

Monday, February 12, 2024

Emily Lewis  
Manager, Homeless Services Unit  
Los Angeles Housing Department  
City of Los Angeles

**Re: Cash Request City HHAP-1 Fund Request No. 28**

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

<b>Contract No:</b>	<b>Program(s)</b>	<b>Current Request</b>
C-135650	City HHAP-1	\$808,615.40


**JUSTIFICATION FOR REIMBURSEMENT:**

LAHSA is requesting \$808,615.40 for the programs specified in City Contract Number C-135650. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore mentioned contract.

LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.135650 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213) 563-7274 or via email at [cdonnell@lahsa.org](mailto:cdonnell@lahsa.org), if you have any questions or need additional information.

Sincerely,



Camille Donnell (Feb 13, 2024 17:11 PST)

Camille Donnell  
Acting Director of Finance



## Cash Request Homeless Housing, Assistance and Prevention (HHAP) PROGRAMS

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT  
1200 W 7TH ST, 4TH FL  
LOS ANGELES, CA 90017

For the month(s) of: 6/1/2023 - 12/31/2023  
Report Number: 28

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY  
707 WILSHIRE BLVD., 10TH FL  
LOS ANGELES, CA 90017

Contract No:	135650	Program:	HOMELESS SERVICES	Contract Period:	1/1/20-6/30/23	Contract Amount:	70,845,833.03
	6	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:	jsamson@lahsa.org

### CASH STATUS SUMMARY

A		B	C	D	E	F	
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C+D-E	B-C
	5100, 5101 PERSONNEL	2,312,032.20	2,196,503.00	-	2,312,032.20	-	-
	5150-5210 FRINGE BENEFITS	191,025.75	185,037.00	31,470.44	191,025.75	-	-
	5730-5739 INSURANCE	-	-	-	-	-	-
	5601-5631 PARKING & MILEAGE	-	-	-	-	-	-
	5410 RENT	-	-	-	-	-	-
	5502,5700-5720 PROFESSIONAL SERVICES	11,691.00	11,691.00	-	11,691.00	-	-
	5600,5610,5620 TRAVEL & TRAINING	-	-	-	-	-	-
	5334,5335,5411,5603,5604,5608,5611-5616,5841 OUTREACH & OTHER	261,431.05	314,658.00	39,338.05	220,245.78	-	41,185.27
	5901-5907 DEPRECIATION	-	-	-	-	-	-
	5300-5360, 5401,5402,5404,5500-5502,5503,5602-5608,5842 OFFICE EXPE	-	-	-	-	-	-
	5800-5802,5810,5820,5821 COMPUTER	-	-	-	-	-	-
	5840 FURNITURE	-	-	-	-	-	-
	5830-5831 EQUIPMENT	-	-	-	-	-	-
	6100-6199 SUB-RECIPEINT COSTS	68,069,653.03	56,960,514.29	-	56,693,162.93	808,615.40	10,567,874.70
	<b>TOTAL CASH REQUESTED</b>	<b>70,845,833.03</b>	<b>59,668,403.29</b>	<b>70,808.49</b>	<b>59,428,157.66</b>	<b>808,615.40</b>	<b>10,609,059.97</b>

### CERTIFICATION BY CONTRACTOR

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by: Jennifer Lee / Principal Accountant, AR

  
Jennifer Lee (Feb 13, 2024 17:11 PST)

Signature/ Date

Reviewed by: Kathy Chen / Associate Director of Accounting

  
Kathy Chen (Feb 13, 2024 17:11 PST)

Signature/ Date

Certified by: Camille Donnell / Acting Director of Finance

  
Camille Donnell (Feb 13, 2024 17:11 PST)

