

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

L.A. FOR KIDS STEERING COMMITTEE MEETING, AUGUST 27, 2026

AGENDA ITEM # 2

**MEASURE A – AUTHORIZATION TO SUBMIT WORK PLANS FOR THE LAKE BALBOA
EDGE AND WHITSETT FIELDS SOCCER FIELDS DESIGN PROJECTS AND ACCEPT
GRANT FUNDS IF AWARDED**

DATE: August 27, 2026

TO: L.A. for Kids Steering Committee

FROM: Jimmy Kim, General Manager
Department of Recreation and Parks



SUBJECT: MEASURE A – AUTHORIZATION TO SUBMIT WORK PLANS FOR THE LAKE
BALBOA EDGE AND WHITSETT FIELDS SOCCER FIELDS DESIGN
PROJECTS AND ACCEPT GRANT FUNDS IF AWARDED

RECOMMENDATION:

1. Authorize Department of Recreation and Parks (RAP) to submit two work plans for the projects as detailed in Attachment to the Los Angeles County Regional Park and Open Space District (RPOSD) under the Measure A Category 1 and 2 Annual Allocation Grant Programs;
2. Authorize RAP's General Manager to accept the funds, if awarded, for the amounts, scopes, and the performance periods outlined in Attachment, subject to the approval of the Mayor and City Council pursuant to Section 14.6(c) of the Los Angeles Administrative code;
3. Designate RAP's General Manager or designee as the agent to conduct all negotiations, execute and submit all grant documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the acceptance and use of Measure A funding for the Projects;
4. Authorize RAP's Chief Accounting Employee, or designee, to establish the necessary account and/or to appropriate funding received within "Measure A Projects and Programs" Fund No. 63T, if awarded, in the approximate amount of \$4,630,000;
5. Submit RAP's grant request to the Arts, Parks, Libraries, and Community Enrichment Committee in accordance with City Council instructions (Council File 18-0611) and to the Mayor and City Council for approval pursuant to Section 14.6(c) of the Los Angeles Administrative Code; and
6. Authorize RAP staff to make necessary technical adjustments to carry out the intent of this Report.

SUMMARY:

RAP is requesting approval from the L.A. for Kids Steering Committee to submit two Work Plans, totaling \$4,630,000, for funding consideration under the Measure A Annual Allocation Program, and to accept the grant funds if awarded.

The two proposed projects are as follows:

Whitsett Fields Soccer Fields Design

- Grant Request: \$3,730,000
- Develop planning and design documentation for the conversion of existing ballfields at Whitsett Fields into soccer fields. The scope also includes planning and design for associated improvements, including sports field lighting, parking lot enhancements, restroom upgrades, and other improvements as necessary.

Lake Balboa Edge Design

- Grant Request: \$900,000
- Develop a comprehensive repair and upgrade plan for the pathways and shoreline surrounding Lake Balboa in the Sepulveda Basin and other improvements as necessary.

Measure A Annual Allocation funding does not require matching funds. Approval of this request will allow RAP to pursue and secure the funding necessary to advance these planning and design efforts.

ATTACHMENT:

Board Report 26-181

APPROVED

August 20 2026

BOARD OF RECREATION
AND PARK COMMISSIONERS

BOARD REPORT

NO. 26-181

DATE August 20, 2026

C.D. 2, 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: MEASURE A – AUTHORIZATION TO SUBMIT WORK PLANS FOR THE LAKE
BALBOA EDGE AND WHITSETT FIELDS SOCCER FIELDS DESIGN
PROJECTS AND ACCEPT GRANT FUNDS IF AWARDED

B. Aguirre	_____	M. Rudnick	_____
B. Jones	_____	C. Santo Domingo	_____
C. Stoneham	_____	N. Williams	<u>NDW</u>



General Manager

Approved X

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Authorize the Department of Recreation and Parks (RAP) to submit two work plans for the projects as detailed in Attachment No. 1 to the Los Angeles County Regional Park and Open Space District (RPOSD) under the Measure A Category 1 and 2 Annual Allocation Grant Programs;
2. Authorize RAP's General Manager to accept the funds, if awarded, for the amounts, scopes, and the performance periods outlined in Attachment No. 1, subject to the approval of the Mayor and City Council pursuant to Section 14.6(c) of the Los Angeles Administrative Code;
3. Direct RAP as the designated Grant Administrator for the Measure A Grant Program to submit these requests to the L.A. For Kids Steering Committee in accordance with City Council instructions (Council File 18-0611) and to the Mayor and City Council for approval;
4. Designate RAP's General Manager or designee as the agent to conduct all negotiations, execute and submit all grant documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the acceptance and use of grant funding;
5. Authorize RAP's Chief Accounting Employee, or designee, to establish the necessary account and/or to appropriate funding received within "Measure A Projects and Programs" Fund No. 63T, if awarded, in the approximate amount of \$4,630,000; and,
6. Authorize RAP staff to make necessary technical corrections to carry out the intent of this Report.

