

Wednesday, December 13, 2023

Emily Lewis  
Management Analyst, Homeless Services Unit  
Los Angeles Housing Department  
City of Los Angeles

**Re: Cash Request City HHAP-3 Fund Request No. 24**

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

<b>Contract No:</b>	<b>Program(s)</b>	<b>Current Request</b>
C-135650	City HHAP-3	\$13,871,860.40

**JUSTIFICATION FOR REIMBURSEMENT:**

LAHSA is requesting \$13,871,680.40 for the programs specified in City Contract Number C-135650. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore mentioned contract.

LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.135650 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213) 544-5553 or via email at [jsamson@lahsa.org](mailto:jsamson@lahsa.org), if you have any questions or need additional information.

Sincerely,

  
Jeffrey Samson (Dec 18, 2023 09:49 PST)

Jeffrey Samson  
Acting Chief Financial & Administration Officer



## Cash Request Homeless Housing, Assistance and Prevention (HHAP 3) PROGRAM

TO: LOS ANGELES HOUSING DEPARTMENT  
1200 W 7TH ST, 4TH FL  
LOS ANGELES, CA 90017

Report Number: 24  
For the month of: 7/1/2023-10/31/2023

only enter on this page  
PLS use this FORMAT in the invoice date column

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY  
707 WILSHIRE BLVD., 10TH FL  
LOS ANGELES, CA 90017

Contract No:	135650-HHAP 3- Fund 65S	Program:	HOMELESS SERVICES	Contract Period:	9/1/20-6/30/24	Contract Amount:	63,396,405.00
Amendment #:	13	Contact:	Jeffrey Samson	Telephone:	(213) 544-5553	Email:	jsamson@lahsa.org

### CASH STATUS SUMMARY

A		B	C	D	E	F	8	9		
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED prior ADJUSTMENTS	BUDGET BALANCE	ADJUSTMENTS TO REQUEST	NET AMOUNT TO DISBURSE	
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C+D-E	B-C	FROM DET TABS		
5100, 5101	PERSONNEL	1,594,507.00	169,364.25	398,627.00		398,627.00	117,751.10	1,078,128.90	0.00	117,751.10
5150-5210	FRINGE BENEFITS	398,626.00	23,019.50	99,656.00		99,656.00	17,871.61	281,098.39	0.00	17,871.61
5730-5739	INSURANCE	-	2,102.50	-		-	-	-	0.00	-
5601-5631	PARKING & MILEAGE	-	17.10	-		-	-	-	0.00	-
5410	RENT	-	17,678.13	-		-	-	-	0.00	-
5502,5700-5720	PROFESSIONAL SERVICES	-	4,237.02	-		-	-	-	0.00	-
5600,5610,5620	TRAVEL & TRAINING	-	15.36	-		-	-	-	0.00	-
5334,5335,5411,5603,5604,5608,5611-5616,5841	OUTREACH & OTHER	90,571.00	17,429.60	22,633.00		22,633.00	17,429.60	50,508.40	0.00	17,429.60
5901-5907	DEPRECIATION	-	-	-		-	-	-	0.00	-
5300-5360, 5401,5402,5404,5500-5502,5503,5602-5608,5842	OFFICE EXPENS	-	16,874.00	-		-	-	-	0.00	-
5800-5802,5810,5820,5821	COMPUTER	-	-	-		-	-	-	0.00	-
5840	FURNITURE	-	-	-		-	-	-	0.00	-
5830-5831	EQUIPMENT	-	-	-		-	-	-	0.00	-
6100-6199	SUB-RECIPEINT COSTS	61,312,701.00	13,841,945.09	14,452,174.00		14,452,174.00	13,718,808.09	33,141,718.91	0.00	13,718,808.09
<b>TOTAL CASH REQUESTED</b>		<b>63,396,405.00</b>	<b>14,092,682.55</b>	<b>14,973,090.00</b>		<b>14,973,090.00</b>	<b>13,871,860.40</b>	<b>34,551,454.60</b>	<b>-</b>	<b>13,871,860.40</b>

certify under penalty

Prepared by: Gloria Garcia/Sr Analyst, Finance  
Print Name and Title

Gloria Garcia  
Signature/ Date

Reviewed by: Kathy Chen/Associate Director, Accounting  
Print Name and Title

Kathy Chen  
Signature/ Date

Reviewed by: Camille Donnell/ Acting Director of Finance  
Print Name and Title

Camille Donnell  
Signature/ Date

Certified by: Jeffrey Samson/Acting Chief Financial & Administration Officer  
Print Name and Title

Jeffrey Samson  
Signature/ Date

### FOR CITY USE ONLY

GRANTS ACCOUNTING DIVISION APPROVAL		Y T D EXPENDITURE AS OF	N/A	\$
Payment Voucher#:	\$	ADD: ADVANCE		-
Payment Voucher#:	\$	TOTAL ALLOWED		-
Payment Voucher#:	\$	LESS: YTD PAID		-
		LESS: ADJUSTMENTS		-
		APPROVED CASH TO RELEASE BY HCID		-
<b>TOTAL \$</b>				
<input checked="" type="checkbox"/> CHECKED LOG <input type="checkbox"/> MAT'L RECEIPT VERIFICATION				
<input type="checkbox"/> INSURANCE <input type="checkbox"/> HOLD RELEASE DATE/REASON:				
		Prepared by Jennifer Garcia, Accountant	Date	
		Approved by	Date	

## Cash Request Homeless Housing, Assistance and Prevention (HHAP 3) PROGRAM

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT 1200 W 7TH ST, 4TH FL LOS ANGELES, CA 90017	For the month(s) of:	HHAP-3	7/1/2023-10/31/2023 24
FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY 707 WILSHIRE BLVD., 10TH FL LOS ANGELES, CA 90017			