Signature/ Date

HUD ACTIVITY #: <u>N/A</u>	YTD EXPENDITURE AS OF <u>N/A</u>		\$ 59,668,403.29
Payment Voucher#:	\$	ADD: ADVANCE	\$ 70,808.49
P <sub>1</sub> Payment Voucher#:	<input type="checkbox"/> \$	TOTAL ALLOWED	\$ 59,739,211.78
P <sub>2</sub> Payment Voucher#:	<input type="checkbox"/> \$	LESS: YTD PAID	\$ 59,428,157.66
<input type="checkbox"/>	TOTAL \$	LESS: DISALLOWED EXPENSES	\$ -
<input checked="" type="checkbox"/> CHECKED LOG	<input type="checkbox"/> MAT'L RECEIPT VERIFICATION	APPROVED CASH RELEASE BY HCID	\$ 808,615.40
<input type="checkbox"/> INSURANCE	<input type="checkbox"/> BTRC / VRN		
<input type="checkbox"/> HOLD RELEASE DATE/REASON:			
		Prepared by Svetlana Seamone, Accountant	Date
		Approved by Richard Heredia, Senior Accountant II	Date

## Cash Request Homeless Housing, Assistance and Prevention (HHAP) PROGRAMS

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT  
1200 W 7TH ST, 4TH FL  
LOS ANGELES, CA 90017

For the month(s) of: 6/1/2023 - 12/31/2023  
Report Number: 28

FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY  
707 WILSHIRE BLVD., 9TH FL  
LOS ANGELES, CA 90017

Contract No:	135650	Program:	HOMELESS SERVICES	Contract Period:	1/1/20-6/30/23	Contract Amount:	70,845,833.03
Amendment #:	6	Contact:	Jeffrey Samson	Telephone:	213-544-5553	<a href="mailto:jsamson@lahsa.org">jsamson@lahsa.org</a>	

