

Wednesday, July 19, 2023

Emily Lewis
Management Analyst, Homeless Services Unit
Los Angeles Housing Department
City of Los Angeles

Re: Cash Request City General Fund Request No. 12- Inside Safe 2nd Request

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

Contract No:	Program(s)	Current Request
C-140706	City General Fund-ISP	\$1,646,998

JUSTIFICATION FOR REIMBURSEMENT:

LAHSA is requesting \$1,646,998 for the programs specified in City Contract Number C-140706. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore mentioned contract.

LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.140706 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213) 544-5553 or via email at Jsamson@lahsa.org, if you have any questions or need additional information.

Sincerely,


Jeffrey Samson (Jul 19, 2023 14:43 PDT)

Jeffrey Samson
Deputy Chief Financial & Administration Officer

Invoice Analysis GF program-INSIDE SAFE

TO: LOS ANGELES HOUSING DEPARTMENT
1200 W 7TH ST, 4TH FL

For the month(s) of: Jan-23-May-23
Invoice Number: 12

inside Safe Req #2

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
707 WILSHIRE BLVD., 10TH FL
LOS ANGELES, CA 90017

Contract No:	140706	Program:	HOMELESS SERVICES	Contract Period:	7/1/22-6/30/23	Contract Amount:	Interim Housing
Amendment #:	4	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org

CASH STATUS SUMMARY

1	2	3	4	5	6	7	8	9
Cost Category	APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE	ADJUSTMENTS TO REQUEST	NET AMOUNT TO DISBURSE
Number NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		3 + 4 - 5	2 - 5 - 6	FROM DET TABS	
5100, 5101 PERSONNEL	698,662.86	355,195.47	-	172,378.50	59,119.00	467,165.36	-	59,119.00
5150-5210 FRINGE BENEFITS	446,900.00	1,992.34	-	112,500.00	-	334,400.00	-	-
5730-5739, 5601-5631, 5410, 5502, 5700-5720, 5600, 5610, 5620, 5534, 5535, 5411, 5603, 5604, 5608, 5611-5616, 5841, 5901-5907, 5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842, 5800-5802, 5810, 5820, 5821, 5840, 5830, 5831 NON-PERSONNEL	-	-	-	-	-	-	-	-
5830-5831 EQUIPMENT	-	-	-	-	-	-	-	-
5410 RENT	-	-	-	-	-	-	-	-
5502, 5700-5720 PROFESSIONAL SERVICES	23,250.00	284.93	-	6,250.00	-	17,000.00	-	-
5600, 5610, 5620 TRAVEL & TRAINING	9,200.00	-	-	2,500.00	-	6,700.00	-	-
5334, 5335, 5411, 5603, 5604, 5608, 5611-5616, 5841 OUTREACH & OTHER	23,250.00	5,876.60	-	6,250.00	-	17,000.00	-	-
5901-5907 DEPRECIATION	-	-	-	-	-	-	-	-
5300-5360, 5401, 5402, 5404, 5500-5502, 5503, 5602-5608, 5842 OFFICE EXPENSES	23,250.00	-	-	6,250.00	-	17,000.00	-	-
5800-5802, 5810, 5820, 5821 COMPUTER	-	-	-	-	-	-	-	-
5840 FURNITURE	-	-	-	-	-	-	-	-
6100-6199 SUB-RECIPIENT COSTS	12,245,128.61	6,540,729.00	0.00	4,889,661.00	1,587,879.00	5,787,588.61	0.00	1,587,879.00
TOTAL CASH REQUESTED	Interim Housing O	6,904,078.34	-	5,195,789.50	1,646,998.00	6,626,853.97	-	1,646,998.00

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by:	Gloria Garcia/Sr Analyst, Finance <small>Print Name and Title</small>	 <small>Gloria Garcia (7 Jul 2023 14:43 PDT)</small> Signature/ Date
Reviewed by:	Kathy Chen/Associate Director, Account <small>Print Name and Title</small>	 <small>Kathy Chen (7 Jul 2023 14:43 PDT)</small> Signature/ Date
Reviewed by:	Camille Donnell/ Acting Director of Fin <small>Print Name and Title</small>	 <small>Camille Donnell (7 Jul 2023 14:43 PDT)</small> Signature/ Date
Certified by:	Jeffrey Samson/Deputy Chief Financial <small>Print Name and Title</small>	 <small>Jeffrey Samson (7 Jul 2023 14:43 PDT)</small> Signature/ Date

