

Friday, March 1, 2024

Emily Lewis
Management Analyst, Homeless Services Unit
Los Angeles Housing Department
City of Los Angeles

Re: Cash Request City HHAP-3 Fund Request No. 29

Dear Emily:

The Los Angeles Homeless Services Authority (LAHSA) requests reimbursement from the City of Los Angeles as follows:

Contract No:	Program(s)	Current Request
C-135650	City HHAP-3	\$2,442,020.39

JUSTIFICATION FOR REIMBURSEMENT:

LAHSA is requesting \$2,442,020.39 for the programs specified in City Contract Number C-135650. The payment will provide LAHSA with the funds needed to issue reimbursement for the costs related to the programs specified in the afore-mentioned contract.

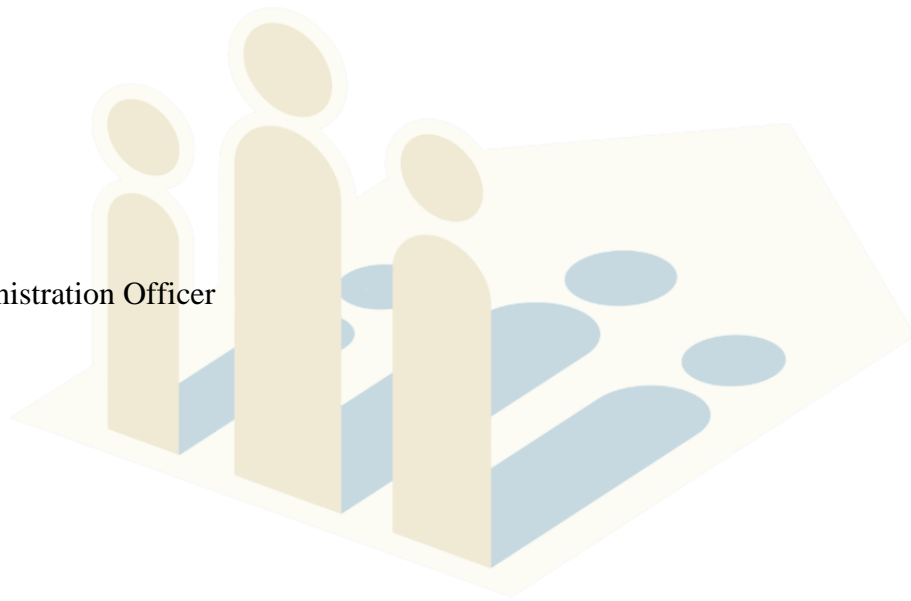
LAHSA is requesting payment from LAHD in accordance with the guidelines outlined in Contract No.135650 with the City of Los Angeles.

LAHSA appreciates your partnership and looks forward to your approval of this request. Please feel free to contact me at (213) 544-5553 or via email at jsamson@lahsa.org, if you have any questions or need additional information.

Sincerely,


Jeffrey Samson (Mar 4, 2024 11:37 PST)

Jeffrey Samson
Acting Chief Financial & Administration Officer



Cash Request Homeless Housing, Assistance and Prevention (HHAP 3) PROGRAM

TO: LOS ANGELES HOUSING DEPARTMENT 1200 W 7TH ST, 4TH FL LOS ANGELES, CA 90017	Report Number: 29 For the month of: 6/30/2023 - 1/31/2024
FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY 707 WILSHIRE BLVD., 10TH FL LOS ANGELES, CA 90017	

Contract No:	135650-HHAP 3-Fund 65S	Program:	HOMELESS SERVICES	Contract Period:	1/1/2020-6/30/2024	Contract Amount:	63,396,405.00
Amendment #:	13	Contact:	Jeffrey Samson	Telephone:	(213) 544-5553	Email:	jsamson@lahsa.org

CASH STATUS SUMMARY

A		B	C	D	E	F	BUDGET BALANCE
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	CURRENT AMOUNT REQUESTED ptior ADJUSTMENTS	
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		C+D-E	B-C
5100, 5101 PERSONNEL		1,594,507.00	1,335,183.06	-	516,378.10	875,658.59	202,470.31
5150-5210 FRINGE BENEFITS		398,626.00	353,464.82	-	117,527.61	256,997.86	24,100.53
5730-5739 INSURANCE		-	5,075.94	-	-	5,075.94	(5,075.94)
5601-5631 PARKING & MILEAGE		-	29.10	-	-	29.10	(29.10)
5410,5412 RENT		-	20,643.26	-	-	20,643.26	(20,643.26)
5502,5700-5720 PROFESSIONAL SERVICES		-	29,546.43	-	-	24,983.34	(24,983.34)
5600,5610,5620 TRAVEL & TRAINING		-	(88.85)	-	-	(88.85)	88.85
5334,5335,5411,5603,5604,5608,5611-5616,5841 OUTREACH & OTHER		90,571.00	17,614.64	-	40,062.60	(22,447.96)	72,956.36
5901-5907 DEPRECIATION		-	-	-	-	-	-
5300-5360, 5401,5402,5404,5500-5502,5503,5602-5608,5842 OFFICE EXPENSES		-	24,638.68	-	-	24,638.68	(24,638.68)
5800-5802,5810,5820,5821 COMPUTER		-	-	-	-	-	-
5840 FURNITURE		-	-	-	-	-	-
5830-5831 EQUIPMENT		-	-	-	-	-	-
6100-6199 SUB-RECIPEINT COSTS		61,312,701.00	23,059,918.81	-	28,170,982.09	1,256,530.43	31,885,188.48
TOTAL CASH REQUESTED		63,396,405.00	24,846,025.89	-	28,844,950.40	2,442,020.39	32,109,434.21