### CASH STATUS SUMMARY

A		B	C	D	E	F	G	
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADD ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED	BUDGET BALANCE	
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C +D - E -ADJ		
1-BHO - 1479 S. La Cienega	43S885	S885	1,359,996.00	756,683.00	509,998.50	756,683.00	603,313.00	
2-BHO-4601 S. Figueroa Street	43S886	S886	949,333.33	947,171.00	-	816,229.00	2,162.33	
3-BHO - Van Nuys Blvd	43S897	S897	2,364,185.00	1,482,000.00	-	1,973,799.50	390,385.50	
4-BHO - Riverside Dr	43S898	S898	1,541,062.00	1,505,386.00	-	1,541,062.00	-	
5-BHO - Aetna St	43S895	S895	1,162,930.00	1,139,988.00	-	1,162,930.00	-	
6-BHO - Raymer St	43S889	S889	1,352,855.00	1,543,009.00	-	1,352,855.00	-	
7-BHO - Main St	43S907	S907	1,020,229.00	1,020,229.00	-	1,020,229.00	-	
8-BHO - 828 Eubank Ave	43S922	S922	-	-	-	-	-	
9-BHO - Beacon St	43S853	S853	226,300.00	203,670.00	-	203,670.00	22,630.00	
10-BHO - LAFH Sylmar Armory	43S847	S847	-	-	-	-	-	
11-BHO - 1819 S Western Ave	43S921	S921	67,700.00	-	-	16,925.00	50,775.00	
12-Shower of Hope	43S846	S846	385,219.00	138,856.00	-	138,856.00	246,363.00	
13-Laundry Truck LA	43S988	S988	588,060.00	287,300.00	-	287,300.00	300,760.00	
14-HYGIENE SERVICES - Project Roomkey-S883	10A-S883	10A-S883	7,134,886.00	7,134,886.00	-	7,134,886.00	(0.00)	
14-BHO - Project Roomkey Services	10A-43TA68	10A-TA68	31,120,120.00	31,120,120.13	-	31,120,120.00	-	
15-ABH Furniture, Fixtures, and Equipment - 3601 Riverside Drive	43TA81	TA81	81,601.00	-	-	-	81,601.00	
16-Master Leasing Program Youth -	43VB41	TA86	3,933,807.00	556,283.00	-	283,242.00	3,377,524.00	
17-Master Leasing Program Youth Admin	43TA86	VB41	786,761.00	919,649.00	70,808.49	786,761.00	-	
18-TPC Hygiene	43V831	V831	630,972.00	593,417.00	-	593,417.00	37,555.00	
19-LA Mission Hygiene	43V857	V857	353,936.00	320,071.00	-	320,071.00	33,865.00	
20-St. Vincent De Paul Hygiene \$47,410.48 short	43V850	V850	955,121.00	892,121.00	-	907,710.52	47,410.48	
21-DWC Health and Wellness Program	43VA37	VA37	200,000.00	200,000.00	-	200,000.00	-	
22-Skid Row HET	43V829	V829	509,030.00	137,771.00	-	467,844.73	41,185.27	
23-Homeless Health Care Community Ambassadors	43V859	V859	150,000.00	150,000.00	-	150,000.00	-	
24-TPC Move-in Expenses	43V856	V856	475,000.00	285,316.00	-	301,858.00	173,142.00	
25-Bin Renovations	43V828	V828	960,516.00	628,780.00	-	576,309.60	331,736.00	
26-Downtown Women's Center Rapid Rehousing	43V860	V860	1,423,110.00	1,396,191.00	-	1,396,191.00	26,919.00	
27-Services St. Andrews Place	43V812	V812	365,000.00	364,973.00	-	364,973.00	27.00	
28-Services Imperial Hwy	43V814	V814	365,000.00	270,125.00	-	364,922.00	78.00	
29-Services Sunset Ave Youth	43V852	V852	1,182,600.00	1,182,600.00	-	1,182,600.00	-	
29-Services Sunset Ave Adults	43V816	V816	2,190,000.00	2,190,000.00	-	2,190,000.00	-	
30-Services Hope Street	43V815	V815	383,250.00	383,250.00	-	383,250.00	-	
31-BHO-PATH Schrader Blvd	43V841	V841	192,960.00	192,960.00	-	192,960.00	-	
33-HMLS Outreach Integrated Care Sys-CD8	43V835	V835	279,582.00	276,567.00	-	276,567.00	3,015.00	
34-Sepulveda Blvd Motel Initiative	43V839	V839	434,399.00	-	-	-	434,399.00	
35-HHRP-Tarzana Treatment Center-TTC	43VA24	VA24	337,500.00	272,776.00	-	272,776.00	64,724.00	
36 & 39-North Valley Caring Services +190k+351,383.42(adi amount)	43V836	V836	623,220.00	383,308.16	-	420,455.31	202,764.69	
37 & 38-Diversion Family Source Center +217,639k+82,300	43V837	V837	299,939.00	440,785.00	-	270,705.00	29,234.00	
40-PRK Housing Navigation Services	43WC46	WC46	600,000.00	-	-	-	600,000.00	
41 & 42--Homekey Rehab-62Y-43TA43 1,331,268+294,970	62Y-TA43	62Y-TA43	1,606,238.00	352,162.00	-	-	1,254,076.00	
43-CD 6 Airtel PRK Storage Project-10A-43VB58	10A-VB58	10A-VB58	564,683.70	-	-	352,162.00	564,683.70	
44-Homekey Rehab-10A-43TA43	10A-TA43	10A-TA43	1,688,732.00	-	-	-	1,688,732.00	
<b>TOTAL CASH REQUESTED</b>			<b>70,845,833.03</b>	<b>59,668,403.29</b>	<b>580,806.99</b>	<b>59,428,157.66</b>	<b>808,615.40</b>	<b>10,609,059.97</b>









**Expenditure Report HHAP SUB-RECIPIENT PROGRAMS**

Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles

Report Number: 28

Contractor: **LOS ANGELES HOMELESS SERVICES AUTHORITY**  
 For the period: **6/1/2023 - 12/31/2023**