FOR CITY USE ONLY

GRANTS ACCOUNTING DIVISION APPROVAL

HUD ACTIVITY #: Payment Voucher#: \$ Payment Voucher#: \$ Payment Voucher#: \$ TOTAL \$	Y T D EXPENDITURE AS OF _____ \$ - ADD: ADVANCE _____ \$ - TOTAL ALLOWED _____ \$ - LESS: YTD PAID _____ \$ - LESS: DISALLOWED EXPENSES & Adjustments _____ \$ - APPROVED CASH RELEASE BY HCID _____ \$ -	Svetlana Seamone Preparer's Name & Signature _____ Date _____ Preparer's Name & Signature _____ Date _____ Supervisor's Name & Signature _____ Date _____
<input type="checkbox"/> CHECKED LOG <input type="checkbox"/> INSURANCE <input type="checkbox"/> HOLD RELEASE DATE/REASON: _____	<input type="checkbox"/> MATL RECEIPT VERIFICATION <input type="checkbox"/> BTRC / VRN	

Cash Request GF PROGRAMS

TO: LOS ANGELES HOUSING DEPARTMENT
 1200 W 7TH ST, 4TH FL
 LOS ANGELES, CA 90017

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY
 811 WILSHIRE BLVD., 6TH FL
 LOS ANGELES, CA 90017

For the month(s) of:
 Report Number:

Jan-23-May-23
 12

Contract No: Amendment #:	140706 4	1		2			3			4			5			6			7		
		Program:	Contact:	HOMELESS SERVICES	Contract Period:	Telephone:	CASH	STATUS	SUMMARY	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE CARRIED FROM EXPENDITURE TAB	LESS CASH RELEASED AND IN TRANSIT CARRIED FROM EXPENDITURE TAB	ADJUSTMENTS IN FMS CARRIED FROM EXPENDITURE TAB	CURRENT AMOUNT REQUESTED	BUDGET BALANCE						
		Jeffrey Samson		7/1/22-6/30/23	213-544-5553	CASH STATUS SUMMARY															
10A-43WC82						APPROVED BUDGET CARRIED FROM EXPENDITURE TAB			YEAR-TO-DATE EXPENDITURE FROM LAHSA GL CARRIED FROM EXPENDITURE TAB	ADD ADVANCE CARRIED FROM EXPENDITURE TAB	LESS CASH RELEASED AND IN TRANSIT CARRIED FROM EXPENDITURE TAB	ADJUSTMENTS IN FMS CARRIED FROM EXPENDITURE TAB	CURRENT AMOUNT REQUESTED	BUDGET BALANCE							
						12,245,128.61			6,540,729.00	-	4,889,661.00	-	1,587,879.00	5,767,588.61							
1. Shelter and Housing Interventions_SHEL-IHOP						-			-	-	-	-	-	-							
2. Outreach and Engagement_OUTR						-			-	-	-	-	-	-							
3. Program Admin_PADM-0000						1,224,512.86			363,349.34	-	306,128.50	-	59,119.00	859,265.36							
4. Hygiene Services_HYGN						-			-	-	-	-	-	-							
5. Other_N/A						-			-	-	-	-	-	-							
TOTAL CASH REQUESTED						13,469,641.47			6,904,078.34	-	5,195,789.50	-	1,646,998.00	6,626,853.97							

Invoice Analysis GF program-INSIDE SAFE

LOS ANGELES HOMELESS SERVICES AUTHORITY
 Grants Accounting Division, Housing Department, City of Los Angeles

Contract No: 140716 Program: HOMELESS SERVICES Contract Period: 7/1/24-6/30/25 Contract Amount: Interim Housing Operations
 Amendment #: 4 Contact: Jeffrey Samson Telephone: 214-544-4553 Email: jsamson@lshsa.org