We hereby each certify under penalty of perjury under the laws of the State of California that this Cash Request, and its supporting financial records, are true in all respects and that all funds have been or will be used solely for the purposes set forth in the Statement of Work contained in the contract entered into by this Contractor and the Housing & Community Investment Department (HCID). We also understand that allowability of cash requested is subject to final acceptance by HCID and that payroll tax returns have been timely filed and applicable payroll taxes have been timely paid.

Prepared by:	Nayereh Harasi / AR Temp <small>Print Name and Title</small>	 <small>Signature/ Date</small>	
Reviewed by:	Kathy Chen / Associate Director of Accounting <small>Print Name and Title</small>	 <small>Signature/ Date</small>	
Reviewed by:	Camille Donnell / Acting Director of Finance <small>Print Name and Title</small>	 <small>Signature/ Date</small>	
Certified by:	Jeffrey Samson / Acting Chief Financial & Administration Officer <small>Print Name and Title</small>	 <small>Signature/ Date</small>	

FOR CITY USE ONLY GRANTS ACCOUNTING DIVISION APPROVAL

HUD ACTIVITY #: _____ Payment Voucher#: _____ \$ _____ Payment Voucher#: _____ \$ _____ Payment Voucher#: _____ \$ _____ TOTAL \$ _____		Y T D EXPENDITURE AS OF _____ N/A _____ \$ _____ ADD: ADVANCE _____ \$ _____ TOTAL ALLOWED _____ \$ _____ LESS: YTD PAID _____ \$ _____ LESS: ADJUSTMENTS _____ \$ _____ APPROVED CASH TO RELEASE BY HCID _____ \$ _____
<input checked="" type="checkbox"/> CHECKED LOG	<input type="checkbox"/> MAT'L RECEIPT VERIFICATION	Prepared by Jennifer Garcia, Accountant _____ Date _____
<input type="checkbox"/> INSURANCE	<input type="checkbox"/> BTRC / VRN	Approved by _____ Date _____
<input type="checkbox"/> HOLD RELEASE DATE/REASON: _____		

Cash Request Homeless Housing, Assistance and Prevention (HHAP 3) PROGRAM

TO: LOS ANGELES HOUSING AND COMMUNITY INVESTMENT DEPARTMENT 1200 W 7TH ST, 4TH FL LOS ANGELES, CA 90017	For the month(s) of: <u>6/30/2023 - 1/31/2024</u> 29
FROM: LOS ANGELES HOMELESS SERVICES AUTHORITY 707 WILSHIRE BLVD., 10TH FL LOS ANGELES, CA 90017	

Contract No:	135650-HHAP 3-Fund	Program:	HOMELESS SERVICES	Contract Period:	1/1/2020-6/30/2024	Contract Amount:	63,396,405.00	63,396,405.00
Amendment #:	13	Contact:	Jeffrey Samson	Telephone:	(213) 544-5553			jsamson@lahsa.org