Contract No:	135650	Program:	HHAP	Contract Period:	1/1/20-6/30/23	Contract Amount:	70,845,833.03					
Amendment #:	6	Contact:	Jeffrey Samson	Telephone:	213-544-5553	Email:						
A	B	C	D	E	F	G	H	I	J	K	L	
Sub-Recipient	Budget Category	ORIGINAL APPROVED BUDGET	BUDGET AMENDMENTS	APPROVED BUDGET	YTD EXPENDITURE	PREVIOUS REPORT YTD EXPENDITURE	EXPENDITURE FOR THE PERIOD	ADVANCE	LESS CASH RELEASED AND IN TRANSIT (FMS DISBURSED)	CURRENT AMOUNT REQUESTED AND IN TRANSIT	BUDGET BALANCE	
<b>29-SUBTOTAL: SUB-RECIPIENT Services Sunset Ave Youth</b>	<b>43V852</b>	-	1,182,600.00	1,182,600.00	1,182,600.00	1,182,600.00	-	-	1,182,600.00	-	-	
29-SUB-RECIPIENT Services Sunset Ave Adults	43V816	-	-	-	-	-	-	-	-	-	-	
People Assisting the Homeless	2021ABH21	GT-BH-ABH-017	2,190,000.00	2,190,000.00	2,190,000.00	2,190,000.00	-	-	2,190,000.00	-	-	
UNALLOCATED			-	-	-	-	-	-	-	-	-	
<b>30-SUBTOTAL: SUB-RECIPIENT Services Sunset Ave Adults</b>	<b>43V816</b>	-	2,190,000.00	2,190,000.00	2,190,000.00	2,190,000.00	-	-	2,190,000.00	-	-	
30-SUB-RECIPIENT Services Hope Street	43V815	-	-	-	-	-	-	-	-	-	-	
Volunteers of America of Los Angeles	2021ABH17	GT-BH-ABH-013	361,350.00	361,350.00	361,350.00	361,350.00	(21,900.00)	-	383,250.00	-	(21,900.00)	
Volunteers of America of Los Angeles		GT-BH-ABH-013	21,900.00	21,900.00	21,900.00	21,900.00	-	-	21,900.00	-	21,900.00	
<b>30-SUBTOTAL: SUB-RECIPIENT Services Hope Street</b>	<b>43V815</b>	-	383,250.00	383,250.00	383,250.00	383,250.00	-	-	383,250.00	-	-	
31-SUB-RECIPIENT BHO-PATH Schrader Blvd	43V841	-	-	-	-	-	-	-	-	-	-	
People Assisting the Homeless	2021ABH10	GT-BH-ABH-015	192,960.00	192,960.00	192,960.00	192,960.00	-	-	192,960.00	-	-	
UNALLOCATED			-	-	-	-	-	-	-	-	-	
<b>31-SUBTOTAL: SUB-RECIPIENT BHO-PATH Schrader Blvd</b>	<b>43V841</b>	-	192,960.00	192,960.00	192,960.00	192,960.00	-	-	192,960.00	-	-	
33-SUB-RECIPIENT HMLS Outreach Integrated Care Sys-CD8	43V835	-	-	-	-	-	-	-	-	-	-	
Special Services for Groups	2021SO12	GT-SO-O-015	279,582.00	279,582.00	276,567.00	276,567.00	-	-	276,567.00	-	3,015.00	
UNALLOCATED			-	-	-	-	-	-	-	-	-	
<b>33-SUBTOTAL: SUB-RECIPIENT HMLS Outreach Integrated Care Sys-CD8</b>	<b>43V835</b>	-	279,582.00	279,582.00	276,567.00	276,567.00	-	-	276,567.00	-	3,015.00	
34-SUB-RECIPIENT Sepulveda Blvd Motel Initiative	43V839	-	-	-	-	-	-	-	-	-	-	
North Valley Caring Services		GT-SS-HN-035	-	-	-	-	-	-	-	-	-	
UNALLOCATED			434,399.00	434,399.00	-	-	-	-	-	-	434,399.00	
<b>34-SUBTOTAL: SUB-RECIPIENT Sepulveda Blvd Motel Initiative</b>	<b>43V839</b>	-	434,399.00	434,399.00	-	-	-	-	-	-	434,399.00	
35-SUB-RECIPIENT Tarzana Treatment Center	43V824	-	-	-	-	-	-	-	-	-	-	
Tarzana Treatment Center, Inc.	2021THA01	GT-THJA-001	337,500.00	337,500.00	272,776.00	272,776.00	-	-	272,776.00	(0.00)	64,724.00	
UNALLOCATED			-	-	-	-	-	-	-	-	-	