For the month(s) of: Jan-24-May-23
 Report Number: 12
 Inside Safe Req#2

COST CATEGORY / LINE ITEM	1	2	3	4	5	6	7	8	9	10	11
BUDGET AND EXPENDITURE INFORMATION - Detail											
1 Shelter and Housing Interventions											
6100189 SUBRECIPIENT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)		12,245,125.61	6,540,729.00	1,952,396.00	4,586,333.00	0.00	4,889,961.00	1,587,879.00	\$5,797,588.61	0.00	1,587,879.00
1-SUBTOTAL: Shelter and Housing Interventions		12,245,125.61	6,540,729.00	1,952,396.00	4,586,333.00	0.00	4,889,961.00	1,587,879.00	5,797,588.61	0.00	1,587,879.00
3 Program Admin											
6100190 PERSONNEL SALARIES		698,692.86	365,195.47	0.00	365,195.47	0.00	172,378.50	59,119.00	\$467,165.36	0.00	\$9,119.00
6100210 FRINGE BENEFITS		446,900.00	1,992.34	0.00	1,992.34	0.00	112,500.00	0.00	\$334,400.00	0.00	0.00
6100270 TRAVEL		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
6100300 EQUIPMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
6100350 PROFESSIONAL SERVICES		23,250.00	294.93	0.00	294.93	0.00	6,260.00	0.00	\$17,000.00	0.00	0.00
6100360 TRAVEL & TRAINING		9,200.00	0.00	0.00	0.00	0.00	2,300.00	0.00	\$6,900.00	0.00	0.00
6100370 COMMUNITY DEVELOPMENT		23,250.00	5,876.80	0.00	5,876.80	0.00	6,260.00	0.00	\$17,000.00	0.00	0.00
6100380 COMMUNITY DEVELOPMENT		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
6100400 OFFENSES		23,250.00	0.00	0.00	0.00	0.00	6,260.00	0.00	\$17,000.00	0.00	0.00
6100450 OFFENSES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
6100460 FURNITURE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
6100490 SUBRECIPIENT COSTS (FROM SCHEDULE OF SUBRECIPIENT TAB)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	0.00	0.00
3-SUBTOTAL: Program Admin		1,224,512.86	363,349.34	0.00	363,349.34	0.00	306,428.50	59,119.00	859,265.36	0.00	59,119.00
TOTAL		13,469,641.47	6,904,078.34	1,952,396.00	4,951,682.34	0.00	5,195,789.50	1,646,998.00	6,626,853.97	\$0.00	\$1,646,998.00

Invoice Analysis GF program-INSIDE SAFE

Grants Accounting Division, Housing Department, City of Los Angeles

For the month(s) of: Jan-23-May-23
Report Number: Inside Sale Req #2

LOS ANGELES HOMELESS SERVICES AUTHORITY

Contract No: 140706	Program: HOMELESS SERVICE	Contract Period: 7/1/22-6/30/23	Contract Amount: Interim Housing Operations
Amendment #: 4	Contact: Jeffrey Samson	Telephone: 213-64-4353	Email: jsamson@lahsa.org

