

## Background

There have been many discussions about ensuring timely payments to service providers and the processes. LAHD contracts with LAHSA, LAHSA contracts with providers, and then there is the invoicing and payments. It would be helpful to have these factors mapped out.

Both the City and LAHSA are impacted by the different types of funding, number of contracts, amendment process for changes, and approval processes. Funding and contract amendments are approved by Council or the Mayor's Office for the City. LAHSA has its own approval process for contracts and payments as well. All of these processes, depending on the contract, have aspects that require consideration and are having a direct or indirect impact on payments. A mapping of the process could help ensure we are all familiar with the similarities and differences.

It should be noted that there has been ongoing efforts on this subject - several motions have been introduced, working groups focused on various components, and reports written or contemplated (CLA has drafted a report), including a recent presentation by LAHD in the Housing & Homelessness Committee. This overall mapping would be helpful to provide a comprehensive look at the process and bring the various reports and work together. In addition, by including the process for LAHSA contracts with services providers, and its billing and submission of invoices, there would be a more transparent picture for everyone and how all parties interconnect and with focus on the similarities and differences.

## Motion

I move to request HR&A, in consultation with LAHD, LAHSA, CAO, and CLA, to map the process and timing on how:

1. the separate types of City contracts are funded, drafted and approved;
2. contract amendments are processed;
3. invoices are approved and paid, including budget modifications and approvals;  
and
4. advances to LAHSA/repayments to the City are made

I further move to request HR&A to report on the process and timing of how LAHSA:

1. drafts and approves its contracts;
2. processes invoices from the services providers;
3. processes invoices to the City; and
4. processes advances to service providers/repayments to LAHSA