

# Reimbursement Request - GT-ISP-AEPH-004\_December 2023

EGMS ID RR-ISP-AEPH-004-017	Status Approved	Subaward ID AD-ISP-AEPH-004-03	Payment Period 12/1/2023 - 12/31/2023
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## Overview

### General Information

Subrecipient Reference # GT-ISP-AEPH-004_December 2023	Subrecipient Organization St. Joseph Center	Budget Period 1/1/2023 - 12/31/2023
Created Date 01/19/2024 8:35 AM	Submitted Date 01/19/2024	Most Recent Invoice Reporting Period Submitted 11/1/2023 - 11/30/2023

### Reimbursement Request Summary

Awarded Amount \$3,471,672.00	Year to Date Spent \$1,636,155.00	Year to Date Unspent Balance \$1,835,517.00
Outstanding Advance to be Recouped \$86,825.00	Advance Recouped this Request \$85,267.85	Advance Remaining after this Request \$1,557.15
Balance Available for Payment \$1,748,692.00		
Spent this Request \$169,183.00	Disallowed Amount this Request \$0.00	Net Spent this Request \$169,183.00
Payment Amount this Request \$83,915.15	Payment Remaining after this Request \$1,664,776.85	

### Reimbursement Request Budget

Budget Category	Budget Category	Funding Account EGMS ID	Awarded Amount	Total Spent	Awarded Balance	Spent this Request	Disallowed Amount this Request	Net Spent this Request	Disallowed Amount Reason	Total Project Cost
: -- HCID/ City General Fund/ / Exp.6/30/2024	33 : Supportive Services/Financial Services (Non-Personnel)	FA-NGO-275	\$98,508.00	\$36,375.00	\$62,133.00	\$14,804.00	\$0.00	\$14,804.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	33 : Supportive Services/Financial Services (Non-Personnel)	FA-NGO-273	\$3,993.00	\$9.00	\$3,984.00	\$1,173.00	\$0.00	\$1,173.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	33 : Supportive Services/Financial Services (Non-Personnel)	FA-NGO-274	\$50,186.00	\$10,531.00	\$39,655.00	\$402.00	\$0.00	\$402.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	34 : Supportive Services/Financial Services (Personnel)	FA-NGO-275	\$1,181,896.00	\$591,736.00	\$590,160.00	\$87,027.00	\$0.00	\$87,027.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	34 : Supportive Services/Financial Services (Personnel)	FA-NGO-273	\$39,087.00	\$0.00	\$39,087.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	34 : Supportive Services/Financial Services (Personnel)	FA-NGO-274	\$489,162.00	\$191,148.00	\$298,014.00	\$18,888.00	\$0.00	\$18,888.00		

: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-273	\$19,092.00	\$4,747.00	\$14,345.00	\$0.00	\$0.00	\$0.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-275	\$941,041.00	\$650,920.00	\$290,121.00	\$31,098.00	\$0.00	\$31,098.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	37 : Operating Costs (Non-Personnel)	FA-NGO-274	\$333,101.00	\$1,948.00	\$331,153.00	\$411.00	\$0.00	\$411.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-273	\$6,217.00	\$476.00	\$5,741.00	\$117.00	\$0.00	\$117.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-274	\$87,245.00	\$20,363.00	\$66,882.00	\$1,970.00	\$0.00	\$1,970.00		
: -- HCID/ City General Fund/ / Exp.6/30/2024	40 : Admin	FA-NGO-275	\$222,144.00	\$127,902.00	\$94,242.00	\$13,293.00	\$0.00	\$13,293.00		