CONTRACT IDENTIFICATION	SUB-TASK	BUDGET ADJUSTMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	EXPENDITURE FOR THIS REPORT PERIOD	ADVANCE	LESS CASH RELEASED AGAIN TODAY	CURRENT AMOUNT REQUESTED	BUDGET BALANCE PER LARSA TO A REPORTED DATE 5-10-11	ADJUSTMENTS TO REIMBURSEMENT	AMOUNT TO RELEASE
Sub-Recipient												
1-SUB-RECIPIENT Shelter and Housing Interventions- TASK_SHEL												
People Assisting the Homeless - CD 13 - Hoover/Silverlake Echo Park + Underpasses (35+)	GI-NSA-LEPH-001	328,392.12	328,392.12	289,653.00	-	289,653.00	-	82,096.00	217,567.00	28,718.12	0.00	217,567.00
People Assisting the Homeless - CD 13 - Hollywood & Bronson	GI-NSA-LEPH-001	-	-	-	-	-	-	-	-	0.00	0.00	-
Special Services for Groups (HOPES)- CD 8 - 89th & Flower	GI-NSA-LEPH-003	401,288.98	401,288.98	213,395.00	\$51,200.00	182,195.00	-	151,592.00	61,783.00	187,883.98	0.00	61,783.00
Special Services for Groups (HOPES)- CD 8 - 87th & Western	GI-NSA-LEPH-003	309,100.97	309,100.97	143,048.00	\$99,696.00	74,352.00	-	145,971.00	-	183,729.97	0.00	-
Special Services for Groups (HOPES)- CD 8 - 105 Fremont	GI-NSA-LEPH-003	500,256.51	500,256.51	218,789.00	\$101,189.00	117,600.00	-	226,253.00	47,509.00	274,002.51	0.00	47,509.00
Special Services for Groups (HOPES)- CD 8 - 81st & Figueroa	GI-NSA-LEPH-003	254,571.46	254,571.46	187,846.00	\$76,195.00	111,151.00	-	139,837.00	-	67,226.46	0.00	-
Special Services for Groups (HOPES)- CD 8 - Western & Cage	GI-NSA-LEPH-003	-	-	50,892.00	\$50,692.00	-	-	-	-	0.00	0.00	-
St. Joseph Center- CD 4 - Initial ISP 90 days - SJC	GI-NSA-LEPH-004	-	-	-	-	-	-	-	-	0.00	0.00	-
St. Joseph Center- CD 11 - Speedway & Ozone	GI-NSA-LEPH-004	46,696.54	46,696.54	192.00	73.00	119.00	-	11,747.00	-	34,949.54	0.00	-
St. Joseph Center- CD 11 - Culver Median	GI-NSA-LEPH-004	549,512.93	549,512.93	80,188.00	1,893.00	88,330.00	-	139,238.00	-	410,276.93	0.00	-
St. Joseph Center- CD 11 - Venice (bet & Rows)	GI-NSA-LEPH-004	1,442,546.50	1,442,546.50	619,332.00	3,904.00	616,528.00	-	364,441.00	254,891.00	823,274.50	0.00	254,891.00
The People Concern- CD 4 - TPC (Food/Meals) * initial ISP - 10	GI-NSA-LEPH-002	450,621.61	450,621.61	176,018.00	\$46,313.00	129,705.00	-	158,968.00	17,050.00	274,803.61	0.00	17,050.00
The People Concern- CD 5 - Regional Approach - 8th and I	GI-NSA-LEPH-002	437,215.19	437,215.19	160,126.00	\$65,412.00	94,714.00	-	174,716.00	-	262,899.19	0.00	-
Los Angeles Family Housing Corporation - CD 2 - Victory and Vineland	GI-NSA-LEPH-005	380,124.90	380,124.90	-	-	-	-	96,031.00	-	285,093.90	0.00	-
Los Angeles Family Housing Corporation- Willow Tree Mkt. Willow Tree Mkt. 2	GI-NSA-LEPH-005	-	-	88,396.00	-	88,396.00	-	-	-	0.00	0.00	-
Los Angeles Family Housing Corporation- Mehl 2	GI-NSA-LEPH-005	-	-	194,719.00	-	194,719.00	-	-	-	0.00	0.00	-
Hope of the Mission - CD 3 - Riverbed	GI-NSA-LEPH-006	403,542.00	403,542.00	130,656.00	403,542.00	130,656.00	-	100,886.00	28,770.00	272,886.00	0.00	28,770.00
First to Serve - Citywide - Augmented Winter Shelter	GI-NSA-LEPH-007	1,589,592.00	1,589,592.00	635,112.00	-	635,112.00	-	397,398.00	237,714.00	954,480.00	0.00	237,714.00
The Salvation Army - CD 14 - LA Grand	GI-NSA-LEPH-008	2,597,400.00	2,597,400.00	1,008,912.00	1,008,912.00	1,008,912.00	-	649,350.00	359,582.00	1,588,468.00	0.00	359,582.00
Go RN - CD 14 - LA Grand	2019PRKT05	1,128,678.00	1,128,678.00	988,842.00	534,519.00	454,123.00	-	816,689.00	171,953.00	140,036.00	0.00	171,953.00
Calguard - CD 14 - LA Grand	2019PRKT04	1,425,600.00	1,425,600.00	1,425,600.00	879,120.00	546,480.00	-	1,235,520.00	180,080.00	0.00	0.00	180,080.00
UNALLOCATED		-	-	-	-	-	-	-	-	0.00	0.00	-
1-SUBTOTAL:		12,245,128.61	12,245,128.61	6,540,729.00	1,952,396.00	4,588,333.00		4,889,661.00	1,587,879.00	5,767,588.61		1,587,879.00
2-SUB-RECIPIENT Outreach and Engagement												
Housing Fairs - Freedom Consulting		-	-	-	-	-	-	-	-	0.00	0.00	-
Housing navigation serv	NAV	-	-	-	-	-	-	-	-	0.00	-	-
UNALLOCATED-LAHSA 10% Admin		-	-	-	-	-	-	-	-	-	-	-
2-SUBTOTAL: SUB-RECIPIENT												
3-SUB-RECIPIENT N/A Administrative												
UNALLOCATED		-	-	-	-	-	-	-	-	-	-	-
3-SUBTOTAL: SUB-RECIPIENT												
4-SUB-RECIPIENT Hygiene Services												
UNALLOCATED		-	-	-	-	-	-	-	-	0.00	0.00	-
4-SUBTOTAL: Sub-Recipient Hygiene Services												
UNALLOCATED		-	-	-	-	-	-	-	-	0.00	0.00	-
5-SUBTOTAL: SUB-RECIPIENT Other												
UNALLOCATED		-	-	-	-	-	-	-	-	0.00	0.00	-
5-SUBTOTAL: SUB-RECIPIENT COSTS		12,245,128.61	12,245,128.61	6,540,729.00	1,952,396.00	4,588,333.00		4,889,661.00	1,587,879.00	5,767,588.61		1,587,879.00