<b>35-SUBTOTAL: SUB-RECIPIENT HHRP-Tarzana Treatment Center-TTC</b>	<b>43VA24</b>	-	337,500.00	337,500.00	272,776.00	272,776.00	-	-	272,776.00	(0.00)	64,724.00	
36 & 39 - SUB-RECIPIENT North Valley Caring Services	43V856	-	-	-	-	-	-	-	-	-	-	
North Valley Caring Services	2021SSSM01	#36	190,000.00	190,000.00	190,000.00	190,002.00	(2.00)	-	190,000.00	-	-	
North Valley Caring Services		GT-SS-HN-035	433,220.00	433,220.00	193,308.16	193,307.00	1.16	-	230,455.31	-	202,764.69	
North Valley Caring Services												
<b>36 &amp; 39 - SUBTOTAL: SUB-RECIPIENT North Valley Caring Services</b>	<b>43V856</b>	-	623,220.00	623,220.00	383,308.16	383,309.00	(0.84)	-	420,455.31	-	202,764.69	
37 & 38 - SUB-RECIPIENT Diversion Family Source Center	43V837	-	-	-	-	-	-	-	-	-	-	
Los Angeles Family Housing Corporation	2021PDPF02	GT-PD-PS-013	75,000.00	75,000.00	68,368.00	68,368.00	-	-	68,368.00	-	6,632.00	
People Assisting the Homeless	2021PDPF04	GT-PD-PS-015	142,639.00	142,639.00	120,037.00	120,037.00	-	-	120,037.00	-	22,602.00	
\$92,300 overhead-not available												
<b>37 &amp; 38 - SUBTOTAL: SUB-RECIPIENT Diversion Family Source Center</b>	<b>43V837</b>	-	217,639.00	217,639.00	188,405.00	188,405.00	-	-	188,405.00	-	29,234.00	
40-SUB-RECIPIENT PRK Housing Navigation Services		-	-	-	-	-	-	-	-	-	-	
People Concern The	2021SSHM08		266,975.00	266,975.00	-	-	-	-	-	-	266,975.00	
People Concern The	2021SSHM14		240,826.00	240,826.00	-	-	-	-	-	-	240,826.00	
Unallocated			92,199.00	92,199.00	-	-	-	-	-	-	92,199.00	
<b>40-SUBTOTAL: SUB-RECIPIENT PRK Housing Navigation Services</b>		-	600,000.00	600,000.00	-	-	-	-	-	-	600,000.00	
41 & 42 - SUB-RECIPIENT Homekey Rehab-82Y		-	-	-	-	-	-	-	-	-	-	
LA Family Housing Corp (Panorama-8209 Sepulveda Blvd)	2021CIPHA15	GT-BH-PHKCO-011	1,311,268.00	1,311,268.00	57,192.00	-	57,192.00	-	-	57,192.00	1,254,076.00	
National Health Foundation (9120 Woodman Ave (Aretal))	2021CIPHA16	GT-BH-PHKCO-016	294,970.00	294,970.00	294,970.00	-	-	-	-	294,970.00	-	
<b>41&amp;42-SUBTOTAL: SUB-RECIPIENT PRK Housing Navigation Services</b>		-	1,606,238.00	1,606,238.00	352,162.00	-	352,162.00	-	-	352,162.00	1,254,076.00	
43-SUB-RECIPIENT CD 6 Airtel PRK Storage Project		-	-	-	-	-	-	-	-	-	-	
Airtel Storage Services	2021SSST01		564,683.70	564,683.70	-	-	-	-	-	-	564,683.70	
UNALLOCATED-TO BE DETERMINED			-	-	-	-	-	-	-	-	-	
<b>43-SUBTOTAL: SUB-RECIPIENT CD 6 Airtel PRK Storage Project</b>	<b>43VB58</b>	-	564,683.70	564,683.70	-	-	-	-	-	-	564,683.70	
44-SUB-RECIPIENT Homekey Rehab-10A		-	-	-	-	-	-	-	-	-	-	
LA Family Housing Corp	2021CIPHA15	GT-BH-PHKCO-011	1,688,732.00	1,688,732.00	-	-	-	-	-	-	1,688,732.00	
UNALLOCATED-TO BE DETERMINED			-	-	-	-	-	-	-	-	-	
<b>44-SUBTOTAL: SUB-RECIPIENT TBD</b>		-	1,688,732.00	1,688,732.00	-	-	-	-	-	-	1,688,732.00	
<b>TOTAL SUB RECIPIENT COSTS</b>		-	15,935,738.00	55,211,312.92	68,069,653.03	56,960,514.29	56,054,218.00	909,767.29	56,693,162.93	808,615.40	10,567,874.70	