**Funding Accounts - Advance Recoup**

**EGMS ID:** FA-NGO-274

**Title:** City GF 22-23 ISP - (CD 11 - Culver Median)

**Grantor:** HCID

**Funding Source:** City General Fund

**Strategy:**

**Program:** City Inside Safe Program

**CFDA Number:**

**FAIN:**

**Start Date:** 07/01/2022

**End Date:** 06/30/2024

**Approved Amount:** \$959,694

**Spent:** \$0.00

**Outstanding Advance to be Recouped:** \$8,982.15

**Spent this Request:** \$21,671.00

**Net Spent this Request:** \$21,671.00

**Advance Recouped this Request:** \$8,982.15

**EGMS ID:** FA-NGO-273

**Title:** City GF 22-23 ISP - (CD 11 - Speedway & Ozone)

**Grantor:** HCID

**Funding Source:** City General Fund

**Strategy:**

**Program:** City Inside Safe Program

**CFDA Number:**

**FAIN:**

**Start Date:** 07/01/2022

**End Date:** 06/30/2024

**Approved Amount:** \$68,389

**Spent:** \$0.00

**Outstanding Advance to be Recouped:** \$2,847.15

**Spent this Request:** \$1,290.00

**Net Spent this Request:** \$1,290.00

**Advance Recouped this Request:** \$1,290.00

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**EGMS ID:** FA-NGO-275

**Title:** City GF 22-23 ISP - (CD 11 - Venice (3rd & Rowes))

**Grantor:** HCID

**Funding Source:** City General Fund

**Strategy:**

**Program:** City Inside Safe Program

**CFDA Number:**

**FAIN:**

**Start Date:** 07/01/2022

**End Date:** 06/30/2024

**Approved Amount:** \$2,443,589

**Spent:** \$0.00

**Outstanding Advance to be Recouped:** \$74,995.70

**Spent this Request:** \$146,222.00

**Net Spent this Request:** \$146,222.00

**Advance Recouped this Request:** \$74,995.70

**EGMS ID:** FA-NGO-272

**Title:** City GF 22-23 ISP - (CD 5 - Regional Approach - SJC)

**Grantor:** HCID

**Funding Source:** City General Fund

**Strategy:**

**Program:** City Inside Safe Program

**CFDA Number:**

**FAIN:**

**Start Date:** 07/01/2022

**End Date:** 06/30/2024

**Approved Amount:** \$0

**Spent:** \$0.00

**Outstanding Advance to be Recouped:** \$0.00

**Spent this Request:** \$0.00

**Net Spent this Request:** \$0.00

**Advance Recouped this Request:** \$0.00

## Certification

I certify that the cost outlined in this reimbursement request is permissible per the terms defined in the subaward contract. Furthermore, I affirm that the information contained herein is, to the best of my knowledge and belief, accurate and complete.

Yes

I certify that all applicable invoices, receipts, and any other pertinent documentation has been attached to this reimbursement request.

Yes

If asset purchases are part of this reimbursement request, I certify that I have obtained LAHSA's prior approval for the purchase of the assets and that I have uploaded the completed asset purchase authorization form.

Yes

### Responsibilities

#### Approvers

Name	Responsibility	Description
Poornima Badhe	Final Approver	Approver

#### Responsibilities

Name	Responsibility
Chijoke Nwosu	Interceptor
Hugo Gonzalez	Owner

#### Financial Responsibilities

Name	Responsibility
Hugo Gonzalez	Primary Financial Responsibility
Shellemae Vernon	Secondary Financial Responsibility

Tzenni Garcia	Financial Approver
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### Program Responsibilities

Name	Responsibility
Tzenni Garcia	Primary Program Responsibility
Daniel Braun	Secondary Program Responsibility

### Attachments

#### Supporting Documents Checklist

Description	Mandatory	Status	Template Link	Subrecipient Document Link
Scope of Required Services (for reference)	Optional	Active	<a href="#">View</a>	Not Applicable
Reimbursement Certification Form	Optional	Active	<a href="#">View</a>	Not Applicable
Asset Purchase Authorization Form	Optional	Active	Not Applicable	Not Applicable
Cost Verification Forms (required if funded by ESG)	Optional	Active	Not Applicable	Not Applicable
Spend down Tracker	Mandatory	Active	<a href="#">View</a>	<a href="#">View</a>
Supporting Financial Documentation (e.g. Trial Balance, P	Mandatory	Active	Not Applicable	<a href="#">View</a>