12_LAHSA 10A_C-140706_2022-2023-Req 12- Inside Safe Req 2

Final Audit Report

2023-07-19

Created:	2023-07-19
By:	Gloria Garcia (ggarcia@lahsa.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAP8mGGAhZOG08yyYSvPYnR9YKZ5UJRFwz

"12_LAHSA 10A_C-140706_2022-2023-Req 12-Inside Safe Req 2" History

-  Document created by Gloria Garcia (ggarcia@lahsa.org)
2023-07-19 - 8:26:14 PM GMT- IP address: 137.25.13.118
-  Document e-signed by Gloria Garcia (ggarcia@lahsa.org)
Signature Date: 2023-07-19 - 8:27:55 PM GMT - Time Source: server- IP address: 137.25.13.118
-  Document emailed to Kathy Chen (kchen@lahsa.org) for signature
2023-07-19 - 8:27:56 PM GMT
-  Document e-signed by Kathy Chen (kchen@lahsa.org)
Signature Date: 2023-07-19 - 9:32:38 PM GMT - Time Source: server- IP address: 71.92.213.20
-  Document emailed to Camille Donnell (cdonnell@lahsa.org) for signature
2023-07-19 - 9:32:41 PM GMT
-  Document e-signed by Camille Donnell (cdonnell@lahsa.org)
Signature Date: 2023-07-19 - 9:38:58 PM GMT - Time Source: server- IP address: 96.41.74.143
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2023-07-19 - 9:38:59 PM GMT
-  Email viewed by Jeffrey Samson (jsamson@lahsa.org)
2023-07-19 - 9:43:04 PM GMT- IP address: 216.86.220.194
-  Document e-signed by Jeffrey Samson (jsamson@lahsa.org)
Signature Date: 2023-07-19 - 9:43:40 PM GMT - Time Source: server- IP address: 216.86.220.194
-  Agreement completed.
2023-07-19 - 9:43:40 PM GMT