIVISION MASTER SCHEDULE AND PROJECT STATUS REPORT**

### RECOMMENDATIONS

1. Receive and File the attached December 2024 Master Schedule Gantt Chart
2. Receive and File the attached December 2024 Project Status Report
3. Approve the attached December 2024 Prioritized List of Projects sorted by Priority Category and Numerical Ranking
4. Approve eleven (11) 2028 Olympic Games LADOT lead projects, as part of the Street Improvement Division's workplan.

### TRANSMITTALS

1. FY 2024-25 December 2024 Master Schedule Gantt Chart
2. FY 2024-25 December 2024 Project Status Report Table
3. FY 2024-25 December 2024 Prioritized List of Projects sorted by Project Category and Numerical Ranking

### DISCUSSION

#### **Street Improvement Division Staffing Challenges**

On September 5, 2024, the Street Improvement Division (SID) submitted to the Street and Transportation Projects Oversight Committee (STPOC) a master schedule of both Street Improvement and Complete Streets projects and indicated it would return at a future meeting to submit a revised master schedule which prioritizes projects and modify the project schedules due to: 1) lack of staffing resources, 2) priority projects for the 2028 Olympic Games, and 3) the potential reassignment of projects to other departments for implementation.

SID currently has one hundred twenty-one (121) active projects that are in various phases of project delivery, including: sixty-seven (67) in Pre-Design/Design, fourteen (14) in Bid and Award, seventeen (15) in Construction, and twenty-two (25) in Post-Construction. Furthermore, SID currently has an additional fifteen (15) future projects that have yet to be added to the Master Schedule.

SID has a limited number of staff that can manage the projects and without additional staff, there are a group of projects that will need to be put on hold, until staff become available or additional staff is provided to work on the projects. In addition, SID receives requests from Council Offices for unprogrammed work, which also need to be put on hold, and be submitted through a formal project intake process, which is currently being finalized. In FY 24/25, SID requested ten (10) new Design positions, but none were granted. For FY 25/26, SID has requested twelve (12) new positions, including Project Managers, Design staff, and an Administration Analyst.

The large number of active projects cannot be completed with the current staff levels in the Division. In order to match the number of projects SID can work on given the available resources, BOE has prepared a Prioritized list of projects, with a designation of Priority 1, Priority 2, and Priority 3, as well as, a Project Ranking System for consideration by the STPOC. The following is a description of the Priorities and the Ranking Criteria.

- **Priority 1:** Projects that are: a) mostly in the Design, Bid & Award, or Construction phase of project delivery, and b) mainly related to safety improvements, have funding deadlines, and/or are Council Office priorities. These are active projects for which SID has staff to work on.
- **Priority 2:** Projects that are: a) in the Predesign or lower levels of the Design phase, and b) are not urgent safety improvement projects, do not have risk of losing funding, and/or are future projects. These projects have been put on hold until SID staff becomes available or additional staff is provided, or when Priority 1 projects are completed.
- **Priority 3:** Projects that are in the Post-Construction phase. The remaining closeout work entails administrative items such completion of the as-built drawings, processing of closeout change orders, and/or pending acceptance by the Board of Public Works. Although these projects have completed construction, they still require some staff time to monitor the progress.
- **Ranking System:** The projects were evaluated and ranked numerically in descending order based on criteria such as project construction start date, safety resolution, funding source deadline, Council Office priorities, and projects with agreements.

After reviewing all one-hundred and thirty-six (136) projects and the resources available, seventy-four (79) projects were categorized as Priority 1, forty (33) projects were categorized as Priority 2, and twenty-five (25) projects were categorized as Priority 3, as noted in Table 1, below. Additionally, Transmittal No. 2 depicts the prioritized list of projects, as of December 2024. This list will be updated quarterly and be presented at future STPOC meetings.