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SUMMARY

RAP staff requests that the Board of Recreation and Park Commissioners (Board) authorize the submission of two work plans under RPOSD's Measure A Category 1 and Category 2 Annual Allocation Grant Program. The work plans seek funding for the planning and design of the Lake Balboa Edge Project and the Whitsett Fields Soccer Fields Project, which are further described in Attachment No. 1.

If awarded, RAP staff further requests authorization to accept and administer the grant funds. Measure A Category 1 and Category 2 grants do not require a funding match.

BACKGROUND

In 2016, Los Angeles County voters approved Measure A, which provides the City of Los Angeles formula-based annual allocations for capital improvement projects under Community-based Park Investment Program (Category 1) and Neighborhood Parks, Healthy Communities, & Urban Greening Program (Category 2); competitive grants for capital improvement projects and recreational access programs under Natural Lands, Local Beaches, Water Conservation and Protection (Category 3); Regional Recreation Facilities, Multi-use Trails and Accessibility (Category 4); and additional competitive grants for Youth and Veteran Job Training and Placement (Category 5) as well as an Implementation, Operations and Oversight Category. Additional annual allocations are available under a Maintenance and Servicing Program to offset Proposition A and Measure A funded capital projects. Funding through the Measure A grant program will be generated in perpetuity through the collection of a parcel tax. In October 2018, City Council designated the L.A. For Kids Steering Committee as the administering entity for Measure A with RAP serving as the Grant Administrator (Council File 18-0611).

In accordance with C.F. 18-0611-S5, RAP executed RPOSD's Annual Allocation Agreement to submit a Work Plan for each project, replacing the traditional grant application. The Work Plan includes the Scope of Work, Deliverables, Timeline, Budget, and other required attachments. Once a Work Plan is approved by RPOSD, a Notice to Proceed (NTP) will be issued to RAP as official notice that project expenditure under the grant may begin.

ENVIRONMENTAL IMPACT

The proposed Board Action consists of the authorization to request funding for designing two improvement projects for existing parks. The scope of work of the grant proposal includes environmental evaluation according to the California Environmental Quality Act (CEQA), therefore an appropriate CEQA determination of the proposed park improvement project will come back to the Board when the plans will be submitted for final approval.

Section 15378 of the California Environmental Quality Act (CEQA) Guidelines define a project subject to CEQA as "The whole of an action that has a potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect change in the environment". The authorization to submit work plans to receive funding for project design does

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not have the potential to affect the environment either directly or indirectly per se. Since the funding allocated to these projects will include funds to proceed with environmental analysis and staff is committed to submit the plans to the Board with the appropriate CEQA determination, staff recommend that the Board take no CEQA action on the submittal of work plans and the acceptance of funds.

FISCAL IMPACT

There is no anticipated fiscal impact to RAP's General Fund in applying for Measure A Category 1 and 2 Annual Allocation funds. These grants do not require RAP to provide matching funds.

This Report was prepared by Yumi Sangen, Sr. Management Analyst I, Finance Division, and reviewed by Steven Tran, Senior Management Analyst II, Finance Division. Elena Maggioni, Environmental Supervisor II, Planning, Construction and Maintenance Branch, reviewed the compliance with CEQA.

LIST OF ATTACHMENTS/EXHIBITS

1. Measure A Proposed Projects

Attachment 1 – Measure A Proposed Projects (Categories 1 and 2 Grants)

CD	Project Name	Project Location	Proposed Project Scope	Study Area Name	Study Area ID	Grant Performance Period	Measure A Grant Request
2	Whitsett Fields Soccer Fields Design	6952 Whitsett Ave., North Hollywood, CA 91605	Develop planning and design documentation for the conversion of existing ballfields at Whitsett Fields into soccer fields. The scope also includes planning and design for associated improvements, including sports field lighting, parking lot enhancements, restroom upgrades, and other improvements as necessary.	North Hollywood – Valley Village	94	Term to end up to 5 years from NTP issuance	\$3,730,000
6	Lake Balboa Edge Design	6300 Balboa Blvd., Lake Balboa, CA 91406 (Approximate)	Develop a comprehensive repair and upgrade plan for the pathways and shoreline surrounding Lake Balboa in the Sepulveda Basin and other improvements as necessary.	Encino - Tarzana	136	Term to end up to 5 years from NTP issuance	\$900,000
						TOTAL	\$4,630,000