CASH STATUS SUMMARY

A		B	C	D	E	F	G	
Cost Category		APPROVED BUDGET	YEAR-TO-DATE EXPENDITURE FROM LAHSA GL	ADVANCE	LESS CASH RELEASED AND IN TRANSIT	ADJUSTMENTS IN FMS	CURRENT AMOUNT REQUESTED	BUDGET BALANCE
Number	NAME	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXPENDITURE TAB	CARRIED FROM EXP REPORT		169,682.66	C +D - E -ADJ	
1-	West 3rd Street (Casa Azul)	43YC72 285,480.00	285,480.00	-	285,480.00	-	-	-
2-	Services Gardner St	43YC16 658,800.00	432,745.00	-	458,608.00	-	-	200,192.00
3-	Services 1479 La Cienega Blvd. (Leasing)	43Y885 647,991.00	-	-	161,998.00	-	-	485,993.00
4-	Services St. Andrews Place	43Y812 2,196,000.00	1,114,640.00	-	1,296,065.00	-	-	899,935.00
5-	Services Hope Street	43Y815 2,196,000.00	1,075,352.00	-	1,078,957.00	-	-	1,117,043.00
6-	Services Sunset Ave (Sprung Struture)	43Y816 2,196,000.00	1,598,068.00	-	1,485,727.00	-	112,341.00	597,932.00
7-	Services 711 N. Alameda St. (El Puente) (Trailers)-NO CASH	N/A 107,639.00	-	-	-	-	-	107,639.00
8-	Services 2316 E. Imperial Highway	43Y814 2,196,000.00	1,027,109.00	-	1,197,979.00	-	-	998,021.00
9-21	2023-24 Project Homekey Operations	43YC30 22,761,470.00	8,436,854.00	-	11,063,773.68	-	186,536.00	11,511,160.32
22-	LAHSA Interim Housing Shelter Progr.	43YC76 1,630,850.00	334,360.81	-	407,712.00	-	-	1,223,138.00
23-	TIME-LIMITED SUBSIDIES	43YC89 14,870,939.00	4,926,626.50	-	6,325,061.03	-	776,878.43	7,768,999.54
24-	DOWNTOWN WOMEN'S CENTER RAPID RE-HOUSING	43Y860 1,423,110.00	382,132.35	-	587,306.72	-	-	835,803.28
25-	CLIMATE CENTERS (Cooling and Warming Centers) - CD 14	43YC21 251,159.00	150,955.00	-	62,790.00	-	88,165.00	100,204.00
26-	CD 1 - SHOWER OF HOPE	43YC36 285,219.00	-	-	71,305.00	-	-	213,914.00
27-	CD 1 - MOBILE LAUNDRY TRUCK	43Y988 300,760.00	87,452.96	-	98,377.66	-	-	202,382.34
28-	TARZANA TREATMENT CENTER	43YA24 451,233.00	73,131.00	-	185,939.00	-	-	265,294.00
29-	FOOD SECURITY PROGRAM IN CD 6 AND CD 7	43YC73 190,000.00	84,064.00	-	97,805.00	-	-	92,195.00
30-	THE PEOPLE CONCERN (TCP) HYGIENE	43Y831 630,972.00	241,767.00	-	275,574.00	-	-	355,398.00
31-	LA MISSION HYGIENE	43Y857 353,936.00	-	-	88,484.00	-	-	265,452.00
32-	St. Vincent De Paul Hygiene (EXPANDED REFRESH SPOT PROGRAM)	43Y850 892,121.00	565,159.00	-	526,830.00	-	38,329.00	326,962.00
33-	SHOWER OF HOPE - CD 14	43YC24 225,000.00	-	-	56,250.00	-	-	168,750.00
34-	CLIMATE CENTERS (Cooling and Warming Centers) - CD 14	43YC21 2,492,414.00	1,246,462.00	-	1,421,718.00	-	-	1,070,696.00
35-	HOMELESS HEALTH CARE COMMUNITY AMBASSADORS	43Y859 150,000.00	76,837.00	-	80,389.00	-	-	69,611.00
36-	HEALTH AND WELLNESS PROGRAM (DWC)	43YA37 200,000.00	-	-	50,000.00	-	-	150,000.00
37-	SKID ROW HOMELESS ENGAGEMENT TEAMS	43Y829 452,854.00	452,854.00	-	266,256.31	-	186,597.69	-
38-	TPC MOVE IN EXPENSES	43Y856 468,213.00	233,580.00	-	225,430.00	-	8,150.00	234,633.00
39-	RAPID RESOLUTION SPECIALISTS AT FAMILYSOURCE CENTERS	43YC22 300,000.00	261,867.00	-	275,629.00	-	-	24,371.00
40-	COVID-19 HOMELESSNESS ROADMAP OUTCOVID-19 HOMELESSNESS ROADMAP	N/A 3,396,405.00	998,892.27	-	-	-	998,892.27	2,397,512.73
41-	100 SUNSET AVENUE (TRAILER) (TAY)	43YA52 1,185,840.00	759,637.00	-	713,506.00	-	46,131.00	426,203.00
TOTAL CASH REQUESTED		63,396,405.00	24,846,025.89	-	28,844,950.40	-	2,442,020.39	32,109,434.21
		encumber 1	59,892,361.00					

Cash Request Homeless Housing, Assistance and Prevention (HHAP 3) PROGRAM

Grants Accounting Division, Housing & Community Investment Department, City of Los Angeles

For the month(s) of:
Report Number:

6/30/2023 - 1/31/2024
29

Contractor: LOS ANGELES HOMELESS SERVICES AUTHORITY

Contract No: 650-HHAP 3-Fund 13
Program: HOMELESS SERVICES
Contract Period: 1/1/2023-6/30/2024
Telephone: (213) 544-5553
Contract Amount: \$63,396,405.00
Email: jamison@lahsa.org

Table with 10 columns (A-I) and multiple rows. Column A: COST CATEGORY / LINE ITEM; Column B: APPROVED BUDGET; Column C: YTD EXPENDITURE from LAHSA GL; Column D: PREVIOUS REPORTED YTD EXPENDITURES; Column E: EXPENDITURE FOR THE PERIOD C-D; Column F: ADVANCE; Column G: LESS CASH RELEASED AND IN TRANSIT; Column H: CURRENT AMOUNT REQUESTED C-F-G; Column I: BUDGET BALANCE B-C. Rows include subtotals for various programs like 1920 West 3rd Street, Services Gardner St, 1479 La Cienega Blvd, etc.