**Files: Add additional files at your discretion**



Title	Classification	File Extension	Description	Attached on
35. Dec_2023 GT-ISP-AEPH-004 City GF 22-23 ISP - CD 11 - Culver Median (1).pdf	Other	pdf	FA-NGO-274	01/19/2024 8:40 AM
35. Dec 2023 GT-ISP-AEPH-004 City GF 22-23 ISP - CD 11 - Venice.pdf	Other	pdf	FA-NGO-275	01/19/2024 8:42 AM
Subaward AD ISP AEPH 004 03 RECOUP SCH.csv	Invoice	csv	RECOUP SCH	01/29/2024 12:18 PM
RROISPAEPH007017DEC2023.xlsx	Invoice	xlsx	worksheet	01/29/2024 12:27 PM

### Internal Notes

Title	Description	Created Date	Created By
Recaptured \$85,267.85 and a bal of \$1557.15	Cash Advance Recapture FR Total \$ 169,183.00 Recapture \$ (85,267.85) Adj FR \$ 83,915.15	01/29/2024 12:26 PM	Chijoke Nwosu

### History

Date	Assigned To	Actual Approver	Comments	Status	Overall Status
Step : Step 1					Approved
01/30/2024 8:14 AM	Poornima Badhe	Poornima Badhe	Reviewed and Approved	Approved	
Approval Request Submitted					
01/29/2024 12:27 PM	Chijoke Nwosu	Chijoke Nwosu	Submitted for approval.	Started	
Approval Request Recalled					Sent Back
				Sent	

01/23/2024 2:29 PM	Poornima Badhe	Poornima Badhe		Back	
Approval Request Submitted					
01/23/2024 1:54 PM	Chijoke Nwosu	Chijoke Nwosu	Submitted for approval.	Started	
Step : Financial Approver					Approved
01/19/2024 8:46 AM	Tzenni Garcia	Tzenni Garcia	GT-ISP-AEPH-004_December 2023	Approved	
Approval Request Submitted					
01/19/2024 8:44 AM	Hugo Gonzalez	Hugo Gonzalez	Submitted for approval.	Started	

### Field History

EGMS ID	Changed Field	New Value	Old Value	Changed By	Changed On
RR-ISP-AEPH-004-017	Status	Approved	Submitted for Approval	Poornima Badhe	01/30/2024 8:14 AM
RR-ISP-AEPH-004-017	Program Income Spent To Date	\$0.00		Poornima Badhe	01/30/2024 8:14 AM
RR-ISP-AEPH-004-017	Status	Submitted for Approval	Submitted to Grantor	Chijoke Nwosu	01/29/2024 12:27 PM
RR-ISP-AEPH-004-017	Status	Submitted to Grantor	Change Requested	Automated Process	01/23/2024 2:29 PM
RR-ISP-AEPH-004-017	Status	Change Requested	Submitted for Approval	Poornima Badhe	01/23/2024 2:29 PM
RR-ISP-AEPH-004-017	Status	Submitted for Approval	Submitted to Grantor	Chijoke Nwosu	01/23/2024 1:54 PM
RR-ISP-AEPH-004-017	Status	Submitted to Grantor	Submitted for Financial Approval	Tzenni Garcia	01/19/2024 8:46 AM
RR-ISP-AEPH-004-017	Status	Submitted for Financial Approval	Created	Hugo Gonzalez	01/19/2024 8:44 AM
RR-ISP-AEPH-004-017	Interceptor	Chijoke Nwosu		Hugo Gonzalez	01/19/2024 8:44 AM
RR-ISP-AEPH-004-017	Fiscal Officer	Poornima Badhe		Hugo Gonzalez	01/19/2024 8:44 AM
RR-ISP-AEPH-004-017	TermsAgreement	Yes		Hugo Gonzalez	01/19/2024 8:35 AM