<b>Table 1: SID Projects</b>	
<b>Priority 1 Projects (Active)</b>	79 Projects
<b>Priority 2 Projects (On-hold)</b>	18 Projects
<b>Priority 2 Projects (Future)</b>	15 Projects
<b>Priority 3 Projects (Active)</b>	25 Projects
<b>Total</b>	<b>136 Projects</b>

### **Construction Management Division Staffing Challenges**

Once a project goes into construction, the project gets assigned to BOE's Construction Management Division (CMD). However, CMD does not currently have enough staff to manage the construction of all SID's projects.

Within FY 24/25, SID has awarded seven (7) projects with approximately fifteen (15) more to be awarded before September 30, 2025. The intent was for the construction of these twenty-two (22) projects to be managed by CMD, however, only five (5) of the twenty-two (22) projects have been assigned to CMD due to their staff shortage. As part of the FY 24/25 budget, CMD received six (6) positions for the Affordable Housing and Sustainable Communities Grant Program, but has not been able to fill the positions due to challenges related to the Priority Critical Hiring (PCH) process. If these positions are filled, then CMD will be able to take on eight (8) more projects for a total of thirteen (13).

Given CMD's staffing challenges, SID has looked for alternate resources to manage the projects, including assigning construction management duties to: 1) Bridge Improvement Division (BID), 2) other City departments such as the Department of General Services (GSD), the Bureau of Street Services (BSS), LADOT, 3) consultant staff augmentation, or 4) SID staff reassignment. The option of reassigning SID staff and utilizing them to manage projects in construction is the least desirable since it would only further delay the Priority 1 projects. Currently, fourteen (14) construction projects that cannot be managed by CMD have been re-assigned to BID and GSD, leaving eight (8) projects with no construction management support.

In FY 25/26, SID is anticipated to award twenty-seven (27) projects, but only four (4) projects have been assigned to CMD, with the others needing to be assigned a construction manager. CMD has requested additional staff as part of the FY 25/26 budget to take on more projects. SID will do its best to identify CMs through the alternatives described. If additional CM support cannot be identified, then the completed design projects will need to be shelved until CMs can be provided.

### **Olympic Games Projects to be Added to the Master Schedule**

SID has been assigned to take on Design Support and Construction Implementation responsibilities for eleven (11) LADOT lead transportation projects to be constructed for the 2028 Olympic Games. Pre-Design for all the projects is anticipated to start in early 2025. In order to accommodate these Olympic Games projects, SID will need to reprioritize its current list of projects and move some projects, from Priority 1 to Priority 2, and place those projects on hold,

unless additional staff is provided. Since during the Design Phase, these Olympic Projects only involve BOE in a design support role, including review of plans, and not actual design implementation, the reprioritization effort may not be a one-for-one project reallocation.

<b>2028 Olympic Games Projects</b>	
<b>Project Title</b>	<b>Status</b>
MLK Blvd East -Martin Luther King Jr Blvd to Broadway Pl	Pre-Design Start anticipated in early 2025
MLK Blvd West from Crenshaw Blvd to Vermont Ave.	Pre-Design Start anticipated in early 2025
Broadway from Martin Luther King Jr Blvd to Manchester Ave	Pre-Design Start anticipated in early 2025
Hoover St from Vernon Ave to Manchester Ave	Pre-Design Start anticipated in early 2025
Sunset Blvd East from Vin Skully Ave to Mission Road	Pre-Design Start anticipated in early 2025
Sunset Blvd West from Foundation Avenue to Vin Skully Ave	Pre-Design Start anticipated in early 2025
Pico Blvd form 4 <sup>th</sup> Ave to Figueroa St	Pre-Design Start anticipated in early 2025
Venie Blvd East from La Cienega Blvd to Arlington Ave.	Pre-Design Start anticipated in early 2025
Westwood Blvd from Le Conte Ave to Palms Blvd	Pre-Design Start anticipated in early 2025
North Spring St Alameda from Spring Street to Los Angeles Street	Pre-Design Start anticipated in early 2025
Central City to South LA NEN route	Pre-Design Start anticipated in early 2025

If you have any questions or require additional information, please contact me at (213) 485-4737.

NDM/nm  
Enclosures

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