Contract N	135650-HHAP 3-Fund	Progra	HOMELESS SERVICES	Contract Period:	9/1/20-6/30/24	Contract Amount:	63,396,405.00
Amendme	nt #:	13	Contact	Jeffrey Samson	Telephone:	(213) 544-5553	<a href="mailto:jsamson@lahsa.org">jsamson@lahsa.org</a>

### CASH STATUS SUMMARY

A		B	C	D	E	F	G	
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME							
1-	West 3rd Street (Casa Azul)	43YC72	285,480.00	285,480.00	71,370.00	71,370.00	214,110.00	-
2-	Services Gardner St	43YC16	658,800.00	293,908.00	164,700.00	164,700.00	293,908.00	200,192.00
3-	Services 1479 La Cienega Blvd. (Leasing)	43Y885	647,991.00	-	161,998.00	161,998.00	-	485,993.00
4-	Services St. Andrews Place	43Y812	2,196,000.00	747,065.00	549,000.00	549,000.00	747,065.00	899,935.00
5-	Services Hope Street	43Y815	2,196,000.00	529,957.00	549,000.00	549,000.00	529,957.00	1,117,043.00
6-	Services Sunset Ave (Sprung Struture)	43Y816	2,196,000.00	936,727.00	549,000.00	549,000.00	936,727.00	710,273.00
7-	Services 711 N. Alameda St. (El Puente) (Trailers)-NO	N/A	107,639.00	-	-	-	-	107,639.00
8-	Services 2316 E. Imperial Highway	43Y814	2,196,000.00	648,979.00	549,000.00	549,000.00	648,979.00	998,021.00
9-21	2023-24 Project Homekey Operations	43YC30	22,761,470.00	5,373,403.68	5,690,370.00	5,690,370.00	5,373,403.68	11,697,696.32
22-	LAHSA Interim Housing Shelter Prog	43YC76	1,630,850.00	57,623.00	407,712.00	407,712.00	-	1,223,138.00
23-	TIME-LIMITED SUBSIDIES	43YC89	14,870,939.00	2,607,320.03	3,717,741.00	3,717,741.00	2,607,320.03	8,545,877.97
24-	DOWNTOWN WOMEN'S CENTER RAPID RE-HOUSING	43Y860	1,423,110.00	231,528.72	355,778.00	355,778.00	231,528.72	835,803.28
CD 14		43YC21	251,159.00	-	62,790.00	62,790.00	-	188,369.00
26-	CD 1 - SHOWER OF HOPE	43YC36	285,219.00	-	71,305.00	71,305.00	-	213,914.00
27-	CD 1 - MOBILE LAUNDRY TRUCK	43Y988	300,760.00	23,187.66	75,190.00	75,190.00	23,187.66	202,382.34
28-	TARZANA TREATMENT CENTER	43YA24	451,233.00	73,131.00	112,808.00	112,808.00	73,131.00	265,294.00
29-	FOOD SECURITY PROGRAM IN CD 6 AND CD 7	43YC73	190,000.00	50,305.00	47,500.00	47,500.00	50,305.00	92,195.00
30-	THE PEOPLE CONCERN (TCP) HYGIENE	43Y831	630,972.00	117,831.00	157,743.00	157,743.00	117,831.00	355,398.00
31-	LA MISSION HYGIENE	43Y857	353,936.00	-	88,484.00	88,484.00	-	265,452.00
32-	St. Vincent De Paul Hygiene (EXPANDED REFRESH SPC	43Y850	892,121.00	303,800.00	223,030.00	223,030.00	303,800.00	365,291.00
33-	SHOWER OF HOPE - CD 14	43YC24	225,000.00	-	56,250.00	56,250.00	-	168,750.00
34-	CLIMATE CENTERS (Cooling and Warming Centers) - C	43YC21	2,492,414.00	798,614.00	623,104.00	623,104.00	798,614.00	1,070,696.00
35-	HOMELESS HEALTH CARE COMMUNITY AMBASSADOR	43Y859	150,000.00	42,889.00	37,500.00	37,500.00	42,889.00	69,611.00
36-	HEALTH AND WELLNESS PROGRAM (DWC)	43YA37	200,000.00	-	50,000.00	50,000.00	-	150,000.00
37-	SKID ROW HOMELESS ENGAGEMENT TEAMS	43Y829	452,854.00	193,114.46	113,204.00	113,204.00	153,052.31	186,597.69
38-	TPC MOVE IN EXPENSES	43Y856	468,213.00	108,377.00	117,053.00	117,053.00	108,377.00	242,783.00
39-	RAPID RESOLUTION SPECIALISTS AT FAMILYSOURCE	43YC22	300,000.00	252,396.00	75,000.00	75,000.00	200,629.00	24,371.00
40-	COVID-19 HOMELESSNESS ROADMAP OUTCOVID-19 H	N/A	3,396,405.00	-	-	-	-	3,396,405.00
41-	100 SUNSET AVENUE (TRAILER) (TAY)	43YA52	1,185,840.00	417,046.00	296,460.00	296,460.00	417,046.00	472,334.00
42-			-	-	-	-	-	-
43-			-	-	-	-	-	-
44-			-	-	-	-	-	-
45-			-	-	-	-	-	-
46-			-	-	-	-	-	-
47-			-	-	-	-	-	-
48-			-	-	-	-	-	-
<b>TOTAL CASH REQUESTED</b>			<b>63,396,405.00</b>	<b>14,092,682.55</b>	<b>14,973,090.00</b>	<b>14,973,090.00</b>	<b>13,871,860.40</b>	<b>34,551,454.60</b>
		encumber 1	59,892,361.00					



