Please note that this agenda includes a call-in option for public comment. Public comment will thus be taken both in-person in Room 1500, City Hall East, and also via teleconference. Instructions for the public to listen to and offer remote public comment at the meeting appear on Page 2 of this agenda.

MUNICIPAL FACILITIES COMMITTEE

Thursday, September 24, 2026
200 N. Main Street, Los Angeles
City Hall East, Room 1500
(Main Conference Room)
10:00 a.m.

MEMBERS: Matthew W. Szabo, City Administrative Officer, Chair (CAO)
Sharon M. Tso, Chief Legislative Analyst (CLA)
Matthew Hale, Office of the Mayor (Mayor)

Staff Contact	Office	Staff Phone
Albert Griego	CAO	(213) 978-7620
Alyssa Suarez	CLA	(213) 473-1982
Jaymie Park	Mayor	(213) 636-5850

PUBLIC COMMENTS: General Public Comment, Multiple Agenda Item Comment

AGENDA ITEMS:

1. Minutes of the August 27, 2026 Regular Meeting.

2. Report from the General Services Department notifying a temporary space assignment for the Los Angeles Police Commission - Office of Inspector General at 221 North Figueroa Street, in Council District 14.

3. Report from the General Services Department (GSD) requesting authority to negotiate and execute a master license agreement with the Los Angeles County Department of Public Health to administer the Medical Countermeasures Program during emergency events on property managed by GSD, subject to Council approval.

4. First Quarterly Status Report from the City Administrative Officer on the Citywide Leasing Account.

5. Report from the General Services Department requesting authority to increase the Renovation Budget of the Seventh Street Body Shop, subject to Council and Mayor approval.

6. Adjournment – Next Meeting: Regular Meeting on Thursday, October 29, 2026.

To receive meeting notices for the Municipal Facilities Committee (Committee), subscribe through the Early Notification System at www.lacity.org. Unless otherwise notified, the Committee meets on the last Thursday of the month at 10:00 A.M. in Room 1500, City Hall East.

Upon request, Committee staff will provide reasonable accommodations to enable individuals with disabilities to participate in its meetings, including access to agenda materials in alternate formats. If you have a request for accommodations, please contact Albert Griego at (213) 978-7620 at least two business days in advance of the Committee meeting.

Public Notice

An opportunity for the public to address the Committee on agenda items will be provided during the Multiple Agenda Item Comment period. A member of the public who wishes to speak on agenda item(s) shall be allowed to speak for up to one minute per item up to a total of three minutes per meeting.

The Committee will also provide an opportunity for the public to speak on general public interest items during the General Public Comment period. Each speaker shall be limited to one minute of general public comment each meeting. The Committee shall not discuss or take action relative to any general public comment.

This Committee will take public comment from members of the public in Room 1500 and also by teleconference. Members of the public who wish to offer public comment to this Committee via teleconference should call (1-669-900-6833) and use Meeting ID No. (843-5326-4130) and then press #. Press # again when prompted for Participant ID. Once admitted into the meeting, press *9 to request to speak.

Telecommunication Relay Services

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodations to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request.

To ensure availability, your request should be received at least 72 hours in advance of the need. Requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act can be made by contacting Albert Griego at (213) 978-7620 or at mfcsubmissions@lacity.org. For Telecommunication Relay Services for the hearing impaired, please see the information below.

Telephone communication is one of the most important forms of communication in society today. Due to advancements in technology, telephone devices have evolved with new services and capabilities. Individuals who are deaf and hard of hearing, and individuals with a speech disability are following these trends and are rapidly migrating to more advanced telecommunications methods, both for peer-to-peer and third-party telecommunications relay service (TRS) communications.

Telecommunications Relay Service is a telephone service that allows persons with hearing or speech disabilities to place and receive telephone calls. TRS is available in all 50 states, the District of Columbia, Puerto Rico and the U.S. territories for local and/or long-distance calls. TRS providers - generally telephone companies - are compensated for the costs of providing TRS from either a state or a federal fund. There is no cost to the TRS user.

What forms of TRS are available? There are several forms of TRS, depending on the particular needs of the user and the equipment available: TRS includes: Text to Voice TIY-Based TRS; Speech-to-Speech Relay Service; Shared Non-English Language Relay Service; Captioned Telephone Relay Service; Internet Protocol Relay Service; and Video Relay Service. Please visit this site for detail descriptions, https://www.fcc.gov/consumers/guides/telecommunications-relay-service-trs.

Don't hang up! Some people hang up on TRS calls because they think the CA is a telemarketer. If you hear, "Hello. This is the relay service ...." when you pick up the phone, please don't hang up! You are about to talk, through a TRS provider, to a person who is deaf, hard-of-hearing, or has a speech disability. For more information about FCC programs to promote access to telecommunications services for people with disabilities, visit the FCC's Disability Rights Office website.

Notice to Paid Representatives

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. *See* Los Angeles Municipal Code §§ 48.01 *et seq*. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.